

REQUEST FOR BOARD ACTION

ITEM NO. 17

DATE OF MEETING: April 6, 2009

REQUESTED BY: Glenda Pridgen, Administrative Assistant to the County Manager

SHORT TITLE: Resolution Approving Appointment to the Criminal Justice Partnership Program (CJPP) Board, Pender County Tourism Development Authority Board (TDA), and the Pender County Planning Board.

BACKGROUND: The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

SPECIFIC ACTION REQUESTED: Consider appointments to the CJPP Board, TDA, and the Planning Board.

MANAGER'S RECOMMENDATION:

All appointment authority rests with the Board of Commissioners.

RESOLUTION

NOW THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that
the following appointment is made:

BOARD/COMMITTEE/ COMMISSION	NAME	TERM ENDING	NEW TERM EXPIRATION	DISTRICT/ POSITION
CJPP	Timothy Townsend	New	6/30/2011	Public Member
TDA	Barbara Baker **	New	8/31/2012	District 1
Planning Board (1 Position)	Malcolm Boney Frank Braxton Sonya Edens Donald Ellson Sue LoRusso Charles Stephens Jeremy Strong	All New Applicants	1/31/2012	Professional

** Ms. Baker currently serves on Housing Initiative Board.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Tate ___ Brown ___ Blanchard ___ Rivenbark ___ Williams ___

Jimmy T. Tate, Chairman 4/6/09
Date

ATTEST 4/6/09
Date

**PENDER COUNTY
APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES**

NAME Timothy Christopher Townsend BOARD INTEREST(S) Criminal Justice Partnership Program

ADDRESS 118 Inlet Drive Wilmington, NC 2841
TOWNSHIP Scotts Hill

TELEPHONE: HOME 910-686-5765 WORK 910-681-1397

HOW LONG HAVE YOU BEEN A RESIDENT OF PENDER COUNTY? 9 yrs 3 months

NAME AND LOCATION OF HIGH SCHOOL ATTENDED Freedom High, Morganton NC
DATE OF GRADUATION 06/1988

NAME AND LOCATION OF COLLEGE/UNIVERSITY ATTENDED UNC-Charlotte, Charlotte, NC
DATE OF GRADUATION 06/1992

TYPE OF COURSE(S)/DEGREE BS in Criminal Justice and AAS in Public Administration

DATES OF MILITARY SERVICE, BRANCH OF SERVICE, RANK DATES OF SERVICES AND
TYPE OF DISCHARGE(OPTIONAL) Not Applicable

PRESENTLY EMPLOYED BY NC Department of Revenue

JOB TITLE Software Specialist/Revenue Officer II DUTIES PERFORMED Database Administrator

PAST & CURRENT MEMBERSHIP IN ORGANIZATIONS & OFFICES HELD Past Member of the
Revenue Officer Advisory Committee (ROAC). Volunteer member of the American Red Cross and a
member of their Disaster Services Technology(DST) Team

HAVE YOU EVER SERVED OR ARE YOU CURRENTLY A MEMBER OF ANY COUNTY
BOARD/ COMMISSION/COMMITTEE? Yes IF YES, EXPLAIN I was a member of the
Criminal Justice Partnership Program in Burke County HOW LONG? 2 years (98-00)

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF A BOARD/
COMMISSION/COMMITTEE? IF YES, EXPLAIN No

STATE REASONS WHY YOU FEEL QUALIFIED FOR THIS APPOINTMENT(S) I served ten (10)
years as a law enforcement officer. I served as a Sergeant/Supervisor for the Burke County Narcotics
Task Force. I am currently a reserve deputy for the New Hanover County Sheriff's Office. With my prior
background in law enforcement and my prior service with the Criminal Justice Partnership Program, I feel
I would serve as an ideal candidate for the position of Public Member.

NOTE: This information will be used by the Pender County Board of Commissioners in making
appointments to Boards/Commissions/Committees and in the event you are appointed, it may be used as a
news release to identify to the community.

Timothy C. Townsend

Signature

03/27/09

Date

PENDER COUNTY
APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

NAME Barbara F Baker BOARD INTEREST(S) Tourism Development Authority Board

ADDRESS 682 Howards Landing Road

Hampstead NC TOWNSHIP Topsail (District 1)

TELEPHONE: HOME 910-270-1458 WORK N/A (Retired)

HOW LONG HAVE YOU BEEN A RESIDENT OF PENDER COUNTY? _____

NAME AND LOCATION OF HIGH SCHOOL ATTENDED Aquinas High School
Chicago IL DATE OF GRADUATION 1960

NAME AND LOCATION OF COLLEGE/UNIVERSITY ATTENDED St. Xavier College 2 yrs/1962,
Cape Fear Community College DATE OF GRADUATION 1982

TYPE OF COURSE(S)/DEGREE Liberal Arts (St Xavier) CFCC Assoc. Degree Paralegal Tech.

