

# REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 40.

Date of Request: October 28, 2008

Date Request Received: October 28, 2008

Board Meeting Date Requested: November 3, 2008

Board Meeting Date Assigned: November 3, 2008

**Short Title:** Resolution Accepting Petition To Add Annie West Rd. In Willard To The State Maintained System And Authorizing The County Manager To Submit The Petition To N.C. Department Of Transportation.

- Request Status:**
- Request is proceeding to Board of Commissioners
  - More information is needed – see attached
  - Request on hold – no further information needed
  - Other:

**Background:** Per the attached, Marscella Davis and neighbors are requesting a resolution for the addition of Annie West Rd. in Willard to the State Maintained System.

(Administrative Use Only)

As a matter of standard operating procedure, we routinely bring any petitions requesting either additions to, maintenance of, or improvements to any county roads to the Board, without evaluation, upon Board approval, to be summarily forwarded to the North Carolina Department of Transportation.

## CONTRACT TYPE

**Specific Action Requested:** The Board of Commissioners is requested to allow the County Manager to submit the attached petition to N.C. DOT.

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
  - Federal Grantor
  - State Grantor
  - County Grantor
- County as Grantor
  - County Funds
  - Other Funds:
- Revision
- For Equipment

Requested by: Glenda Pridgen  
Department: Manager's Office  
Title:  
Contact Phone: 259-1200  
Contact Fax:

**PURCHASING** Budgeted Item:  Yes  No  
Date Rec'd:  Reviewed and Approved  
 Comments on Reverse

Date Sent: Signed:

**ATTORNEY**  Reviewed and Approved  
Date Rec'd:  Legal Problem(s)  
 Comments on Reverse

Date Sent: Signed:

**FINANCE** Sufficient Funds  Available  
Date Rec'd:  Not Available  
 Budget Amendment Necessary  
 Budgeted Amendment is Attached  
 Comments on Reverse

Date Sent: Signed:

**CLERK** Signature(s) Required:  
 Board Chairman/County Manager  
 Other:

Date Rec'd Approved by Board:  Yes  No  
At meeting on

**MANAGER'S RECOMMENDATION**

Respectfully Recommend Approval.

*RB*

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Pender County Board of Commissioners that

the petition to add Annie West Rd. in Willard to the State Maintained System is approved, and the County Manager is authorized to Submit the Petition to N.C. DOT.

**AMENDMENTS**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS

YEA VOTES: Williams \_\_\_ Tate \_\_\_ Blanchard \_\_\_ Brown \_\_\_ Rivenbark \_\_\_

\_\_\_\_\_  
J. David Williams, Jr. Chairman

11/03/08  
Date

\_\_\_\_\_  
ATTEST

11/03/08  
Date

North Carolina Department of Transportation  
Division of Highways  
Petition for Road Addition

**ROADWAY INFORMATION:** (Please Print/Type)

County: PENDER Road Name: ANNIE WEST Rd.  
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: — Length (miles): 1 mile

Number of occupied homes having street frontage: 5 Location Annie West Rd

miles  $\frac{1}{4}$  miles N  S  E  W  of the intersection of Route 117 and Route —  
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of Annie West Rd in Pender County, do hereby request the Division of Highways to add the above described road.

**CONTACT PERSON:** Name and Address of First Petitioner. (Please Print/Type)

Name: Marscello Davis Phone Number: (910) 285-5856

Street Address: 359 Bannerman Rd Willard, N.C. 28478  
(910) 284-5744 (cell)

Mailing Address: P.O. Box 302 Willard, N.C. 28478

**PROPERTY OWNERS**

Name Mailing Address Telephone

Elizabeth Bannerman

Vernell West <sup>188 +</sup>  
200 Annie West Rd Willard, N.C. 28478 (910) 285-4782

Darlene Scott 394 Annie West Rd Willard, N.C. 28478 (910) 284-5829

**INSTRUCTIONS FOR COMPLETING PETITION:**

1. Complete Information Section
2. Identify Contact Person (This person serves as spokesperson for petitioner(s)).
3. Attach four (4) copies of recorded subdivision plat or property deeds, which refer to candidate road.
4. Adjoining property owners and/or the developer may submit a petition. Subdivision roads with prior NCDOT review and approval only require the developer's signature.
5. If submitted by the developer, encroachment agreements from all utilities located within the right of way shall be submitted with the petition for Road addition. However, construction plans may not be required at this time.
6. Submit to District Engineer's Office.

**FOR NCDOT USE ONLY:** Please check the appropriate block

- Rural Road   
  Subdivision platted prior to October 1, 1975   
  Subdivision platted after October 1, 1975

**REQUIREMENTS FOR ADDITION**

If this road meets the requirements necessary for addition, we agree to grant the Department of Transportation a right-of-way of the necessary width to construct the road to the minimum construction standards of the NCDOT. The right-of-way will extend the entire length of the road that is requested to be added to the state maintained system and will include the necessary areas outside of the right-of-way for cut and fill slopes and drainage. Also, we agree to dedicate additional right-of-way at intersections for sight distance and design purposes and execute said right-of-way agreement forms that will be submitted to us by representatives of the NCDOT. The right-of-way shall be cleared at no expense to the NCDOT, which includes the removal of utilities, fences, other obstructions, etc.

General Statute 136-102.6 (see page 29 for Statute) states that any subdivision recorded on or after October 1, 1975, must be built in accordance with NCDOT standards in order to be eligible for addition to the State Road System.

<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>	<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>
Annie West Rd	5	1 mile			