

## REQUEST FOR BOARD ACTION

ITEM NO. 182.

**DATE OF MEETING:** July 20, 2009

**REQUESTED BY:** Mike Taylor, Director, Pender County Public Library

**SHORT TITLE:** Resolution Authorizing Purchase Order to W.T. Cox Subscriptions for Annual Library Periodical Renewals: \$5,647.61

**BACKGROUND:** This expenditure is budgeted for FY2009-2010. Most library newspaper and magazine renewals are managed by a single periodical vendor whose service places orders, handles payment to individual publishers, and rectifies any customer complaints. This saves money for the county as it greatly reduces staff time than if we subscribed directly to each individual title and provides discounts off regular consumer prices.

Because of budget cuts, I have reduced the quantity of periodical titles in our collection, and thus the quality of our service. Hopefully this can be restored in better years ahead. Despite the usual inflationary increases in many titles, our overall cost with W.T Cox is \$427.74 less than last year.

Cox has long provided a 7% discount which is high in the industry. In the past, I have conducted an informal blind bid in past years and no vendor has undercut their price. This year I provided a copy of the Cox renewal cost to competing vendors and I did not receive a competing bid in reply. W.T. Cox Subscriptions is located in Brunswick County, and thus this expenditure contributes to the state economy.

**SPECIFIC ACTION REQUESTED:** Approve a purchase order in the amount of \$5,647.61 to W.T. Cox Subscriptions from "Periodical" library line item 630-410200 as budgeted.

**COUNTY MANAGER'S RECOMMENDATION**

Respectfully recommend approval.

PS  
Initial

**RESOLUTION**

**NOW, THEREFORE BE IT RESOLVED** by the Pender County Board of Commissioners that

a purchase order is authorized to be executed to W.T. Cox Subscriptions in the amount of \$5,647.61 from library budget line item 630-410200 for renewal of magazine and newspaper subscriptions.

**AMENDMENTS:**

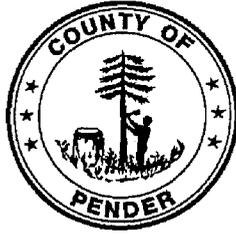
MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS

YEA VOTES: Tate \_\_\_ Brown \_\_\_ Blanchard \_\_\_ Rivenbark \_\_\_ Williams \_\_\_

\_\_\_\_\_  
Jimmy T. Tate, Chairman 7/20/09  
Date

\_\_\_\_\_  
ATTEST 7/20/09  
Date



## REQUEST FOR BOARD ACTION

ITEM NO. 166

**DATE OF MEETING:** July 20, 2009

**REQUESTED BY:** Mike Taylor, Director, Pender County Public Library

**SHORT TITLE:** Resolution Authorizing Approval of Annual Renewal of Licenses and Maintenance Agreement for Library Automation System with Library Corp.: \$15,268.

**BACKGROUND:** This is the annual renewal of licenses and technical support for the library operations computer software system. This is a budgeted annual expense. The vendor of the software is the sole provider for this essential service. This annual support contract provides software enhancements, upgrades, and unlimited technical support.

The software provides the only interface we have between our 112,000 item collection, and this past year processed over 270,000 loan transactions. It provides financial accounting, reports, and many other crucial functions to operating the library.

**SPECIFIC ACTION REQUESTED:** Approve a purchase order in the amount of \$15,268 to The Library Corporation from "Computer" line item 630-406000 as budgeted.