DATES OF MILITARY SERVICE, BRANCH OF SERVICE, RANK DATES OF SERVICES AND TYPE OF DISCHARGE(OPTIONAL) N/A

PRESENTLY EMPLOYED BY Retired

JOB TITLE N/A DUTIES PERFORMED N/A

PAST & CURRENT MEMBERSHIP IN ORGANIZATIONS & OFFICES HELD Served 17 yrs on WTHA board
3 yrs Chairman, - Vice Chairman Wilmington House & Finance Development. (In Affordable housing its a 501.3c - current Board member of Pender County Historical Society

HAVE YOU EVER SERVED OR ARE YOU CURRENTLY A MEMBER OF ANY COUNTY BOARD/ COMMISSION/COMMITTEE? Yes IF YES, EXPLAIN Pender County Housing Authority HOW LONG? 1 1/2 yrs

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF A BOARD/ COMMISSION/COMMITTEE? IF YES, EXPLAIN NO, I feel Pender County offers wonderful opportunities for any visitor to our county

STATE REASONS WHY YOU FEEL QUALIFIED FOR THIS APPOINTMENT(S) I spent 7 yrs employed by the Cape Fear Coast Convention & Visitors center. My job included, advertising, tour providers, set-up for meeting & reunions, accommodations and all other attractions plus I have a good knowledge of all opportunities Pender offers including Eco-Tourism

NOTE: This information will be used by the Pender County Board of Commissioners in making appointments to Boards/Commissions/Committees and in the event you are appointed, it may be used as a news release to identify to the community.

Barbara F Baker Feb 10, 2009
Signature Date

RECEIVED FEB 12 2009

PENDER COUNTY
APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

NAME MALCOLM BONEY BOARD INTEREST(S) PLANNING BOARD

ADDRESS 1001 WEBBTOWN RD. MAPLE HILL NC 28454
TOWNSHIP UPPER HOLLY

TELEPHONE: HOME (910) 934-2403 WORK _____

HOW LONG HAVE YOU BEEN A RESIDENT OF PENDER COUNTY? 20 YEARS

NAME AND LOCATION OF HIGH SCHOOL ATTENDED PENDER HIGH SCHOOL
DATE OF GRADUATION 1993

NAME AND LOCATION OF COLLEGE/UNIVERSITY ATTENDED NC A and T STATE UNIVERSITY
DATE OF GRADUATION 1998

TYPE OF COURSE(S)/DEGREE MECHANICAL ENGINEERING

DATES OF MILITARY SERVICE, BRANCH OF SERVICE, RANK DATES OF SERVICES AND TYPE OF DISCHARGE(OPTIONAL) N/A

PRESENTLY EMPLOYED BY SELF

JOB TITLE OWNER DUTIES PERFORMED GENERAL CONTRACTING

PAST & CURRENT MEMBERSHIP IN ORGANIZATIONS & OFFICES HELD
I HAVE NEVER SERVED IN A GOV OFFICE

HAVE YOU EVER SERVED OR ARE YOU CURRENTLY A MEMBER OF ANY COUNTY BOARD/ COMMISSION/COMMITTEE? NO IF YES, EXPLAIN _____
HOW LONG? _____

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF A BOARD/ COMMISSION/COMMITTEE? IF YES, EXPLAIN NO

STATE REASONS WHY YOU FEEL QUALIFIED FOR THIS APPOINTMENT(S) MY EDUCATION AND EXPERIENCE. (SEE RESUME ATTACHED)

NOTE: This information will be used by the Pender County Board of Commissioners in making appointments to Boards/Commissions/Committees and in the event you are appointed, it may be used as a news release to identify to the community.

Malcolm Boney
Signature

3/26/09
Date

RECEIVED MAR 27 2009

Malcolm Lee Boney

1001 Webbtown Rd.
Maple Hill, NC 28454

(910) 934-2403
boney@ncat.edu

Education and Experience

Master's in Mechanical Engineering candidate
North Carolina A&T State University, Greensboro, NC

Mechanical Engineering- Bachelors of Science
North Carolina A&T State University, Greensboro, NC

Dudley Leadership Training Institute Kernersville, NC
(Supervisory management training)

- **NC General Contractor (License # 58178)**
- **Historically Underutilized Businesses (HUB) Academy** Instructor
University of North Carolina at Wilmington
- **Minority/Women Business Enterprise (W/MBE)** Instructor
City of Greenville
- **BMP Storm Water Certification #748**
NC State - Dr. Bill Hunt
- **Coastal Carolina Community College** (Assistant instructor)
Brick Laying, Framing construction, building series# 1 and 2
- **Cape Fear Community College**, Wilmington, NC
Building codes level 2
- **Craven Community College**, New Bern, NC
Plumbing level 1 & Building codes level 1
- **Lenoir Community College**, Kinston, NC
Mechanical codes level 3, Fire codes level 2
- **North Carolina Department of Insurance Building Code Certifications:**
Probationary- Plumbing Level 3, Fire Level 3, Building Level 2, & Electrical level 2
Standard- Mechanical Level 3, Fire Level 2, Building Level 1, and Plumbing Level 1
- **OSHA – HASMAT Training and Certification # 269-2**
NCDWQ 29 CFR 1910.120 -24 contact hours

Professional Experience

NC General Contractor- Pender Real Estate Group, LLC - Burgaw, NC

- Manage subcontractors to remodel residential houses, build room additions, decks, etc.
- Responsible for preparing bids, critical path, ordering material, and solving personnel issues.
- Use Auto-Cad and/or Punch home design software to design single and multi-family homes.
- Generate strict estimations and budgets for various home renovation projects.

