



**REQUEST FOR BOARD ACTION**

**ITEM NO.** 13

**DATE OF MEETING:** June 7, 2010

**REQUESTED BY:** Chip Bartlett, CDBG Project Manager, Holland Consulting Planners, Inc (HCP)

**SHORT TITLE:** Resolution Awarding Rehabilitation Contract to Chuck Coleman, Inc. in the Amount of \$27,085 for the Repair of the Odessa Highsmith Unit at 207 S. Vann St., Burgaw under the 2008 CDBG-SS Program.

**BACKGROUND:** A bid opening was held on April 21, 2010 for the rehabilitation of the Odessa Highsmith unit. Bids were received from two contractors; Holland Construction and Chuck Coleman, Inc. The low responsible bidder is Chuck Coleman, Inc with a bid of \$27,085.

Note: The low responsible bid price is within 15% of our in-house estimate of \$27,980 in accordance with CDBG Procurement Requirements.

**SPECIFIC ACTION REQUESTED:** The Board is requested to approve the Rehabilitation Contract Award to Chuck Coleman, Inc in the amount of \$27,085.



