

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: _____ 8.

Date of Request: November 10, 2008

Date Request Received: November 10, 2008

Board Meeting Date Requested: November 17, 2008

Board Meeting Date Assigned: November 17, 2008

Short Title: Discussion Regarding Board Agenda Policy

Background: At the November 3, 2008 Board meeting the issue of adding additional items to the printed agenda was raised by Commissioner Brown. Commissioner Brown requested this issue be placed on the November 17, 2008 agenda for further discussion.

In March, 2008 the Board discussed and implemented a policy governing adding items to the printed agenda. The policy was approved for a six month trial period, which expired in September, 2008. A copy of the minutes of the discussion is attached.

Specific Action Requested: A Commissioner Brown is requesting further discussion and consideration of Board agenda policy.

Requested by: Commissioner Brown
Department: Board Of County Commissioners
Title:
Contact Phone: 910.259.1200
Contact Fax: 910.259.1402

Request Status:

- Request is proceeding to Board of Commissioners
- More information is needed – see attached
- Request on hold – no further information needed
- Other:

(Administrative Use Only)

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

PURCHASING Budgeted Item: Yes No
 Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: _____
 Signed: _____

ATTORNEY Reviewed and Approved
 Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: _____
 Signed: _____

FINANCE Sufficient Funds Available
 Date Rec'd Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: _____
 Signed: _____

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
 At meeting on _____

Wayne Batten of Cooperative Extension Service explained that he is presenting this item as a member of the Tourism Development Authority. He explained that the current Pender County Tourism Website and brochure have become outdated, that a website/brochure committee was formed to research and then create a scope of work to submit to different marketing companies, that the website/brochure committee accepted quotes from six design companies, that upon recommendation of the website/brochure committee, two companies out of the six were chosen to present a proposal to the TDA, and that the company that was chosen was Triovisions of Wilmington, NC. Mr. Batten said updating websites and brochures is very expensive. Mr. Williams said he's a member of the TDA and agreed with Mr. Batten that it is very expensive. Mr. Tate made a motion to approve the resolution, Mr. Rivenbark seconded the motion and it was unanimously approved.

ROCKY POINT/TOPSAIL WATER & SEWER DISTRICT

10. Resolution Authorizing Change Order #3 to McKim & Creed, P.A., for Phase 5, to Design System Upgrades to Accept Additional Water Flow from Town of Wallace: \$71,500.

Administrative Assistant Melinda Knoerzer explained that Pender County has an agreement with the Town of Wallace to provide 800,000 GPD of water to the Rocky Point/Topsail Water and Sewer District, with an option to take an additional 300,000 GPD. She said McKim & Creed has provided us with a proposal to design the necessary upgrades in order for our system to accept and pump this additional amount of flow and that staff recommends approval of this resolution contingent upon a determination that Wallace can deliver the additional flow at the necessary pressure. Ms. Kelly Hamm of McKim & Creed presented and explained the Change Order on engineering fees for the interim upgrades to the water program. Mr. Blanchard made a motion to approve the resolution, Mr. Rivenbark seconded the motion and it was unanimously approved. Mr. Williams had the new Utilities Director Michael Mack introduce himself. Mr. Mack did so and gave a brief summary of his experience. Mr. Williams thanked Ms. Knoerzer "and company" for serving as Interim and said they did a good job.

DISCUSSIONS

11. Requirement that Items that are Going to be Considered/Voted Upon by the Board of Commissioners are Listed on the Agenda.

Mr. Williams said this item was requested by Mr. Brown and had been tabled from the March 10, 2008 meeting. Mr. Brown said this item is important to him because it is a "trust" issue. He said the public should be able to see what's on the agenda before the meeting. He reiterated that in case of an emergency item, they could add a clause that says if an additional item is brought on, it would have to have a 5-0 vote to pass. Mr. Blanchard said he had polled some more people and they didn't see any problem with having additional items at meetings. After more discussion and general consensus of the Board, Mr. Rivenbark made a motion to approve the requirement for a six-month trial period, Mr. Tate seconded the motion and it was unanimously approved. Mr. Thurman requested, and the board agreed that additional items could be brought on by "unanimous" vote, should there be an occasion where one or more Commissioners was not present at a meeting.

12. Pender Adult Services: Request for Donation of the County Meal Transport Truck Previously Operated by the Pender County Sheriff's Department.

Mr. Blanchard explained that Executive Director Wes Davis of Pender Adult Services had initially contacted him concerning this item, due to one of their meal transport vehicles having mechanical problems. Mr. Blanchard said Mr. Davis had then contacted Sheriff Carson Smith and the Sheriff had no problem with it. Mr. Rivenbark made a motion to approve donating the County's meal transport truck to Pender Adult Services, Mr. Blanchard seconded the motion and it was unanimously approved.

13. Penderlea Homestead Museum New Deal Project & Historical Value it Offers.

Mr. Tate said he likes to see "living history" and that's what the Penderlea Museum is about. He said the Homestead New Deal Project was started by President Roosevelt after "Black Thursday" and Penderlea Museum is a tribute to the living history of that era. He said the Museum is now having financial difficulties. Ms. Patty Marks Ebert, the Treasurer, said June 14th is Homestead Day and it will mark the 75th anniversary of the New Deal project; that they have a three-year lease that ends in December, 2008; and that they have the option to buy the house and two acres of land for \$25,000 but they only have \$5,000 left in their budget. Mr. Williams noted the Museum already has brochures and said that typically, the Board is willing to help those who help themselves. Mr. Tate asked if there is any urgency on it and Ms. Marks said when the lease ends, if the museum has not exercised their "right of first refusal", the land