Environmental Engineer II - NC Department of Environment and Natural Resources

- Educated professional engineering consultants and developers on proper land design techniques.
- Advised professional engineers on correct calculation methods for site preparation, land grading, and storm water design.
- Administered site inspections and field investigations to ensure contractors are properly preparing property lots in compliance to the NC BMP Manual and other state laws.
- Responsible for approving site plans, storm water designs, and grading plan applications for developers, engineers and local officials.
- Reviewed storm water calculations, and applications for compliance to the North Carolina BMP Manual and 2008 Session law.
- Evaluated soil and erosion control methods on site plans and made recommendations to professional engineering consultants for any potential changes or upgrades.

Residential Contractor Instructor- Coastal Carolina Community College

- Supervised a team of 8 to assist contractor in building an affordable house for the City of Jacksonville's Community Development program.
- Prepared students to pass the NC General Contractors Licensing Exam.
- Taught carpentry, concrete, business management for contractors, one call methods, roofing, critical path method, bidding techniques, blueprint reading, and project management.
- Instructed students on building codes, OSHA safety, fire codes and energy saving techniques.

Engineering Intern / Storm water manager- City of Jacksonville, NC

- Used Auto-CAD software to design water, wastewater, and street projects for the City.
- Designed and generated plan sets on auto-cad land desktop software for several multi-million dollar infrastructure projects: Mill Creek Interceptor, Lejeune Blvd. water extension project, Hargett street check valve replacement, and the Onslow Drive renovation project.
- Surveyed plots, sewer inverts, and elevations for all municipal infrastructure projects.
- Calculated measurement and payment schedules for water and sewer projects.
- Reviewed and approved shop drawings for various city and private projects such as Wal-Mart site preparations and land development.
- Used auto-cad to generate plan sheets for various street designs and cross walks in accordance to the Manual for Uniform Traffic Control.
- Responsible for reviewing all storm water applications and site plan engineered calculations.
- Responsible for inspecting storm water ponds and controls for city code compliance.

Building Inspector- Onslow County- Jacksonville, NC

- Conducted building design plan reviews with engineers and general contractors.
- Inspected residential and commercial buildings for compliance to the NC building code.
- Inspected and enforced multi-trades of building, electrical, plumbing, mechanical, and fire codes.
- Advised engineers, contractors and citizens with building plans for building code compliance.

Sales Manager / Educational consultant- Dudley Cosmetology Products

- Supervised and managed direct sale representatives.
- Responsible for various cosmetology product sales and distribution for 74 businesses in SC.
- Gave motivational speeches at conventions and national sales meetings.

Dudley Leadership Training Institute (DLTI)

- Developed methods of building to build team spirit and motivation in any organization.
- Exercised win-win methods of solve problems in business and interpersonal relationships.
- Learned how to deal with irate clients in any business setting.
- Learned interpersonal skills and relationship building techniques (Myers Briggs).
- Trained in methods of identifying personality types to build an organizational team spirit.
- Learned the art of professional salesmanship by Dr. Joe L. Dudley Sr. and Dr. Willie Bailey.

Professional / Technical Skills

- Auto-Cad 2008 Land Desktop
- Punch 2007 (Building design software)
- Surveyor Apprentice
- Microsoft applications
(Word, MS project, MS excel, power point, outlook, etc.)
- Brick layer
- Framer
- Plumber
- Sheet rock installation
- Roofing installation

Activities/Personal

Boy Scout Committee member - Troop #264
Martial Arts Black Belt Instructor

References available upon request

PENDER COUNTY
APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

District 2

NAME Frank Braxton BOARD INTEREST(S) Planning Bd.

