



## REQUEST FOR BOARD ACTION

ITEM NO. 12

**DATE OF MEETING:** March 21, 2011

**REQUESTED BY:** Melinda Knoerzer/Criminal Justice Partnership Advisory Board

**SHORT TITLE:** Presentation of Annual Report of Criminal Justice Partnership Program; Resolution Approving Execution of Criminal Justice Partnership Program Continuation Grant For Fiscal Year 2011-2012 and Approval of the CJPP Advisory Board as Presented: \$74,179

**BACKGROUND:** This will be the fourteenth (14<sup>th</sup>) year that Pender County has participated in the CJPP grant program. The program sponsors and funds contractual services with substance abuse treatment providers and sexual offender treatment providers for counseling and follow up with parolees in order to prevent recidivism.

The Pender County Criminal Justice Partnership Board voted unanimously to approve the submission of this grant application at their March 2, 2011 meeting. Funding from this program provides treatment as mandated by court.

The Criminal Justice Partnership Board has approved the budget as set forth in this resolution. This year, the Board has decided to re-bid for service provision, thus contract approvals will be brought back to the Board of Commissioners for approval after the CJPP Board makes their recommendation.

These are process funds that pass through the County and are expended without County supervision. Financial decisions are made by the CJPP Board. The composition of the Board is delineated by the enabling legislation and the attached roster of proposed members complies with those parameters.

Staff recommends approval of this resolution.

**SPECIFIC ACTION REQUESTED:** The Board of Commissioners is requested to hear a brief presentation by Board Chair, Neal Batten, and to approve and authorize execution of the continuation funding application with the NC Department of Corrections Criminal Justice Partnership Program in the amount of \$74,179, and to approve the membership of the CJPP Board as attached.

**COUNTY MANAGER'S RECOMMENDATION**

Respectfully recommend approval.

PLS  
Initial

**RESOLUTION**

**NOW, THEREFORE BE IT RESOLVED** by the Pender County Board of Commissioners that:

the Application for Continuation of Funding with the North Carolina Department of Corrections Criminal Justice Partnership Program in the amount of \$74,179.00 is approved and the membership of the CJPP Advisory Board is approved as presented. The County Manager is authorized to execute any and all documents necessary to implement this resolution.

500031 404500	Contracted Services	\$71,686.00
510031 401400	Travel	\$ 1,311.00
510031 401200	Postage	\$ 200.00
510031 403300	Supplies and Materials	\$ 800.00
	TOTAL	\$74,179.00

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS

YEA VOTES: Brown \_\_\_\_\_ Tate \_\_\_\_\_ Rivenbark \_\_\_\_\_ Ward \_\_\_\_\_ Williams \_\_\_\_\_

\_\_\_\_\_  
George R. Brown, Jr., Chairman      03/21/11  
Date

\_\_\_\_\_  
ATTEST      03/21/11  
Date



**NORTH CAROLINA  
DEPARTMENT OF CORRECTION  
DIVISION OF COMMUNITY CORRECTIONS**

2020 Yonkers Road, Mail Service Center 4250  
Raleigh, North Carolina 27699-4250  
Phone: (919) 716-3100 Fax: (919) 716-3996



**Alvin W. Keller, Jr.**  
Secretary

**Beverly Eaves Perdue, Governor**

**Timothy D. Moose**  
Director

January 20, 2011

Mr. Rick Benton  
Pender County Manger  
PO Box 5  
Burgaw, North Carolina 28425

Dear Mr. Benton:

Pursuant to North Carolina General Statute 143B-273.15(a) and 143B-273.15 (b), this letter is to inform you the funding formula used to determine grant funding for all counties participating in the State-County Criminal Justice Partnership Act has been revised, effective for fiscal year 2011-2012. The data used in the funding formula is required to be updated at least once every three years, and the data updated includes the State population and the intermediate offender population entry rate.

