

# REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 14.

Date of Request: November 17, 2008

Date Request Received: November 17, 2008

Board Meeting Date Requested: December 1, 2008

Board Meeting Date Assigned: December 1, 2008

**Short Title:** Resolution Authorizing A Contract With And A Purchase Order To Cape Fear Paving, Inc., In The Amount Of \$410,000 And Approving A Budget Ordinance Amendment Transferring Funds From The Burgaw Middle School Project To The New Topsail High School Project For Roadway Improvements And Paving

**Request Status:**  
 Request is proceeding to Board of Commissioners  
 More information is needed – see attached  
 Request on hold – no further information needed  
 Other:

**Background:** The Pender County Board of Education (BOE) has requested this action in order to complete roadway and driveway improvements necessary to open the new Topsail High School in January of 2009. The improvements are required by the NC Department of Transportation.

(Administrative Use Only)

The BOE estimates that the entire project will cost \$1 million and they will, as bids are received, request that funds be moved from completed projects to pay these costs. The BOE reports that they have received bids for paving and driveway work and advise that Cape Fear Paving, Inc., was the lowest bidder at \$410,000.

**CONTRACT TYPE**

<input type="checkbox"/> Renewal	<input type="checkbox"/> Revision
<input type="checkbox"/> For Service(s)	<input type="checkbox"/> For Equipment
<input type="checkbox"/> Intergovernmental – County as Grantee	
<input type="checkbox"/> Federal Grantor	
<input type="checkbox"/> State Grantor	
<input type="checkbox"/> Grantor	
<input checked="" type="checkbox"/> County as Grantor	
<input checked="" type="checkbox"/> County Funds	
<input type="checkbox"/> Other Funds:	

The BOE indicates that they have completed the renovations at Burgaw Middle School. Presently there is a bond balance of \$522,483.45 for this campus. The BOE requests that we move the entire balance over to the Topsail High School project.

**PURCHASING** Budgeted Item:  Yes  No  
Date Rec'd:  Reviewed and Approved  
 Comments on Reverse

Date Sent:

Signed:

**Specific Action Requested:** Authorize a Contract with and Purchase Order to Cape Fear Paving in the amount of \$410,000 and Approve a Budget Ordinance Amendment Transferring Funds from Burgaw Middle School to Topsail High School for Roadway Improvements and Paving.

**ATTORNEY**  Reviewed and Approved  
Date Rec'd:  Legal Problem(s)  
 Comments on Reverse

Date Sent:

Signed:

Requested by: David Mccole  
Department: Finance  
Title: Finance Officer  
Contact Phone: 910-259-1407  
Contact Fax: 910-259-1574

**FINANCE** Sufficient Funds  Available  
Date Rec'd:  Not Available  
 Budget Amendment Necessary  
 Budgeted Amendment is Attached  
 Comments on Reverse

Date Sent:

Signed:

**CLERK** Signature(s) Required:  
 Board Chairman/County Manager  
 Other:

Date Rec'd Approved by Board:  Yes  No  
At meeting on



**BUDGET ORDINANCE AMENDMENT TITLE:** Transfer \$522,22,483.45 (2005 School Bond)from BMS to new THS

Introduced by: Rick Benton, County Manager

Date: 2008-12-01 Item #: \_\_\_\_\_

Fund: General Department: Pender County Schools Division: \_\_\_\_\_



**PENDER COUNTY, NORTH CAROLINA**

FY 2008-2009 Budget Amendment # \_\_\_\_\_ Date Approved: 2008-12-01  
 Appropriations

REVENUES		EXPENDITURES	
Increase: <input type="checkbox"/>	Decrease: <input type="checkbox"/>	Increase: <input checked="" type="checkbox"/>	Decrease: <input checked="" type="checkbox"/>
Account # and Title	Amount	Account # and Title	Amount (leave off \$ sign)
		63-406455 - Burgaw Middle School	\$-522,483.45
		63-406457- New Topsail High School	\$522,483.45
Total:		Total: \$0.00	

Reason and Justification for Request:  
 Pender County Board of Education has indicated they have completed 2005 Bond Referendum improvements at Burgaw Middle School and would like to move all available funding left for this campus to the New Topsail High School Project. NC Department of Transportation has required certain modifications to the roadway and entryway/ driveways to the new Topsail Campus which are estimated to cost \$1 million. There is currently \$522,483.45 remaining in the Burgaw Middle School campus improvement account.