ADDRESS 112 Godwin Ave. P.O. Box 3861,
Topsail Beach, NC 28445 TOWNSHIP _____

TELEPHONE: HOME 910-328-0878 WORK 910-254-9333 x-1003

HOW LONG HAVE YOU BEEN A RESIDENT OF PENDER COUNTY? 7 1/2 years

NAME AND LOCATION OF HIGH SCHOOL ATTENDED Scotland Neck
High School DATE OF GRADUATION 1969

NAME AND LOCATION OF COLLEGE/UNIVERSITY ATTENDED _____
N.C. STATE UNIVERSITY DATE OF GRADUATION 1974

TYPE OF COURSE(S)/DEGREE BS - RECREATION Resources - School of Forestry
Registered Landscape Architect - 1982

DATES OF MILITARY SERVICE, BRANCH OF SERVICE, RANK DATES OF SERVICES AND
TYPE OF DISCHARGE(OPTIONAL) _____

PRESENTLY EMPLOYED BY Coastal Land Design, PLLC

JOB TITLE Partner / Landscape Architect DUTIES PERFORMED Landscape
Architectural and Development Planning

PAST & CURRENT MEMBERSHIP IN ORGANIZATIONS & OFFICES HELD _____
N.C. ASLA - Coastal Chair

HAVE YOU EVER SERVED OR ARE YOU CURRENTLY A MEMBER OF ANY COUNTY
BOARD/ COMMISSION/COMMITTEE? No IF YES, EXPLAIN _____
HOW LONG? _____

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF A BOARD/
COMMISSION/COMMITTEE? IF YES, EXPLAIN No - will notify Chairman
of any interest with items before Board.

STATE REASONS WHY YOU FEEL QUALIFIED FOR THIS APPOINTMENT(S) 35 yrs.
of Development Experience including 10 yrs
of City and County Governmental Employment.

NOTE: This information will be used by the Pender County Board of Commissioners in making
appointments to Boards/Commissions/Committees and in the event you are appointed, it may be used as a
news release to identify to the community.

Frank Braxton
Signature

2/05/09
Date

RECEIVED FEB - 5 2009

J. FRANK BRAXTON, RLA

112 Godwin Avenue
Topsail Beach, NC 28445
910-328-0878
fbraxton@coastallanddesign.net

Business: Coastal Land Design, PLLC
P.O. 1172
Wilmington, NC 28402
910-254-9333 x1003

EXPERIENCE

Jerry Turner & Associates, Landscape Architecture 1974-1975

- Recreational and Land Planning.
- On-site inventory and analysis.
- Support drafting and presentation renderings.

Representative Projects

- Cedar Fork Park (Burlington, NC)
- Indian River Park (Great Bridge, Va)
- Carrboro Town Park (Carrboro, NC)
- Chavis Community Park (Raleigh, NC)

City of Raleigh, Environmental Design Section 1975-1976

- Capital Area Greenway Master Plan.
- Initial Greenway Corridor Development.
- Subdivision and Site Plan Review Staff.
- Support drafting for City Comprehensive Plan.

Wake County, Parks and Recreation Department 1976-1985

- Department Development
- Countywide Parks and Open Space Master Plan
- Community Use of Schools Program Development
- Technical Support for Municipal Recreational Departments.
- County/Municipal Park Design
- Subdivision and Site Plan Review Committee.

Representative Projects

- Apex School-Park (Apex, NC)
- Wendell Community Park (Wendell, NC)
- Wake Forest Community Park (Wake Forest, NC)
- Garner Town Park (Garner, NC)
- Zebulon Town Park (Zebulon, NC)
- Lake Crabtree County Park (Wake County, NC)
- Public Lands Management Plan (SCS Flood Control Structures)
- White Water Facility – Falls Lake Reservoir.
- Wake County Office Park Master Plan (Raleigh, NC)
- Noise and Land Use Study (RDU)

Voorhees Investment Corporation
Land Development Company

1985-1988

- Vice President in charge of land development
- Land Planning, Development Plans and Construction
- Single Family and Multi-Family Developments

Representative Projects

- Trinity Farms Subdivision (Raleigh, NC)
- Brookfield Subdivision (Cary, NC)
- Windy Woods Subdivision (Raleigh, NC)
- Holly Ridge Subdivision (Wake County, NC)
- Meadow Ridge Subdivision (Fuquay-Varina, NC)
- Zebulon Townhouses (Zebulon, NC)

Sungate Design Group
Engineering, Environmental and Landscape Architecture

1985-2001

- President and Founder
- Land Planning, Rezoning Cases and Site Plans.
- Recreation, Parks and Greenway Comprehensive Plans.
- Mining and Landfill Plans and Permitting.
- Institutional and Educational Facility Development Plans.
- Residential Development Plans.
- Stormwater Wetlands and Bio-retention Plans

Representative Projects

- WRAL Soccer Center, Raleigh, NC
- Cedar Fork Park, Morrisville, NC
- Davis Drive Park, Cary, NC
- Dorothea Dix Soccer Facility, Raleigh, NC
- Waste Industries Facilities (Durham, Raleigh, Wilson)
- RTP Tenants Park (Research Triangle Park, NC)
- Whitaker State School (Butner, NC)
- Durham Community College – Treyburn Campus
- Boulder Creek Residential Community
- Olde Creedmoor Residential Community
- Crosswinds Residential Community, Wilmington, NC
- Macedonia United Methodist Church, Cary, NC
- Redford Shopping Center, Rolesville, NC
- Four County EMC Facility, Burgaw, NC