This revision is effective as of July 1, 2011. The exact funding amount is pending approval of the State Budget by the General Assembly. The funding amounts for counties participating in the Criminal Justice Partnership Program will continue to be based on the following three (3) basic criteria, as mandated in N.C.G.S. 143B-273.15(a):

1. Twenty-five percent (25%) based on a fixed equal dollar amount for each county;
2. Fifty percent (50%) based on the county share of the State population; and
3. Twenty-five percent (25%) based on the intermediate punishment entry rate for the county, using the total of the three most recent years of data available divided by the average county population for that same period.

The sum of the amounts in subdivisions (1), (2), and (3) is the total amount of the funding that a county may apply for under this subsection. Grants to participating counties are for a period of one fiscal year with unobligated funds being returned to the Account at the end of the grant period. Funds are provided to participating counties on a reimbursement basis.

For fiscal year 2011-2012, your continuation grant application funding amount has been established at \$74,179.

March 31, 2011 is the due date for the annual "Application for Continuation of Implementation Funding" which should be provided to the Division's Community Development Specialist in your area. The Application, Budget Line Item Justification and Budget Summary are on line under the Online Forms page. Please provide one original and two complete copies to the Community Development Specialist on or before the March 31st deadline. Contracts for the next FY may be "proposed" at this point in time. Please be sure that all the required attachments are included in the grant submission. Also, your application must be approved by your local Criminal Justice Partnership Program Advisory Board as well as your local County Commissioners and those dates are a required part of the application.

If you have any questions regarding your funding amount, please contact Sandra Shearin in the DCC Administration office in Raleigh at (919) 716-3116.

I join the North Carolina State Criminal Justice Partnership Advisory Board and our Partnership staff in thanking you for your continuing support of this important effort.

With kind personal regards, I remain

Respectfully,

Timothy D. Moose  
Director

cc: Mr. Charlie Harrison, Program Director, Pender County CDTEG SAT SA Program  
Mr. Neil Batten, Pender County CJPP Board Chair  
Ms. Candace Rodriques, Division I CJPP Coordinator  
Mr. Cornell McGill, Division Admin. Div. I  
Mrs. Sandra Shearin, Chief of Administrative Services  
Mrs. Allison Jourdan, Chief of Program Services

Probation • Intensive • House Arrest • Day Reporting Centers • Criminal Justice Partnerships • Post-Release • Parole  
Interstate Compact • Substance Abuse Screening Program • Community Service Work Program

# Criminal Justice Partnership Program

## Application for Continuation of Implementation Funding

FY 2012 - from July 1, 2011 to June 30, 2012

Due in the CJPP Coordinator's Office by March 31, 2011

County: **Pender**

Grant Number: **71-0711-**  County Operations  
**I-A**  Contractual Service

Contact Person: **Charles Harrison**  
 Phone: **910-347-4477**  
 Fax: **910-347-4037** Email: **cdteg@yahoo.com**

**Note:**

This application is to be used for the continuation of implementation grant funding only.  
 New programs must complete a full application in accordance with Section IV.A of the CJPP Policies and Procedures.

**1. County Manager/Authorizing Official**

Name **George Brown**  
 Title **Chairman, Board of Commissioners**  
 Address 

PO Box 5 Burgaw NC 28425
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 Phone 

910-259-1200
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 Fax 

910-259-1402
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 Email 

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Signature
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**2. Fiscal Agent**

Name **Rick Benton**  
 Title **County Manager**  
 Address 

PO Box 5 Burgaw NC 28425
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 Phone 

910-259-1200
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 Fax 

910-259-1402
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 Email 

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Signature
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**3. CJPP Local Advisory Board Chair**

Name **Neal Batten**  
 Title **Board Chair**  
 Address 

615 Shipyard Blvd. Wilmington NC 28412
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 Phone 

910-762-5333
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 Fax 

910-259-4526
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 Email 

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**4. Total Grant Award Amount**

**74,179.00**

**5. Program Type**

- Day Reporting Center
- Sat. Substance Abuse Treatment
- Resource Center

Indicate the type(s) of CJP program(s) operated.  
 (Check all that apply)