Dept Mgr. Approval: _____	Date: _____	Finance Officer Approval: _____ David McCole	Date: _____ 2008-11-19	Budget Officer Approval: _____	Date: _____
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Board Approval (When Applicable) Item # \_\_\_\_\_ Date of Minutes \_\_\_\_\_



**PENDER COUNTY**  
**S C H O O L S**

Board of Education  
Tom Roper, Chairman  
Katherine Herring, Vice-Chairman  
Karen Gonzales  
Kenneth I. Lanier, Jr.  
Karen Rouse

Allison Sholar  
Superintendent

November 14, 2008

**RECEIVED**  
NOV 13 2008  
**PENDER FINANCE**

David McCole  
Finance Officer  
Pender County

RE: Driveway Improvements at Topsail High School

Dear David,

The cost for road improvements for the new Topsail High School is estimated to be about \$1,000,000.00. These improvements are required by the NC Dept. of Transportation. We have saved funds from other projects that have been completed. The Pender County Board of Education is requesting that funds from these projects be used for the road improvements. As bids come in we will be requesting the transfer of funds from completed projects to the road project.

We have received the initial bids for paving and driveway work. The low bidder was Cape Fear Paving, Inc. of Wilmington, NC with a bid of \$410,000.00. We are requesting that the balance of \$739,825.12 be transferred from the Burgaw Middle School account to the Topsail High School Road Improvements Project.

Sincerely,

David Smith  
Maintenance Director  
Pender County Schools

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*This to go on*  
*Boe agenda*  
*inf*  
*Carlette*  
*11-14-08*

925 Penderlea Highway • Burgaw, North Carolina 28425  
Telephone (910) 259-2187 • Fax (910) 259-0133  
[www.pendercountyschools.net](http://www.pendercountyschools.net)

*Pender County Schools . . . the future in progress*

MELINDA KROEGER,  
 FACM  
 DAVID SMITH

**BID TABULATION**

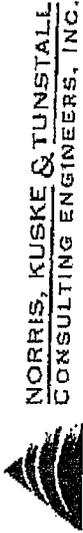
PROJECT: Topsail School Complex Driveway & Road Improvements - US 17

OWNER: Pender County Schools

DATE: Thursday, October 30, 2008

TIME: 2:00 PM

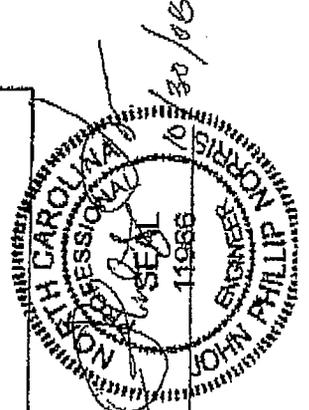
NKT Project No.: 08009



**NORRIS, KUSKE & TUNSTALL**  
 CONSULTING ENGINEERS, INC.

902 Market Street • Wilmington, NC • 28401  
 Phone 910.343.9653 Fax 910.343.9604

BIDDER NAME AND ADDRESS	LICENSE NUMBER	BID BOND	ADD. #1	BASE BID (LUMP SUM FEE)
Mr. Bob Thomson, P.E. Thomson & Company, Inc. P.O. Box 12167 Wilmington, NC 28405 791-2733 (P) 791-2797 (F) bthomson@biztec.rr.com	26812	X	X	\$599,000.00
Ms. Jennifer Kiglics, Estimator S. T. Wooten Corporation 230 Sutton Lake Road Wilmington, NC 28402 762-0325 (P) 762-0324 (F) jenjiger.kiglics@stwcorp.com	2835	X	X	\$1,064,847.65
Mr. Sam Filardo Cape Fear Paving Company, Inc. P.O. Box 2101 Wilmington, NC 28402 794-1341 (P) 794-1343 (F) sfilardo@capefearpaving.com	48010	X	X	\$410,000.00



J. Phillip Norris, P.E.

**CERTIFICATION:**

I certify this to be a true and correct tabulation of bids taken on this project to the best of my knowledge and belief.