



REQUEST FOR BOARD ACTION

ITEM NO. 23,

DATE OF MEETING: September 20, 2010

REQUESTED BY: Chip Bartlett, CDBG Project Manager, Holland Consulting Planners, Inc (HCP)

SHORT TITLE: Closeout Public Hearing for the FY06 CDBG Entrepreneurial Incubator Grant (Regional Shared Use Kitchen Incubator at the WestPark Facility, James Sprunt Community College, Warsaw, NC)

BACKGROUND: The County received a CDBG grant from the Commerce Finance Center to create a Regional Commercial Kitchen Incubator. The total project budget was \$401,416 which was comprised of a CDBG grant in the amount of \$356,478 and a grant from Pender Memorial Hospital for \$44,938.00.

The project involved renovation of an existing building at the WestPark Business Development Center in Warsaw, NC in order to create a Regional Shared Use Commercial Kitchen. The facility will provide hourly access to a commercial kitchen and food preparation area to entrepreneurs and food businesses for new food development, research and food testing in eastern North Carolina.

All activities related to the CDBG program have been completed and the County is in the process of closing out the program.

SPECIFIC ACTION REQUESTED: As part of closeout, the County is required to hold a public hearing for citizen comments prior to submittal of the Certificate of Completion to the Department of Commerce. No other action is required after the public hearing.

COUNTY MANAGER'S RECOMMENDATION

To hold the public hearing as requested.

Initial

RESOLUTION

NOW, THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that

(no action or resolution adoption is required)

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Tate ___ Blanchard ___ Brown ___ Rivenbark ___ Williams ___

Jimmy T. Tate, Chairman

Date

ATTEST

Date