Coastal Land Design, PLLC
Engineering, Landscape Architecture and Project

2001-Present

- Land Planning, Rezoning Cases, Site Plans.
- Recreational Facility Development Plans.
- Mining Plans and Permitting
- Residential Landscape Design

Representative Projects

- Cape Fear Soccer Facility – Flemington Landfill
- Raleigh Family Center (Raleigh, NC)
- 1210 Trinity Office Center (Cary, NC)
- Port City Community Church (Wilmington, NC)
- TidalWalk Residential Community (New Hanover Co.)
- Palmetto Creek Residential Community (Brunswick Co.)
- Mill Creek Residential Community (Brunswick Co.)
- Mario Residence (Figure Eight Island)
- Chris Mario Residence (Princeton NJ)
- Jeremy Mario Residence (Orange Co. NC)

EDUCATION and REGISTRATION

- 1974 North Carolina State University
B.S. Recreation Resource Administration
School of Forest Resources
- 1979 American Society of Landscape Architects
- 1982 Landscape Architect (NC#390)

Continuing Education

- Park Management School – Ogelby Park, WVa.
- NC Erosion and Sedimentation Control Workshop
- Elements of Stormwater Design Workshop – Malcom
- Regional Land Use and Transportation Conference
- Advance AutoCad Training
- NCDENR Environmental Conference
- Residential Land Development Practices – ASCE
- Detention Ponds & Urban Hydrology Workshop
- Stormwater BMP Academy – NCSU
- NC Stream Restoration Institute River Courses

PENDER COUNTY
APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

District 7

NAME Sonya B. Edens BOARD INTEREST(S) Planning Board

ADDRESS 257 Howards Lane Hampstead, NC 28443
TOWNSHIP _____

TELEPHONE: HOME 910-270-9599 WORK 910-619-1737

HOW LONG HAVE YOU BEEN A RESIDENT OF PENDER COUNTY? 12 years

NAME AND LOCATION OF HIGH SCHOOL ATTENDED Garner Senior High School
DATE OF GRADUATION 1992

NAME AND LOCATION OF COLLEGE/UNIVERSITY ATTENDED NC State University
DATE OF GRADUATION 1996

TYPE OF COURSE(S)/DEGREE BS in Industrial Engineering

DATES OF MILITARY SERVICE, BRANCH OF SERVICE, RANK DATES OF SERVICES AND
TYPE OF DISCHARGE(OPTIONAL) _____

PRESENTLY EMPLOYED BY RSC Engineering, PLLC

JOB TITLE Engineer DUTIES PERFORMED Design of
subdivisions, storm water, erosion control, waste water systems

PAST & CURRENT MEMBERSHIP IN ORGANIZATIONS & OFFICES HELD _____

HAVE YOU EVER SERVED OR ARE YOU CURRENTLY A MEMBER OF ANY COUNTY
BOARD/ COMMISSION/COMMITTEE? No IF YES, EXPLAIN _____
HOW LONG? _____

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF A BOARD/
COMMISSION/COMMITTEE? IF YES, EXPLAIN On occasion, projects from my business
may come through for approval.

STATE REASONS WHY YOU FEEL QUALIFIED FOR THIS APPOINTMENT(S) Upstanding,
respected member of the community, live and work in the community,
offer a professional/business owners perspective, interested in future county growth

NOTE: This information will be used by the Pender County Board of Commissioners in making
appointments to Boards/Commissions/Committees and in the event you are appointed, it may be used as a
news release to identify to the community.

Sonya B. Edens
Signature

1/29/09
Date

PENDER COUNTY
APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

District I

NAME Donald Ellison BOARD INTEREST(S) Planning Board

ADDRESS 107 Mill Dam Rd, Hampstead, NC 28443
TOWNSHIP Topsail

TELEPHONE: HOME 270-3839 WORK N/A

HOW LONG HAVE YOU BEEN A RESIDENT OF PENDER COUNTY? 7 years

NAME AND LOCATION OF HIGH SCHOOL ATTENDED University High School,
Bloomington, IN DATE OF GRADUATION 1957

NAME AND LOCATION OF COLLEGE/UNIVERSITY ATTENDED Miami Univ., Oxford, OH;
Indiana Univ, Bloomington, IN; Univ. of Michigan, DATE OF GRADUATION 1962, 1969
Ann Arbor, MI

TYPE OF COURSE(S)/DEGREE Economics, BA, 1962; Political Science, MA, 1969

DATES OF MILITARY SERVICE, BRANCH OF SERVICE, RANK DATES OF SERVICES AND
TYPE OF DISCHARGE(OPTIONAL) N/A

PRESENTLY EMPLOYED BY Retired

JOB TITLE _____ DUTIES PERFORMED _____

PAST & CURRENT MEMBERSHIP IN ORGANIZATIONS & OFFICES HELD Pender Watch &
Conservancy, president 2001-2009; secretary 2009-

