



REQUEST FOR BOARD ACTION

ITEM NO. 11.

DATE OF REQUEST: February 9, 2009

REQUESTED BY: David McCole, Finance Director

SHORT TITLE: Resolution Authorizing Purchase Order for Engineering Services Related to the new Topsail High School Driveway and Road Improvements – Norris, Kuske & Tunstall: \$6,798.67

BACKGROUND: The Pender County Board of Education has requested this action in order to complete roadway and driveway improvements required by NC Department of Transportation for the new Topsail High School.

Norris Kuske and Tunstall is the engineering firm selected by the Board of Education to complete this project and this fee covers their services from November 26, 2008 to December 25, 2008.

SPECIFIC ACTION REQUESTED: The Board of Commissioner is requested to approve a Purchase Order to Norris, Kuske & Tunstall in the amount of \$6,798.67.

COUNTY MANAGER'S RECOMMENDATION

Respectfully recommend approval.

JB
Initial

RESOLUTION

NOW, THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that

A purchase order in the amount of \$6,798.67 for engineering services for Topsail High School driveway and road improvements and is authorized for Norris, Kuske & Tunstall

63-406457 New Topsail High School
(Roadway Improvements)

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Tate ___ Brown ___ Blanchard ___ Rivenbark ___ Williams ___

Jimmy T. Tate, Chairman 02/16/09

ATTEST 02/16/09



NORRIS, KUSKE & TUNSTALL
CONSULTING ENGINEERS, INC.

902 Market St. • Wilmington, North Carolina 28401-4733 • Telephone 910/343-9653 • Fax 910/343-9604

RECEIVED
JAN 27 2009
PENDER FINANCE

INVOICE

Pender County Schools
925 Penderlea Hwy
Burgaw, NC 28425

*Please Reference Invoice # On Payment
Thank You!*

INVOICE NO: 08009H

DATE: January 16, 2009

PROJECT NO: 08009

Topsail School Complex
Driveway & Road Improvements

PROFESSIONAL ENGINEERING SERVICES:

Services:

November 26, 2008 thru December 25, 2008

Principal Engineer	7.00 hrs @ \$200.00 =	\$1,400.00
Project Engineer	1.00 hrs @ \$100.00 =	\$ 100.00
Technician	.75 hrs @ \$ 65.00 =	\$ 48.75
Secretary	6.00 hrs @ \$ 60.00 =	\$ 360.00

\$1,908.75 \$ 1,908.75

Expenses:

November 26, 2008 thru December 25, 2008

Printing & Reproduction	\$	2.42
Outside Consultant - Ramey Kemp & Associates, Inc.	\$	4,887.50

CURRENT CHARGES: \$ 6,798.67

TOTAL FEE TO DATE: \$69,827.66

TOTAL PAID TO DATE: \$63,028.99

TOTAL AMOUNT DUE: \$ 6,798.67

Date 1-27-09 Prepared By CW
Approved By ES

Account #	Amount
_____	\$6,798.67
_____	_____
_____	_____

*need PO
need BOC ok*

All accounts payable within 15 days of date rendered. A service charge will be added to past due accounts equal to 1 1/2% per month (18% annually) on amounts not paid within 30 days. Including all collection fees.