



REQUEST FOR BOARD ACTION

ITEM NO. 24.

DATE OF MEETING: April 5, 2010

REQUESTED BY: Rick Benton, County Manager

SHORT TITLE: Resolution Establishing a Contract and Purchase Order Approval Policy

BACKGROUND: From time to time the Board of Commissioners are presented with contract, purchase order, or expenditure approval items, however no representative of the agency or group is at the meeting to make the presentation or answer Board questions. Inasmuch, Commissioner Blanchard has requested the County consider establishing a policy establishing a threshold for Board approval of contracts or purchase orders without an authorized representative of the requesting agency or requestor being present. County financial policy requires that any contract or purchase order of \$5,000 or greater be approved by the Board of Commissioners. Therefore, staff recommends the threshold for this new policy mirror the same dollar limit.

SPECIFIC ACTION REQUESTED: To consider a resolution establishing a policy providing that no agenda item request for a contract, purchase order or other expenditure \$5,000 or greater may be approved by the Board of Commissioners unless the request is accompanied by a representative of the agency or group authorized to present the request and respond to questions by the Board.

COUNTY MANAGER'S RECOMMENDATION

Respectfully recommend approval.



Initial

RESOLUTION

NOW, THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that:

as of April 5, 2010 no agenda item request for a contract, purchase order or other expenditure request of \$5,000 or greater may be approved by the Board of Commissioners unless the request is accompanied by a representative of the agency or group authorized to present the request and respond to questions by the Board. The Chairman/County Manager is authorized to execute any/all documents necessary to implement this resolution.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Tate ___ Blanchard ___ Brown ___ Rivenbark ___ Williams ___

Jimmy T. Tate, Chairman

Date

ATTEST

Date