



## REQUEST FOR BOARD ACTION

ITEM NO. 8.

**DATE OF MEETING:** April 18, 2011

**REQUESTED BY:** Charles R. "Tom" Collins, Emergency Management Director

**SHORT TITLE:** Resolution Authorizing an Update of the Pender County Emergency Operations Plan; and a Contract and Purchase Order in the Amount Not-to-Exceed \$6,500 to Chase Whisenhunt for Technical Assistance

**BACKGROUND:** The Emergency Operations Plan for Pender County was last updated in 2004. The plan needs a comprehensive revision and updating, including bringing it into full compliance with FEMA and NCEM standards. It is recommended a contract be awarded to Chase Whisenhunt in the amount not-to-exceed \$6,500 to assist the County staff in preparing the plan update.

**SPECIFIC ACTION REQUESTED:** To consider a resolution to authorize an update of the Emergency Operations Plan, and a contract and purchase order with Chase Whisenhunt in the amount not-to-exceed \$6,500 for technical assistance in preparing an update to the Plan.

**COUNTY MANAGER'S RECOMMENDATION**

Respectfully recommend approval.

RB  
Initial

**RESOLUTION**

**NOW, THEREFORE BE IT RESOLVED** by the Pender County Board of Commissioners that:

the Board hereby authorizes an update to the Pender County Emergency Operations Plan; and a contract and purchase order to Chase Whisenhunt in the amount not-to-exceed \$6,500 for technical assistance in updating the plan. The County Manager/Chairman shall have the authority to execute any/all documents necessary to implement this resolution.

Expenditure Account #: 660-405404

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_ Tate \_\_\_ Rivenbark \_\_\_ Ward \_\_\_ Williams \_\_\_

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George R. Brown, Chairman 4/18/2011  
Date

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ATTEST 4/18/2011  
Date