

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 18.

Date of Request: November 20, 2008

Date Request Received:

Board Meeting Date Requested: December 1, 2008

Board Meeting Date Assigned: December 1, 2008

Short Title: Resolution Granting Approval To Burroughs & Chapin Realty, Inc. Of Surf City To Renovate Property Owned By Pender County On Williams Street In Burgaw.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: Pender County owns property on Williams Street in Burgaw that the County Commissioners designated as a place DSS could use for distributing USDA Commodities and as a visitation site whenever DSS had to take kids into custody or needed a place for families to visit. After some years the house deteriorated so much that the floor joists gave away. The county did not choose to invest in refurbishing the building because it was assumed that it was not cost effective to do so. Approximately 3 years ago a group of developers from Surf City offered to renovate the building for DSS so that it could be used for Visitation Site for Families, Parenting Training, PPT meetings, etc. The group will secure donated lumber, volunteer labor and whatever else is necessary to complete the project.

(Administrative Use Only)

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor:
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Specific Action Requested: The Board of Commissioners is requested to grant approval for Burroughs & Chapin Realty, Inc. of Surf City to renovate the property on Williams Street in Burgaw (contiguous to Probation and Parole) so DSS can resume usage of the building.

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Requested by: Reta M. Shiver
Department: Social Services
Title: Director
Contact Phone: 910.259.1240
Contact Fax: 910.259.1418

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available
Date Rec'd: Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

BB

INITIALS

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that

permission is granted to Burroughs & Chapin Realty, Inc. to renovate property owned by Pender County located on Williams Street in Burgaw. The Chairman and/or County Manager is authorized to execute any/all agreements necessary to implement the resolution.

AMENDMENTS

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Williams _____ Tate _____ Blanchard _____ Brown _____ Rivenbark _____

Chairman 12/1/08
Date

Attest 12/1/08
Date