



## REQUEST FOR BOARD ACTION

ITEM NO. 14.

**DATE OF MEETING:** September 8, 2009

**REQUESTED BY:** Coby S. Heath, Tax Assessor, Tax Assessor's Office

**SHORT TITLE:** Resolution to Appropriate Revaluation Fund Balance to Pay for FY 09/10 Invoices and Expenses of the 2011 Revaluation

**BACKGROUND:** Assessment Solutions, Inc has entered into a contract with Pender County for the purpose of performing a reappraisal for the year 2011. On January 12, 2009, the Pender County Board of Commissioners approved a resolution for a purchase order to Assessment Solutions, Inc. in the amount of \$690,000. Assessment Solutions, Inc has begun the revaluation and has billed the County according to the contract, but the fund balance for the Line Item 29-405760, Reassessment Funds, has not been appropriated. The Tax Assessor is requesting that the Pender County Board of Commissioners appropriate the fund balance to allow payments to Assessment Solutions, Inc for the 2009-2010 fiscal year in the amount of \$341,370.

During the FY 09/10, the Tax Assessor will need funds for supplies and paper for printing tax cards and file documentation in the amount of \$5,000. Additionally, the Tax Office existing Keystone software will need new programming and modification to accommodate the statutory requirements of the 2011 Revaluation. The amount needed to pay the software vendor for these changes is \$15,000. The total amount needed to fund the costs of the 2011 Revaluation during FY 09/10 will be \$361,370.

**SPECIFIC ACTION REQUESTED:** To approve a resolution appropriating the Revaluation Fund Balance for FY09/10 revaluation expenses.

**COUNTY MANAGER'S RECOMMENDATION**

Respectfully recommend approval.

JB  
Initial

**RESOLUTION**

**NOW, THEREFORE BE IT RESOLVED** by the Pender County Board of Commissioners that

the Revaluation Fund Balance be appropriated for the 2011 Revaluation.

**Line Item 29-405760.**

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS

YEA VOTES: Tate \_\_\_ Brown \_\_\_ Blanchard \_\_\_ Rivenbark \_\_\_ Williams \_\_\_

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Jimmy T. Tate, Chairman      09/08/09  
Date

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ATTEST      09/08/09  
Date