



REQUEST FOR BOARD ACTION

ITEM NO. 16.

DATE OF MEETING: December 14, 2009

REQUESTED BY: Paul Parker, Facilities & Property Manager

SHORT TITLE: Resolution Authorizing Purchase Order to Indoff to Purchase Refurbished Office Panels: \$23,738

BACKGROUND: Two modular units have been set up at the Department of Social Services to provide additional office space. Both units are without dividers which are necessary for privacy. DSS has operated out of compliance relative to office space, and this additional office space will enable DSS to further close the office space gap. The refurbished panel system has a three-year warranty on the refurbished portion and a five-year warranty on the new components. Research was conducted on pricing and Indoff presented the most cost effective solution. Funds for this request are budgeted in Capital Improvements.

SPECIFIC ACTION REQUESTED: To approve a purchase order to Indoff to purchase refurbished panels for the Department of Social Services in the amount of \$23,738.

COUNTY MANAGER'S RECOMMENDATION

Respectfully recommend approval.

JS
Initial

RESOLUTION

NOW, THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that

a purchase order is approved to Indoff in the amount of \$23,738 for the purchase of refurbished office panels for the Department of Social Services. The County Manager is authorized to execute any/all documents necessary to implement the resolution.

60-407409 6010 CIP

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Tate ___ Brown ___ Blanchard ___ Rivenbark ___ Williams ___

Jimmy T. Tate, Chairman 12/14/09
Date

ATTEST 12/14/09
Date