HAVE YOU EVER SERVED OR ARE YOU CURRENTLY A MEMBER OF ANY COUNTY
BOARD/ COMMISSION/COMMITTEE? Yes IF YES, EXPLAIN Current member
of Comprehensive Plans & Policies Committee HOW LONG? 4 mos.
WMPO Connector Road advisory committee, member 2006-2007

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF A BOARD/
COMMISSION/COMMITTEE? IF YES, EXPLAIN No. Will resign from committee

STATE REASONS WHY YOU FEEL QUALIFIED FOR THIS APPOINTMENT(S) Professional
experience as Regional (6-state) Disaster Response Planner with Am. Red Cross,
experience with Planning Board & Dept. as leader of Pender Watch

NOTE: This information will be used by the Pender County Board of Commissioners in making
appointments to Boards/Commissions/Committees and in the event you are appointed, it may be used as a
news release to identify to the community.

Donald C. Ellison
Signature

1/28/09
Date

RECEIVED JAN 30 2009

PENDER COUNTY
APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

District 1

NAME SUE LoRusso BOARD INTEREST(S) PLANNING BOARD

ADDRESS 1973 NC HWY 210 WEST
HAMPSTEAD, NC 28443 TOWNSHIP TOPSAIL

TELEPHONE: HOME 270-4395 WORK 297-5813

HOW LONG HAVE YOU BEEN A RESIDENT OF PENDER COUNTY? 18 1/2 YEARS

NAME AND LOCATION OF HIGH SCHOOL ATTENDED WALT WHITMAN HS
HUNTINGTON, NY DATE OF GRADUATION 1976

NAME AND LOCATION OF COLLEGE/UNIVERSITY ATTENDED _____
DATE OF GRADUATION _____

TYPE OF COURSE(S)/DEGREE _____

DATES OF MILITARY SERVICE, BRANCH OF SERVICE, RANK DATES OF SERVICES AND
TYPE OF DISCHARGE(OPTIONAL) _____

PRESENTLY EMPLOYED BY SELF EMPLOYED / HAMPSTEAD LANDSCAPING, INC.

JOB TITLE PRESIDENT / OWNER DUTIES PERFORMED DESIGN & INSTALLATION
FOREMAN - NC LANDSCAPE CONTRACTOR REGISTRATION # 114'S
SPRAY TECHNIQION - NCDA LICENSE # 8304
PAST & CURRENT MEMBERSHIP IN ORGANIZATIONS & OFFICES HELD _____
PLEASE SEE ATTACHED LETTER

HAVE YOU EVER SERVED OR ARE YOU CURRENTLY A MEMBER OF ANY COUNTY
BOARD/ COMMISSION/COMMITTEE? YES IF YES, EXPLAIN CURRENTLY
SERVING ON DEVELOPMENT REGULATIONS HOW LONG? 3 MONTHS
AND REVIEW COMMITTEE

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF A BOARD/
COMMISSION/COMMITTEE? IF YES, EXPLAIN NO - AS A MEMBER OF THE
PLANNING BOARD I WOULD ALSO ATTEND DRRC + CPPL MEETINGS

STATE REASONS WHY YOU FEEL QUALIFIED FOR THIS APPOINTMENT(S) ABILITY TO READ
SITE PLANS + SPECIFICATIONS / ALREADY INVOLVED IN STUDY OF EXISTING
ZONING ORDINANCE + FUTURE UDO / GOOD WORKING KNOWLEDGE OF GIS
WILLINGNESS TO SERVE ALL PENDER COUNTY CITIZENS WITH HONESTY +

NOTE: This information will be used by the Pender County Board of Commissioners in making
appointments to Boards/Commissions/Committees and in the event you are appointed, it may be used as a
news release to identify to the community. INTEGRITY

Susan D. LoRusso
Signature

1/29/09
Date

RECEIVED JAN 29 2009

January 29, 2009

Dear Commissioners,

Thank you for considering my application for service on the Pender County Planning Board.

I have been a Pender County citizen and business owner for over 18 years and have personally witnessed the rapid growth in the county. I am currently serving on the Development Regulations and Review Committee as I am very interesting in helping Pender County plan for smart future growth.

I have been a registered Landscape Contractor since 1996, an NCAN Certified Plantsman and a licensed pesticide applicator since 1992. My field of expertise includes site plan and landscape design, installation of plant material, soil amendment, grading and drainage, low water usage irrigation, koi pond and water feature design and installation and low voltage lighting systems for both commercial and residential properties.

