



## REQUEST FOR BOARD ACTION

ITEM NO. 20.

**DATE OF REQUEST:** May 3, 2010

**REQUESTED BY:** Coby S. Heath, Tax Assessor

**SHORT TITLE:** Resolution Authorizing Purchase Order in the Amount of \$19,008.70 to Turner Business Appraisers for Tax Audit Contract

**BACKGROUND:** Pender County has contracted with Turner Business Appraisers, Inc. to provide business personal property auditing and appraisal services for the Tax Assessor's Office since October 5, 2005. The company audits and appraises business personal property of taxpayers to ensure accurate reporting. The auditing firm conducted audits and discoveries of \$67,888.23 and these funds have been collected by Pender County. Turner is therefore invoicing Pender County for the 28% commission, \$19,008.70, thus a purchase order is necessary to make payment. Approval of a budget amendment to appropriate the funds from fund balance is also required at this time since the amount of payment due is unknown until the auditing and discoveries are completed.

**SPECIFIC ACTION REQUESTED:** To consider a resolution authorizing a purchase order and payment in the amount of \$19,008.70 to Turner Business Appraisers for payment as provided in the Tax Audit Contract, including authorizing a budget amendment to appropriate the funds properly.

**COUNTY MANAGER'S RECOMMENDATION**

Respectfully recommend approval.

JB  
Initial

**RESOLUTION**

**NOW, THEREFORE BE IT RESOLVED** by the Pender County Board of Commissioners that

a purchase order and payment to Turner Business Appraisers, Inc. in the amount of \$19,008.70 be authorized; and that a budget amendment is approved to transfer \$19,008.70 from Fund Balance Account 10-399000 to Contracted Services, Account 450-404500 for this purpose. The Chairman/County Manager are authorized to execute all documents necessary to implement this resolution.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS

YEA VOTES: Tate \_\_\_ Brown \_\_\_ Blanchard \_\_\_ Rivenbark \_\_\_ Williams \_\_\_

\_\_\_\_\_  
Jimmy T. Tate, Chairman      05/03/10  
Date

\_\_\_\_\_  
ATTEST      05/03/10  
Date