

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 11.

Date of Request: October 14, 2008

Date Request Received: October 14, 2008

Board Meeting Date Requested: October 20, 2008

Board Meeting Date Assigned: October 20, 2008

Short Title: Resolution Authorizing A Construction Contract And Purchase Order To Insight Builders, Inc. In The Amount Of \$229,254.

Request Status:
 Request is proceeding to Board of Commissioners
 More information is needed – see attached
 Request on hold – no further information needed
 Other:

Background: As part of the FY 08-09 Capital Improvement Program, the Board of Commissioners authorized design of renovations to the DSS Building (vacant space from relocation of the Jail Kitchen) and renovations to Building 805 for efficiency and more customer friendly use.

(Administrative Use Only)

The design was completed for both projects and reviewed by staff. The two designs were combined to obtain a better bid and a cost savings. Informal bid packages were sent to 8 bidders and a pre-bid conference was held on September 26, 2008. Bids were opened October 14, 2008 with 6 bidders submitting. The Architect has done a bid tabulation and certified the low bidder to be Insight Builders, Inc.

CONTRACT TYPE

Renewal
 For Service(s)
 Intergovernmental – County as Grantee
 Federal Grantor
 State Grantor
 Grantor
 County as Grantor
 County Funds
 Other Funds:
 Revision
 For Equipment

Specific Action Requested: The Board of Commissioners is requested to authorize a contract and a purchase order to Insight Builders, Inc. in the amount of \$229,254.

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Requested by: Paul Parker
Department: Assistant County Manager
Title:
Contact Phone:
Contact Fax:

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available
Date Rec'd Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

RB
INITIALS

RESOLUTION: NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that

a purchase order and contract is authorized to Insight Builders, Inc. for the renovations to the DSS Building (810) and Building 805 in the amount of \$229,254. The Chairman and/or County Manager are authorized to execute any documents necessary to implement this resolution.

Account # 60-407412-6065

AMENDMENTS:

MOVED _____ **SECONDED** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS**

YEA VOTES: Williams ___ Tate ___ Blanchard ___ Brown ___ Rivenbark ___

J. David Williams, Jr., Chairman 09-20-08
Date

Attest 09-20-08
Date

RENOVATIONS: PENDER COUNTY ADMINISTRATION & DEPARTMENT OF SOCIAL SERVICES BUILDINGS

BID TABULATION

PENDER COUNTY, OFFICE OF THE COUNTY MANAGER

BID LOCATION: CONFERENCE ROOM, 805 SOUTH WALKER STREET, BURGAW, NC 28425

DATE: 10.14.2008

TIME: 2:00 P.M.

bidder	license no.	bid bond	HUB A or B	addenda	base bid	remarks
GRAYLYND, INC.	55845					no bid - late
INSIGHT BUILDERS, INC.	28034	*	A	2	\$229,254.00	*certif. chk. 5%
LUMINA BUILDERS, INC.	40028	5%	A	2	\$259,960.00	
PARAGON BUILDING CORP.	32435	5%	A	2	\$267,241.00	
PORT CITY BUILDERS, INC.	4839	5%	A	2	\$230,037.00	
RHUE BUILDER, INC.	55035	*	A	2	\$254,000.00	*certif. chk. 5%
SAYRE BUILDERS, INC.	61587					no bid
STONEHENGE BUILDING, INC.	55207	5%	A	2	\$274,000.00	

I certify that this is a true and accurate tabulation of Bids received on the date and time stated for the above project.

Signed:  Date: 10.14. 2008

WARREN WILSON ARCHITECT P.C.

Boldface Indicates "Apparent Low Bidder"

RENOVATIONS: PENDER COUNTY ADMINISTRATION & DEPARTMENT OF SOCIAL SERVICES BUILDINGS
10.14.2008

RECOMMENDATION OF CONTRACT AWARD

To: RICK BENTON, COUNTY MANAGER
From: WARREN R. WILSON, JR. AIA

No. of Bids Received: 6

<u>Low Bidder - Single Prime Bid</u>	<u>Contract</u>	<u>Base Bid</u>	<u>Alternates</u>
INSIGHT BUILDERS, INC. WILMINGTON NC	GENERAL CONST.	\$229,254.00	N.A.

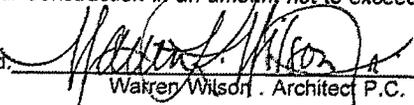
Description of Alternates:
N.A.

Allowance(s) in Base Bid:

Unforeseen / Concealed Conditions	\$10,000.00
Finish Door Hardware	\$ 7,500.00
Misc. Surfaces Repair	\$ 2,500.00
Additional Signage	\$ 3,500.00
Concrete Reinforcing	\$ 1,500.00

Determination of Contract Sum:
Base Bid = Proposed Contract Sum \$229,254.00

Upon receipt and evaluation of all bids, I recommend that the Pender County Board of Commissioners award a Contract for General Construction in an amount not to exceed \$229,254.00 to Insight Builders, Inc., Wilmington, North Carolina.

Signed: 
Warren Wilson . Architect P.C.

Date: 10.14. 2008