Signature

**6. Date Approved**

**Approved By**

CJPP Local Advisory Board  
County Board of Commissioners

**7. Sentenced Offender Program**

**A. Program Information**

**B. Program Administration (for Contractual Programs only)**

**Provide Name, Address, and Phone/Fax/Email of Program**

**Provide Name, Title, Address, and Phone/Fax/Email of Director, Administrator or Contact Person**

CDTEG, INC.  
205 SOUTH HWY 117 BYPASS  
STE 2  
PO BOX 1166  
BURGAW NC 28425  
  
TELEPHONE: 910-259-5915  
FAX: 910-259-3383  
EMAIL: cdteg@yahoo.com

Charles D. Harrison  
230 New Bridge Street  
PO Box 1743  
Jacksonville NC 28541  
  
Telephone: 910-347-4477  
Fax: 910-347-4037  
EMAIL: cdteg@yahoo.com

**Program Director Name** Charles D. Harrison

**8. Program Modifications**

**A. Check All Proposed Changes in the Following Program Components.**

**B. For Each Checked, Describe Current Program Component, followed by Proposed Program Component.**

- Program Goals and Objectives
- Program Activities
- # of Offenders Served
- Offenders Targeted
- Program Administration
- Administrative Fees
- Program Staffing
- Contracts
- MOA's

- Job Descriptions for County Employees
- Other
- Other

**9. Sentenced Offender Program Goals and Objectives Description**

(Refer to CJPP Legislation as a guide to the definitions of Goals and Objectives)  
 State the GOALS of the program in terms of the long-term effect the program is designed to have, and a list of measurable OBJECTIVES to meet those goals.

**Goals**

**Objectives to meet Goal**

REDUCE RECIDIVISION IN PENDER COUNTY FY 2011-2012	PROVIDE CONTINUOUS SUPERVISION WITH TASC OF OFFENDERS ACTIVITIES EDUCATION AND TREATMENT RESULTING IN AN EMPLOYMENT RATE EXCEEDING 50%
REDUCE DRUG AND ALCOHOL DEPENDENCIES IN PENDER COUNTY FY 2011-2012	SCREEN 100% REFERRAL ENROLLED IN TREATMENT FOR SUBSTANCE ABUSE AND REFERRED TO APPROPRIATE TREATMENT
REDUCE PROBATION REVOCATION FOR PENDER COUNTY FY 2011-2012	80% OF THE OFFENDERS EXITED FROM THE SAT.SA PROGRAM WILL NOT HAVE NEW FELONY OFFENSE OR PROBATION VIOLATIONS
REDUCE THE COST OF INCARCERATION FOR PENDER COUNTY FY 2011-2012	TARGET HIGH RISK INTERMEDIATE AND COMMUNITY OFFENDERS AND OBTAIN A 40% COMPLETION RATE FOR THE PROGRAM

**10. Program Capacity Data**

**Sentenced Offender**

Provide the following information regarding program services:

- |   |     |
|---|-----|
| [A] 1. What was the actual TOTAL number of people served during FY 2009 - 2010?       | 78  |
| 2. What is the estimated TOTAL number of people to be served during FY 2010 - 2011? * | 85  |
| 3. What is the estimated TOTAL number of people to be served during FY 2011 - 2012? * | 100 |

\* Consider treatment slots, length of time in treatment, and total budget when estimating total number of people served.

**[B] Check all services that apply**

		On Site	Off Site
[1] <input checked="" type="checkbox"/> Substance Abuse Treatment	<input checked="" type="checkbox"/> Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> ROPT	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- |     |  |                                     |                          |
|-----|--|-------------------------------------|--------------------------|
|     | <input checked="" type="checkbox"/> IOPT                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|     | <input checked="" type="checkbox"/> Support Services       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|     | <input checked="" type="checkbox"/> After Care             | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|     | <input checked="" type="checkbox"/> Drug Screens           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|     | <input type="checkbox"/> Other                             | <input type="checkbox"/>            | <input type="checkbox"/> |
| [2] | <input type="checkbox"/> Educational Services              | <input type="checkbox"/>            | <input type="checkbox"/> |
| [3] | <input type="checkbox"/> Job Development Services          | <input type="checkbox"/>            | <input type="checkbox"/> |
| [4] | <input type="checkbox"/> Cognitive Behavioral Intervention | <input type="checkbox"/>            | <input type="checkbox"/> |
| [5] | <input type="checkbox"/> Domestic Violence Services        | <input type="checkbox"/>            | <input type="checkbox"/> |
| [6] | <input type="checkbox"/> Life Skills                       | <input type="checkbox"/>            | <input type="checkbox"/> |
| [7] | <input checked="" type="checkbox"/> Sex Offender           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| [8] | <input checked="" type="checkbox"/> Others                 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
- ANGER MGMT/FAMILY THERAPY**  
**AVAI**