The following is a list of my past and current membership in organizations as well as community service projects;

- Founder and Assistant Commissioner of Topsail Ball Club 1990-1992
- Assistant Coach and Score Keeper Topsail Ball Club 1991-1993
- Topsail Middle School Advisory Council 1992-1994
- Founder and President of Topsail Middle School Athletic Boosters 1992-1994
- 4-H Entertains Judge 4-H Youth District Activity Day 1992-1993
- Pender County Cooperative Extension Service Advisory Council 1992-1994
- Assistant Instructor – Pender County Master Gardener Series 1993-1994
- Assistant Instructor – Pender County Certified Plantsman Course 1993-1994
- Assistant Scoutmaster Boy Scout Troops 235 & 236 1992-2000
- Initiated Flood Victim Supplies & Fund Raising Drive Hurricane Floyd 1999

In addition to my professional credentials and past community service, I have a good working knowledge of the Pender County GIS and the ability to read site plans and specifications. I have been regularly attending county commission and planning board meetings in order to learn more about county problems and procedures. I feel that I would bring to the Planning Board a high degree of honesty, integrity and diligence in consideration of land use, as well as an objective outlook when considering opposing viewpoints and would be honored to serve Pender County citizens in this capacity.

I would like to thank you in advance for considering me for appointment to the Pender County Planning Board.

Sincerely,

Sue LoRusso
(910) 297-5813
ldigit45@aol.com

PENDER COUNTY
APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

District 4

NAME Charles Stephens BOARD INTEREST(S) Planning Board Member

ADDRESS 2418 Horsebranch Rd Willard 28478
TOWNSHIP _____

TELEPHONE: HOME 910-259-1708 WORK ^(cell) 330-714-2425

HOW LONG HAVE YOU BEEN A RESIDENT OF PENDER COUNTY? 2 yrs

NAME AND LOCATION OF HIGH SCHOOL ATTENDED Alamance Cty Schools
DATE OF GRADUATION _____

NAME AND LOCATION OF COLLEGE/UNIVERSITY ATTENDED Kent State Wilberforce
DATE OF GRADUATION 1969 + 1970

TYPE OF COURSE(S)/DEGREE Counseling, Psychology

DATES OF MILITARY SERVICE, BRANCH OF SERVICE, RANK DATES OF SERVICES AND TYPE OF DISCHARGE(OPTIONAL) _____

PRESENTLY EMPLOYED BY Retired - University of Akron

JOB TITLE Academic Advisor DUTIES PERFORMED See Attached

PAST & CURRENT MEMBERSHIP IN ORGANIZATIONS & OFFICES HELD See Attached

HAVE YOU EVER SERVED OR ARE YOU CURRENTLY A MEMBER OF ANY COUNTY BOARD/ COMMISSION/COMMITTEE? No IF YES, EXPLAIN _____
HOW LONG? _____

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF A BOARD/ COMMISSION/COMMITTEE? IF YES, EXPLAIN No

STATE REASONS WHY YOU FEEL QUALIFIED FOR THIS APPOINTMENT(S) I will bring many years of experience working at the University & serving in the community, & share ideas to help serve Pender County

NOTE: This information will be used by the Pender County Board of Commissioners in making appointments to Boards/Commissions/Committees and in the event you are appointed, it may be used as a news release to identify to the community.

Charles Stephens
Signature

1-30-09
Date

RECEIVED JAN 30 2009

CURRICULUM VITA

Charles R. Stephens
2418 Horse Branch Road
Willard, North Carolina 28478
(910) 259-1708
crs@uakron.edu

DEGREES, PROFESSIONAL TRAINING

Earned Degrees

M. Ed. Kent State University, Kent, Ohio, 1970 Counseling

B.A. Wilberforce University, Wilberforce, Ohio, 1969 Psychology

Licenses and Certifications

Licensed Professional Counselor for State of Ohio

Human Diversity Trainer for the Ohio Association for Chief of Police

Instructor for the Ohio Peace Officer Basic Training Program

ADMINISTRATIVE EXPERIENCES

University of Akron, University College 1997 – 2008 (Retired)
Academic Advisor and Coordinator of Academic Advising Services for Minority Students Emeritus.

- **Develop programs for improving academic success of minority students**
- **Provide in-service training for academic departments to increase the success rate for minority students**
- **Develop outreach programs with community base organizations and area schools and post-secondary students.**
- **Provide academic advising to University College students and assist them with their educational planning and career goals**

- **Liaison responsibilities with the Biology and Chemistry Departments and the Pre-Pharmacy graduate program**
- **Provide in service workshops/training for the academic advisement staff**

The University of Akron, Office of Minority Affairs 1986-1997
Director of Minority Student Retention

- **Designed cultural diversity programs for new student orientation**
- **Establish and supervise the Hispanic Outreach Retention Initiative**
- **Develop a minority student retention model**
- **Design a high risk minority student retention program**
- **Develop and supervise the peer counseling programs for minority students**
- **Fiscal manager for all programs**
- **Design brochures to promote the various support services provided to students and their families through the Office of Minority Affairs**
- **Produce training video for the cultural diversity component of the new student orientation program**
- **Organized campus wide professional development conferences on student retention and cultural diversity**
- **Worked with the Counseling, Testing and Career Placement Department to provide quality support services for students of color**
- **Presented papers at national conferences on our minority retention model**
- **Worked with the Office of Admissions and various academic departments to recruit students from diverse backgrounds**
- **Served as liaison on university committees to improve campus life for all students**
- **Developed and supervised the Minority New Student Orientation Program**

