



REQUEST FOR BOARD ACTION

ITEM NO. 1D.

DATE OF MEETING: September 7, 2010

REQUESTED BY: Rick Benton, County Manager

SHORT TITLE: Resolution Approving Contract and Purchase Order to Lynn Shore for 2011 Property Tax Revaluation Services : \$77,500

BACKGROUND: With the absence of Mr. Coby Heath, it is critical and necessary to ensure the 2011 property tax revaluation process is properly managed and facilitated through the Assessor's Office. Assessment Solutions, Inc. has been retained by the County to conduct the revaluation, however the County still must have personnel to assist, facilitate and manage the project from the County's end. The Board recently appointed Tax Auditor Tony Maseiro as Tax Assessor as required by statute, however Tony has not had experience with managing and facilitating a revaluation process.

Therefore, it is recommended the County employ the services of an experienced tax assessor/administrator to assist the County with the revaluation process during this critical time. Lynn Shore is a retired Tax Assessor/Administrator with 23 years experience, and is certified by the NC Department of Revenue in Mass Appraisal. He has a BA degree in Business Administration from Appalachian State University. Lynn has worked under contract with AIS, Inc. on the County's revaluation, and is very familiar with the process to date, and the upcoming processes. Lynn is also very customer service oriented, and has been through several county revaluation processes.

A copy of a draft agreement is attached providing for nine months of service which will take us through May, 2011 which covers the lengthy E&R review process. Funding for the services is budgeted in the revaluation fund.

SPECIFIC ACTION REQUESTED: To consider authorizing a contract and purchase order to Lynn Shore for property tax revaluation services related to the 2011 County Property Revaluation.

COUNTY MANAGER'S RECOMMENDATION

Respectfully recommend approval.

Initial

RESOLUTION

NOW, THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that:

the Board hereby authorizes a contract and purchase order to Lynn Shore for property tax revaluation services related to the 2011 County Property Revaluation in the amount of \$77,500. The Chairman/County Manager is authorized to execute any/all documents necessary to implement this resolution.

Account 29-405760 Revaluation Fund

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Tate ___ Blanchard ___ Brown ___ Rivenbark ___ Williams ___

Jimmy T. Tate, Chairman Date

ATTEST Date