## 11. Service Provider Information

[A] List the NON-CONTRACTED (i.e., services at NO COST to CJPP) Service Providers to the program. Attachment 2

**Attach a Copy of Memorandums of Agreement (MOA's) in attachment section for FY 2011 - 2012. MOA's should be maintained in Program files on site.**

Attachment 2

[B] List the CONTRACTED (i.e., services at COST to CJPP) Service Providers to the program. Attachment 3

**Attach a Copy of Proposed or Signed Contracts in attachment section for FY 2011 - 2012. Contracts should be maintained in Program files on site.**

Attachment 3

**Please Note: Attachments are required for contracts and MOA's for FY 2011 - 2012.**

## 12. Project Income

Does the program anticipate receiving any Project Income?

No

Yes (Attach a completed "Project Income Report" form) Attachment 8

**Submit one (1) Original and two (2) copies of Application and Attachments, including budgets.**

**Attachment Check List**

Attach the following in this order:

Attachment	Attached?	Reason, if Not Attached
1. Job Descriptions for all <b>modified</b> CJP Program Positions	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Job and description unchanged from previous years.
2. Copies of All MOA's for FY 2011 - 2012 for Service Providers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
3. Copies of All Proposed or Signed and Executed Contracts for FY 2011 - 2012 for Service Providers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
4. Copy of facility license and proof of appropriate certification or registration with certifying board.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
5. Monthly or Weekly Calendar detailing Services Provided	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
6. Local CJPP Advisory Board Members and Terms	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
7. Budget Line Item Justification Form	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
8. Budget Summary Form	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
9. Project Income Report (if applicable)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A
10. Information regarding all funding sources beyond CJPP funds (Grants, County Funds, etc.)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A

NOTE: Please number your attachments and submit in the order indicated above.

[Return to Form Selection Page](#)

