

# REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 3.

Date of Request: November 19, 2008

Date Request Received: November 19, 2008

Board Meeting Date Requested: December 1, 2008

Board Meeting Date Assigned: December 1, 2008

**Short Title:** Resolution To Approve The 2009 Calendar Of Regular Meetings Of The Pender County Board Of Commissioners.

- Request Status:**
- Request is proceeding to Board of Commissioners
  - More information is needed – see attached
  - Request on hold – no further information needed
  - Other:

**Background:** In order to meet public notice requirements, the Board of Commissioners annually establishes a meeting schedule.

The attached meeting schedule reflects two regular meetings a month on the first and third Mondays. The first meeting begins at 10:00 a.m. while the second meeting begins at 4:00 p.m. The meeting at 4:00 p.m. allows regular county business to be completed prior to public hearings and Planning Department matters (e.g. special use permits, rezonings, etc.) that begin at 7:00 p.m.

Due to the third Monday in January and the first Monday in September being county holidays (Martin Luther King, Jr. Day and Labor Day), it is recommended that these meetings be held on the Tuesday following the holiday. Only one meeting is scheduled in December (December 7). However, the Board will meet at 4:00 and 7:00 p.m. to accommodate Planning Department matters.

**Specific Action Requested:** The Board is requested to approve a meeting calendar for 2009.

Requested by: Rick Benton  
Department: County Manager  
Title:  
Contact Phone: 259-1200  
Contact Fax:

(Administrative Use Only)

## CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
  - Federal Grantor
  - State Grantor
  - Grantor
- County as Grantor
  - County Funds
  - Other Funds:
- Revision
- For Equipment

**PURCHASING** Budgeted Item:  Yes  No  
Date Rec'd:  Reviewed and Approved  
 Comments on Reverse

Date Sent: Signed:

**ATTORNEY**  Reviewed and Approved  
Date Rec'd:  Legal Problem(s)  
 Comments on Reverse

Date Sent: Signed:

**FINANCE** Sufficient Funds  Available  
Date Rec'd:  Not Available  
 Budget Amendment Necessary  
 Budgeted Amendment is Attached  
 Comments on Reverse

Date Sent: Signed:

**CLERK** Signature(s) Required:  
 Board Chairman/County Manager  
 Other:

Date Rec'd Approved by Board:  Yes  No  
At meeting on

**Manager's Recommendation**

Respectfully recommend approval.

RS  
Initials

**RESOLUTION: NOW, THEREFORE, BE IT RESOLVED, by the Pender County Board of Commissioners that**

the attached 2009 Regular Meeting Schedule is approved. The Chairman and/or County Manager is authorized to execute any/all agreements necessary to implement this resolution.

**AMENDMENTS:**

**MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_ **UNANIMOUS** \_\_\_\_\_

**YEA VOTES:** Williams \_\_\_ Tate \_\_\_ Blanchard \_\_\_ Brown \_\_\_ Rivenbark \_\_\_

\_\_\_\_\_  
**Chairman** 12/01/08  
**DATE**

\_\_\_\_\_  
**ATTEST** 12/03/08  
**DATE**

**2009 CALENDAR  
REGULAR MEETINGS  
PENDER COUNTY BOARD OF COMMISSIONERS**

<b>DAY</b>	<b>DATE</b>	<b>TIME</b>
Monday	January 5	10:00 a.m.
Tuesday	January 20	4:00 p.m. 7:00 p.m.
Monday	February 2	10:00 a.m.
Monday	February 16	4:00 p.m. 7:00 p.m.
Monday	March 2	10:00 a.m.
Monday	March 16	4:00 p.m. 7:00 p.m.
Monday	April 6	10:00 a.m.
Monday	April 20	4:00 p.m. 7:00 p.m.
Monday	May 4	10:00 a.m.
Monday	May 18	4:00 p.m. 7:00 p.m.
Monday	June 1	10:00 a.m.
Monday	June 15	4:00 p.m. 7:00 p.m.
Monday	July 6	10:00 a.m.
Monday	July 20	4:00 p.m. 7:00 p.m.
Monday	August 3	10:00 a.m.
Monday	August 17	4:00 p.m. 7:00 p.m.
Tuesday	September 8	10:00 a.m.
Monday	September 21	4:00 p.m. 7:00 p.m.
Monday	October 5	10:00 a.m.
Monday	October 19	4:00 p.m. 7:00 p.m.
Monday	November 2	10:00 a.m.
Monday	November 16	4:00 p.m. 7:00 p.m.
Monday	December 7	4:00 p.m. 7:00 p.m.

Note: All Meetings Held at Pender County Public Assembly Room, 805 South Walker Street, Burgaw, Unless Otherwise Advertised.