

REQUEST FOR BOARD ACTION

ITEM NO. 7

DATE OF REQUEST: February 10, 2009

REQUESTED BY: Glenda Pridgen, Administrative Assistant to the County Manager

SHORT TITLE: Resolution Accepting Petition to Add a Part of Azalea Drive in Hampstead the State Maintained System and Authorizing the County Manager to Submit the Petition to N.C. Department of Transportation.

BACKGROUND: Per the attached, Ms. Carolyn Justice is requesting a resolution for the addition of a Part of Azalea Drive in Hampstead to the State Maintained System.

As a matter of standard operating procedure, we routinely bring any petitions requesting either additions to, maintenance of, or improvements to any county roads to the Board, without evaluation, upon Board approval, to be summarily forwarded to the North Carolina Department of Transportation.

SPECIFIC ACTION REQUESTED: The Board of Commissioners is requested to allow the County Manager to submit the attached petition to N.C. DOT.

COUNTY MANAGER'S RECOMMENDATION

Respectfully recommend approval.

JB

Initial

RESOLUTION

NOW, THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that:

the petition to a part of Azalea Drive in Hampstead to the State Maintained System is approved, and the County Manager is authorized to submit the petition to N.C. DOT.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Tate ___ Brown ___ Blanchard ___ Rivenbark ___ Williams ___

Jimmy T. Tate, Chairman 2/16/09
Date

ATTEST 2/16/09
Date

Hampstead Management Service LLC
P.O. Box 964
Hampstead, NC 28443
910-270-9975

January 31, 2009

Rick Benton
Pender County Manger

Dear Rick:

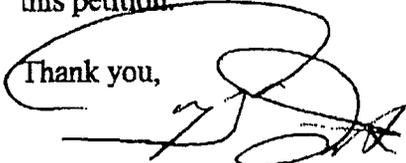
Several months ago I sent you a "Petition for Road Addition" for all of Azalea Drive in Hampstead. The road takeover included three (3) different Homeowners Associations (The Forest at Belvedere, Plantation Point Patio Homes and Plantation Point Villas). Your board approved the request and sent it on to the NCDOT.

The DOT later notified me that they were prepared to take the part of Azalea Drive that runs through "The Forest" and want me to resubmit the request for the part of Azalea that runs through Plantation Point Patio Homes and Plantation Point Villas. They say they are going to work on taking all sections of the road, but that they want to do it in separate sections.

Please see attached the Petition for the part of Azalea Drive that runs through Plantation Point Patio Homes and Plantation Point Villas.

These two Associations would appreciate the Pender County Commissioners approval of this petition.

Thank you,



Carolyn H. Justice
Hampstead Management Service LLC
Property Managers for
The Forest at Belvedere
Plantation Point Villas
Plantation Point Patio Homes

North Carolina Department of Transportation
Division of Highways
Petition for Road Addition

ROADWAY INFORMATION: (Please Print/Type)

County: Pender Road Name: Asalea Drive
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: Plantation Pointe Villas
Plantation Pointe Pato Homes Length (miles): .5 miles

Number of occupied homes having street frontage: 88 Located (miles): .1

miles N S E W of the intersection of Route Highway 17 and Route 1675
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of Plantation Pointe Pato Homes in Plantation Pointe Villas in Pender County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print/Type)

Hampstead Management Service
Name: Property manager / Carolyn Justice Phone Number: 910-270-9975
Street Address: P.O. Box 964
Mailing Address: Hampstead NC 28443

PROPERTY OWNERS

Name Mailing Address Telephone

Plantation Pointe Pato Homes P.O. Box 804 Hampstead 28443
President Melissa Lincoln-Kemp 910-270-0145

Plantation Pointe Villas P.O. Box 964 Hampstead 28443
President Bob Falk 910-270-1125

- INSTRUCTIONS FOR COMPLETING PETITION:**
1. Complete Information Section
 2. Identify Contact Person (This person serves as spokesperson for petitioner(s)).
 3. Attach four (4) copies of recorded subdivision plat or property deeds, which refer to candidate road.
 4. Adjoining property owners and/or the developer may submit a petition. Subdivision roads with prior NCDOT review and approval only require the developer's signature.
 5. If submitted by the developer, encroachment agreements from all utilities located within the right of way shall be submitted with the petition for Road addition. However, construction plans may not be required at this time.
 6. Submit to District Engineer's Office.

FOR NCDOT USE ONLY: Please check the appropriate block

Rural Road Subdivision platted prior to October 1, 1975 Subdivision platted after September 30, 1975

REQUIREMENTS FOR ADDITION

If this road meets the requirements necessary for addition, we agree to grant the Department of Transportation a right-of-way of the necessary width to construct the road to the minimum construction standards of the NCDOT. The right-of-way will extend the entire length of the road that is requested to be added to the state maintained system and will include the necessary areas outside of the right-of-way for cut and fill slopes and drainage. Also, we agree to dedicate additional right-of-way at intersections for sight distance and design purposes and execute said right-of-way agreement forms that will be submitted to us by representatives of the NCDOT. The right-of-way shall be cleared at no expense to the NCDOT, which includes the removal of utilities, fences, other obstructions, etc.

General Statute 136-102.6 (see page 29 for Statute) states that any subdivision recorded on or after October 1, 1975, must be built in accordance with NCDOT standards in order to be eligible for addition to the State Road System.

<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>	<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>
Azalea	88	1.5 miles			