**CRIMINAL JUSTICE PARTNERSHIP ADVISORY BOARD: Updated 03/03/2011**

<p>Rich Banton Center for the Research and Prevention of Recidivism 63366 Oleander Dr. #4 Wilmington, NC 28403 910.262.8855 Mailing Address: 125 Sir Walter Drive Hampstead, NC 28443 <a href="mailto:rdbanton@gmail.com">rdbanton@gmail.com</a> July 1 - June 30, 2011</p>	<p>Neal Batten TASC Care Manger 613 Shipyard Boulevard, Suite #102 Wilmington, NC 28412 762-5333 Local: 803 S. Walker Street Burgaw, NC 28425 259-0668, ext 146 Fax 259-4526 <a href="mailto:nbatten@coastalhorizons.org">nbatten@coastalhorizons.org</a> July 1, 2004 – June 30, 2012</p>	<p>Kristie Newkirk Representing Clerk of Superior Court P.O. Box 308 Burgaw, NC 28425 259-1229, ext. 259-1292 – fax <a href="mailto:kristie.r.newkirk@nccourts.org">kristie.r.newkirk@nccourts.org</a> July 1, 2006 – June 30, 2012</p>
<p>Tonya M. Gilley Trial Court Administrator 5<sup>th</sup> Judicial District 316 Princess Street, Ste. 323 Wilmington, NC 28401 910.341.1155 910.341.4367- fax <a href="mailto:Tonya.M.Gilley@nccourts.org">Tonya.M.Gilley@nccourts.org</a> July 1, 2008 – June 30, 2012</p>	<p>Charlie Harrison CDTEG P.O. Box 1166 Burgaw, NC 28425 259-5915 259-3383 – fax <a href="mailto:charrison1@ecr.com">charrison1@ecr.com</a> <a href="mailto:CDTEG@yahoo.com">CDTEG@yahoo.com</a> July 1, 2004 – June 30, 2012</p>	<p>Shirley Steele Nursing Supervisor Pender County Health Dept. P.O. Box 1209 Burgaw, NC 28425 259-1488 259-1259- fax <a href="mailto:sssteele@pendercountync.gov">ssteele@pendercountync.gov</a> July 1, 2006 – June 30, 2012</p>
<p>Jennifer Saphara TASC Director 615 Shipyard Boulevard Wilmington, NC 28412 762-5333 341-5783 - fax <a href="mailto:jsaphara@coastalhorizons.org">jsaphara@coastalhorizons.org</a> July 1, 2006 to June 30, 2012</p>	<p>Capt. Samenthia Jones Pender County Jail 104 North Walker Street Burgaw, NC 28425 259-1446 259-1277- fax <a href="mailto:sam.jones@pendersheriff.com">sam.jones@pendersheriff.com</a> July 1, 2006 – June 30, 2012</p>	
<p>Todd Fennell Assistant DA P.O. Box 308 Burgaw, NC 28425 259-1388 259-1453-fax <a href="mailto:todd.h.fennell@nccourts.org">todd.h.fennell@nccourts.org</a> July 1, 2006 – June 30, 2012</p>	<p>Carol Bakins Pender County Probation &amp; Parole P.O. Box 812 Burgaw, N.C. 28425 Phone (910) 259-2873, Fax (910) 259-0273 <a href="mailto:eci01@doc.state.nc.us">eci01@doc.state.nc.us</a> March 16, 2009 – June 30, 2012</p>	<p>Chester Ward Commissioner Representative 434 Shepards Rd. Hampstead, NC 28443 910.329.1732 <a href="mailto:seward@pendercountync.gov">seward@pendercountync.gov</a> July 1, 2006 – June 30, 2012</p>
<p>Cynthia Bemis CDTEG P.O. Box 1166 Burgaw, NC 28425 259-5915 259-3383 – fax <a href="mailto:cjbemis69@att.net">cjbemis69@att.net</a> July 1, 2007- June 30, 2012</p>	<p>Judge Jay Corpening Sr. District Court Judge 316 Princess St. Wilmington, NC 28401 <a href="mailto:Julius.H.Corpening@nccourts.org">Julius.H.Corpening@nccourts.org</a> June 30, 2012</p>	<p>TASC Heidi Wasicki 803 W. Walker Street Burgaw, NC 28425 910.259.0668, x-146 <a href="mailto:hwasiccki@coastalhorizons.org">hwasiccki@coastalhorizons.org</a> June 30, 2012.</p>
<p>PUBLIC MEMBER Thomas Bradshaw 1534 US Hwy 117 S. P.O. Box 961 Burgaw, NC 28425 910.259.5360 Home 910.620.0126 Cell June 30, 2012 <a href="mailto:tombradshawnc@yahoo.com">tombradshawnc@yahoo.com</a></p>	<p>PUBLIC MEMBER Mr. Timothy Townsend 118 Inlet Dr. Wilmington, NC 28411 910.686.5765 <a href="mailto:lorit26@yahoo.com">lorit26@yahoo.com</a> June 30, 2012</p>	<p>Candace Rodriguez State Representative <i>Non-Voting Member</i> 108 Dexter Street Greenville NC 27834 252.830.3195, ext.202 <a href="mailto:ccy02@doc.state.nc.us">ccy02@doc.state.nc.us</a></p>
<p>Melinda Knoerzer Pender County Manager's Office <i>Non-Voting Member</i> P.O. Box 5, 605 E. Fremont St. Burgaw, NC 28425 259.1521-tel., 259-1579 – fax <a href="mailto:mknnoerzer@pendercountync.gov">mknnoerzer@pendercountync.gov</a></p>		