



REQUEST FOR BOARD ACTION

ITEM NO. 6.

DATE OF REQUEST: January 12, 2009

REQUESTED BY: Coby S. Heath, Tax Assessor

SHORT TITLE: Resolution Approving of Purchase Order to Assessment Solutions, Inc.:
\$690,000

BACKGROUND: Under the authority of the resolution granted by the Pender County Board of Commissioners, the County Manager has successfully negotiated a contract with Assessment Solutions, Inc. in the total amount of \$690,000 to perform the Pender County 2011 Revaluation. Assessment Solutions, Inc. has begun work on this reappraisal. The Schedule of Payments listed in this Contract is attached as Exhibit A. As the work is completed and approved by the Tax Assessor, this will be the manner in which payments will be made. The purchase order will be paid from the Reassessment Funds, Line Item 29-405760.

SPECIFIC ACTION REQUESTED: Approve the Purchase Order of \$690,000 for services to be rendered by Assessment Solutions, Inc.

COUNTY MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

JB
Initial

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that the Purchase Order in the amount of \$690,000 to Assessment Solutions, Inc. for 2011 Revaluation services is approved. The County Manager is authorized to execute any documents necessary to implement this resolution.

Account # 29-405760

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Tate ___ Brown ___ Blanchard ___ Rivenbark ___ Williams ___

Jimmy T. Tate, Chairman 01/21/09
Date

ATTEST 1/21/09
Date

EXHIBIT "A"

Anticipated Billing for Assessment Solutions, Inc.

<i>Billing Date</i>	<i>% Complete</i>	<i>Gross</i>	<i>Withheld</i>	<i>Due</i>
11/01/08	2.17%	\$15,000	\$1,500	\$13,500
12/01/08	2.68%	\$18,500	\$1,850	\$16,650
01/01/09	3.41%	\$23,500	\$2,350	\$21,150
02/01/09	3.46%	\$23,900	\$2,390	\$21,510
03/01/09	4.35%	\$30,000	\$3,000	\$27,000
04/01/09	5.22%	\$36,000	\$3,600	\$32,400
05/01/09	4.33%	\$29,900	\$2,990	\$26,910
06/01/09	4.99%	\$34,400	\$3,440	\$30,960
07/01/09	6.20%	\$42,800	\$4,280	\$38,520
08/01/09	5.25%	\$36,200	\$3,620	\$32,580
09/01/09	5.25%	\$36,200	\$3,620	\$32,580
10/01/09	4.90%	\$33,800	\$3,380	\$30,420
11/01/09	4.20%	\$29,000	\$2,900	\$26,100
12/01/09	3.72%	\$25,700	\$2,570	\$23,130
01/01/10	4.33%	\$29,900	\$2,990	\$26,910
02/01/10	4.62%	\$31,900	\$3,190	\$28,710
03/01/10	3.57%	\$24,600	\$2,460	\$22,140
04/01/10	3.63%	\$25,000	\$2,500	\$22,500
05/01/10	4.65%	\$32,100	\$3,210	\$28,890
06/01/10	4.65%	\$32,100	\$3,210	\$28,890
07/01/10	4.65%	\$32,100	\$3,210	\$28,890
08/01/10	3.65%	\$25,200	\$2,520	\$22,680
09/01/10	3.65%	\$25,200	\$2,520	\$22,680
10/01/10	2.47%	\$17,000	\$1,700	\$15,300
TOTAL	100.00%	\$690,000		
Retainage withheld			\$69,000	
Total Net Billed				\$621,000
2010 NEW CONSTRUCTION COMPLETE (5%)				\$34,500
CONCLUSION OF ALL INFORMAL APPEALS (2.5%)				\$17,250
CONCLUSION OF ALL APPEALS TO 2011 BOARD OF E & R (2.5%)				\$17,250
TOTAL CONTRACT PRICE				\$690,000