The University of Akron, University College 1979-1986

Academic Advisor and member of the general faculty

- **Advised students in University College on requirements for their academic programs**
- **Provided academic counseling and career planning for students**
- **Faculty Advisor to various Student organizations**
- **Participated on the retention review committees**
- **Evaluated students' progress towards their degree requirements**
- **Participated in new student orientation**

The City of Akron Workhouse, Akron, Ohio 1975-1979

Program Coordinator and Senior Counselor

Hammel Actual Business College, Akron, Ohio 1973-1975

Placement Director

Akron Urban League, Akron, Ohio 1970-1973

Assistant Supervisor for in service counseling and training

Professional Activities

Selected to participate in the Symposium on the Scholarship of Teaching, Assessment and Learning. Received the title, "SoTAL Fellow" Fall 2003-2004

**A member of North Central Association Evaluation Team, 1982, 1991.
Review and evaluated curriculum and made recommendations to improve the overall grading structure for Buchtel and Kenmore High Schools**

Teaching

University of Akron, Akron, Ohio 1993-Present

Instructor freshman 101 Orientation

Student Success Seminar

Career Planning

College Survival Skills for students on academic probation

Committees

Chair of the Inclusive Excellence Research Workgroup on Racial Climate, sponsored by the University of Akron Institute for Teaching and Learning. 2006-2007

**Student Discipline Policies and Procedures review subcommittee
2005-2006**

**The University of Akron Diversity Council
1993-Present**

**Northeastern Ohio University College of Medicine Admission
Selection Committee 1990-1998**

**President of the United Forum of Black Faculty, Administrator and Staff
1995-2007**

Awards

Dedicated Service Award from Academic Advisement Center, 1979-2008

Dedicated Leadership and Service Award from the United Forum of Black Faculty Administrators and Staff, 2008

Grand Marshal for the University of Akron Graduation Program. Fall 2006

Outstanding Achievement Award for an Administrator, presented by The University of Akron Board of Trustees. 1988-89

**Scholarship of Teaching, Assessment and Learning (SoTAL) Fellow
2004**

Dedicated Service Award Black United Students. 1982, 1983, 1994

Favorite Faculty Member Award presented by Omicron Delta Kappa leadership Honor Society and Mortar Board. 1994.

References Available Upon Request

PENDER COUNTY
APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

District I

NAME JEREMY D. STRONG BOARD INTEREST(S) Planning Board

ADDRESS 403 RAEFORD RD. Hampstead, N.C. 28443
TOWNSHIP TOPSAIL

TELEPHONE: HOME 910 270 9500 WORK 910-270 9500

HOW LONG HAVE YOU BEEN A RESIDENT OF PENDER COUNTY? Since 1993 / 15+ years

NAME AND LOCATION OF HIGH SCHOOL ATTENDED Salisbury School
Salisbury Conn DATE OF GRADUATION 6/1969

NAME AND LOCATION OF COLLEGE/UNIVERSITY ATTENDED UNC - Chapel Hill
B.S. BA DATE OF GRADUATION 1980

TYPE OF COURSE(S)/DEGREE Business Administration

DATES OF MILITARY SERVICE, BRANCH OF SERVICE, RANK DATES OF SERVICES AND
TYPE OF DISCHARGE(OPTIONAL) NA

PRESENTLY EMPLOYED BY The Appraisal Company

JOB TITLE Owner DUTIES PERFORMED Real Estate
Appraiser of Single Family Homes "Work in Pender Co"

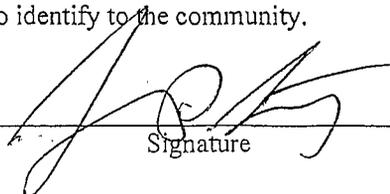
PAST & CURRENT MEMBERSHIP IN ORGANIZATIONS & OFFICES HELD Vice
Chairman of Pender County Adjustment Board

HAVE YOU EVER SERVED OR ARE YOU CURRENTLY A MEMBER OF ANY COUNTY
BOARD/ COMMISSION/COMMITTEE? Yes IF YES, EXPLAIN See above
HOW LONG? 3 years

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF A BOARD/
COMMISSION/COMMITTEE? IF YES, EXPLAIN NO

STATE REASONS WHY YOU FEEL QUALIFIED FOR THIS APPOINTMENT(S) I have
am very familiar with all aspects of
Pender County and feel my experience
would be an asset to the board. thank you

NOTE: This information will be used by the Pender County Board of Commissioners in making
appointments to Boards/Commissions/Committees and in the event you are appointed, it may be used as a
news release to identify to the community.


Signature

02-06-09
Date

RECEIVED FEB - 9 2009