

# REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

**Tracking Number:** \_\_\_\_\_ /

**Date of Request:** September 16, 2008

**Date Request Received:** September 16, 2008

**Board Meeting Date Requested:** October 20, 2008

**Board Meeting Date Assigned:** October 20, 2008

**Short Title:** Norma Troutman, Pender County Humane Society: Recognition Of Darlene Clewis, Pender County Animal Control Officer, For Her Services In Rescuing Animals.

**Request Status:**  
 Request is proceeding to Board of Commissioners  
 More information is needed – see attached  
 Request on hold – no further information needed  
 Other:

**Background:** Ms. Troutman will be present to recognize Ms. Clewis and present her with a plaque.

**Specific Action Requested:** No specific action is requested.

(Administrative Use Only)

**Requested by:** Norma Troutman  
**Department:** Pender County Humane Society  
**Title:**  
**Contact Phone:** 259-7022  
**Contact Fax:**

## CONTRACT TYPE

- Renewal  
 For Service(s)  
 Intergovernmental – County as Grantee  
 County as Grantor
- Revision  
 For Equipment  
 Federal Grantor  
 State Grantor  
 Grantor  
 County Funds  
 Other Funds:

**PURCHASING** Budgeted Item:  Yes  No  
Date Rec'd:  Reviewed and Approved  
 Comments on Reverse

Date Sent:

Signed:

**ATTORNEY**  Reviewed and Approved  
Date Rec'd:  Legal Problem(s)  
 Comments on Reverse

Date Sent:

Signed:

**FINANCE** Sufficient Funds  Available  
Date Rec'd  Not Available  
 Budget Amendment Necessary  
 Budgeted Amendment is Attached  
 Comments on Reverse

Date Sent:

Signed:

**CLERK** Signature(s) Required:  
 Board Chairman/County Manager  
 Other:

Date Rec'd Approved by Board:  Yes  No  
At meeting on M .

## Glenda Pridgen

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**From:** Norma Troutman [normat1@bellsouth.net]  
**Sent:** Tuesday, September 16, 2008 8:46 AM  
**To:** pridgeng2@pender-county.com  
**Cc:** djarnold22@bellsouth.net; Debra Donnelly; Debra Rye; Gloria Johnson; Larry Troutman; Linda Brown; Pam McKoy; Dsrrunnuh@aol.com  
**Subject:** Recognition of Darlene Clewis for Service in Rescuing Animals

Hi Glenda:

Can you make sure Pender County Humane Society is put on the Oct 20<sup>th</sup> Commissioners Meeting to present a plaque to Darlene Clewis in her service in rescuing animals.

Norma Troutman  
[normat1@bellsouth.net](mailto:normat1@bellsouth.net)