



## REQUEST FOR BOARD ACTION

ITEM NO. 16,

**DATE OF MEETING:** August 16, 2010

**REQUESTED BY:** Dee Turner, Planner II

**SHORT TITLE:** Resolution Authorizing FY 10-11 Budget Amendment \$394,570; Authorizing A Contract and Purchase Order to Musco Lighting for the Purchase of Sports Field Lighting at Pender Memorial Park and Hampstead Kiwanis Park \$ 237,700; Authorizing A Contract and Purchase Order to Walter Holmes Electric, Inc. or the Installation of Sports Field Lighting at Pender Memorial Park and Hampstead Kiwanis Park \$121,000; and Authorizing a Project Contingency of \$35,870.

**BACKGROUND:** Staff was asked to solicit bids to install sports field lighting at the six athletic fields within the Pender County Parks System that do not have sports lighting (three at Pender Memorial Park and three at Hampstead Kiwanis Park). Lighting the sports fields will in essence double the available field space on weeknights. Lighting will also provide for a safer playing field for periods when it gets dark earlier and/or on overcast days.

Separate bid specifications for sports field lighting equipment and sports field lighting installation have been publicly advertised on the Pender County website, advertised in the newspaper, and electronically mailed to potential vendors. Two bids were received for lighting equipment and two bids were received for installation. The bid for the lighting includes a 25 year maintenance agreement. A summary of the bids is attached.

After evaluation of the bids, staff recommends the lowest responsible bidder for lighting equipment is Musco Lighting and the lowest responsible bidder for installation is Walter Holmes Electric, Inc.

A FY 10-11 budget amendment appropriating general fund balance in the amount of \$394,570 is required to fund this project, which includes a 10% contingency of \$35,870. After installation, the increased annual energy cost incurred by the County is estimated to be \$3,303.

**SPECIFIC ACTION REQUESTED:** To consider a resolution authorizing a FY 10-11 budget amendment \$394,570; authorizing a contract and purchase order to Musco Lighting for the purchase of sports field lighting at Pender Memorial Park and Hampstead Kiwanis Park \$237,700; authorizing a contract and purchase order to Walter Holmes Electric, Inc. for the installation of sports field lighting at Pender Memorial Park and Hampstead Kiwanis Park \$121,000; and authorizing a project contingency of \$35,870.

**COUNTY MANAGER'S RECOMMENDATION**

The Board is respectfully reminded the funding for this project is being appropriated from general fund balance. This project is a one-time capital expense appropriation. Please note the estimated annual increase in energy costs is \$3,303, for which the designated future funding source will be property taxes.

RTS  
Initial

**RESOLUTION**

**NOW, THEREFORE BE IT RESOLVED** by the Pender County Board of Commissioners that

a FY 10-11 budget amendment in the amount of \$394,570 is authorized to fund the purchase and installation of sports field lighting at Pender Memorial Park and Hampstead Kiwanis Park, which includes a 10% contingency of \$35,870; a contract and purchase order to Musco Lighting for the purchase of sports field lighting at Pender Memorial Park and Hampstead Kiwanis Park in the amount of \$237,700 is authorized; and a contract and purchase order to Walter Holmes Electric, Inc. for the installation of sports field lighting at Pender Memorial Park and Hampstead Kiwanis Park in the amount of \$121,000 is authorized. The County Manager/Board Chairman is authorized to execute any/all documents necessary to implement this resolution.

Revenue:	\$394,570	10-399000 (General Fund Balance)
Expenditures:	\$237,700	Purchase of Lighting Materials (CIP)
	\$121,000	Installation of Lighting (CIP)
	\$ 35,870	Contingency

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS

YEA VOTES: Tate \_\_\_ Blanchard \_\_\_ Brown \_\_\_ Rivenbark \_\_\_ Williams \_\_\_

\_\_\_\_\_  
Jimmy T. Tate, Chairman      08/16/10  
Date

\_\_\_\_\_  
ATTEST      08/16/10  
Date

**Sports Field Lighting Project**

**Bid Summary Sheet**

**August 11, 2010**

**Sports Field Lighting Equipment**

<u>Supplier Vendor</u>	<u>HKP Fields Bid Price</u>	<u>PMP Fields Bid Price</u>	<u>25 Yr. Operating Cost (x2)</u>	<u>Total Cost</u>
Carolina Sports Lighting	\$105,046	\$101,734	\$181,740	\$388,520
Musco Lighting	\$122,100	\$115,600	\$41,290	\$320,280

**Sports Field Lighting Installation**

<u>Electric Contractor</u>	<u>HKP Fields Bid Price</u>	<u>PMP Fields Bid Price</u>	<u>Total Cost</u>
Lancaster Electric Co.	\$71,000	\$73,000	\$144,000
Walter Holmes Electric, Inc.	\$61,000	\$60,000	\$121,000

\*\*Note – Both of the installation bids are based on pole foundation bases and number of luminaires per pole; information that was provided by the supplier vendor. Only Musco Lighting supplied the contractors with this information. Musco Lighting produces a pre-cast concrete base for the pole foundation which lowers the installation cost significantly. Musco Lighting Green System has improved luminaire efficiency which requires fewer fixtures per field which lowers installation significantly.