



**REQUEST FOR BOARD ACTION**

ITEM NO. 15.

**DATE OF MEETING:** December 12, 2011

**REQUESTED BY:** Glenda Pridgen, Deputy Clerk to the Board

**SHORT TITLE:** Boards/Committees/Commissions on which Commissioners Currently Serve:  
Annual Review/Modify

**BACKGROUND:** At the December meeting of each year, the Board reviews and may modify current Commissioner Board appointments.

**SPECIFIC ACTION REQUESTED:** The Board is requested to review the appointments and modify, as necessary or appropriate.

**PENDER COUNTY COMMISSIONER COMMITTEE ASSIGNMENTS (Revised January 4, 2011)**

COMMISSIONER AND BOARD	MEETING DATE	TIME	LOCATION	COUNTY FUNDING	APPOINTMENT INFO
<b><u>Rivenbark</u></b>					
Cape Fear COG	3rd Thursday every 2 months-next-Feb.	5:30 p.m.	COG Office-Harbour Drive, Wilm.	Dues	Any Elected Official
New Hanover Regional Hospital Board	4th Tuesday every 2 months	5:00 p.m.	NHH 10th Floor Classroom	No	Appt. is by PMH Board
Pender Memorial Hospital Board	3rd Wednesday every 2 months-next-Jan.	9:00 a.m.	PMH Dining Room	No	Citizen or Commissioner
Regional Aging Advisory Committee	Variable-at least 4 times annually	10:00 a.m.	New Hanover Senior Center	Pender Adult Ser.	Citizen or Commissioner
Southeastern Mental Health	1st Tuesday monthly	7:00 p.m.	Alternate between 3 counties	Outside Agency Appro.	Commissioner
<b><u>Ward</u></b>					
Criminal Justice Partnership	Quarterly-next-March	12:00 noon	Probation Office-Burgaw	Via State Appropriation	Commissioner
Lower Cape Fear W/S Authority	2nd Monday monthly	9:00 a.m.	LCFWSA Office-1107 New Point Blvd. Leland	Capacity Purchase	Citizen or Commissioner
Pender Municipal Association	When Needed	Announced <sup>A</sup>	Announced	Dues	Commissioner
Planning Board Alternate	1st Tuesday monthly	7:00 p.m.	BOCC Meeting Room	No	Citizen or Commissioner
Topsail Island Shoreline Protection	4th Tuesday monthly	5:30 p.m.	Alternate between 3 towns	Beach Nourishment Appro.	Citizen or Commissioner
Cape Fear RPO-RTAC Committee	3rd Friday every 2 months-next-Mar.	12:00 noon	Brunswick CC Campus-Leland	Dues	Commissioner
Juvenile Crime Prevention Council	1st Thursday every 2 months	1:00 p.m.	Agricultural Extension Conference Room	Via State Appropriation	Commissioner
<b><u>Brown</u></b>					
Board of Health	3rd Tuesday every 2 months-next-Feb.	7:00 p.m.	Health Department Conference Room	Health Department Appro.	Commissioner
Cape Fear River Program	4th Tuesday/bi-monthly	12:00 noon	Center for Marine Science-Masonboro Loop	Outside Agency Appro.	Citizen or Commissioner
Cape Fear RPO-RTAC Committee	3rd Friday every 2 months-next-Mar.	12:00 noon	Brunswick CC Campus-Leland	Dues	Commissioner
Fire Commission	4th Tuesday monthly	7:00 p.m.	Various Fire Stations	Set district tax rates	Citizen or Commissioner
Four County Community Services	1st Tuesday every 2 months	7:30 p.m.	Announced-Usually in Whiteville	No	Citizen or Commissioner
Nursing/Adult Care	2nd Monday quarterly	10:00 a.m.	Pender Adult Services-alternate Bur/Ham	No	Citizen or Commissioner
Partnership for Children (Smart Start)	3rd Tuesday monthly	12:00 noon	Smart Start Office, 600 N. Timberly Ln.	Via DSS State Appro.	Commissioner
Planning Board Alternate	1st Tuesday monthly	7:00 p.m.	BOCC Meeting Room	No	Citizen or Commissioner
<b><u>Tate</u></b>					
Wallace Airport Comm	1st Monday monthly	7:00 p.m.	Wallace Airport	Budget Appropriation	Appt. is by Town Council
Priority One Committee	Announced	Announced	BOCC Meeting Room	Public Schools Appro.	Commissioner
Southeastern Economic Development	4th Tuesday (if warranted)	2:00 p.m.	Bladen County Library-Elizabethtown	Yes	Any Elected Official
Lower Cape Fear W/S Authority	2nd Monday monthly	9:00 a.m.	LCFWSA Office-1107 New Point Blvd. Leland	Capacity Purchase	Citizen or Commissioner
Tourism Development Authority		6:00 p.m.	Various/Announced	Yes	Citizens/Commissioners
<b><u>Williams</u></b>					
Wilmington Industrial Development	Last Friday monthly	7:30 a.m.	WID Office, Hewlett Dr. Wilmington	Contract	Commissioner
Hampstead Kiwanis Park Board	2nd Thursday monthly	6:30 p.m.	Hampstead Library	Park Maintenance Appro.	Citizen or Commissioner
Pender EMS & Rescue	1st Tuesday monthly	7:00 p.m.	Pender EMS Facility-Rocky Point	Set tax rate	Commissioner
Priority One Committee	As necessary	As set	BOCC Meeting Room	Public Schools Appro.	Commissioner
Wilmington Area MPO	Last Wednesday monthly	4:00 p.m.	Wilmington City Hall	Dues	Commissioner
Work First Planning	As necessary	Announced	Social Services Building	Via Grant Funds (DSS)	Citizen or Commissioner

Note: The CFCC Trustee Appointment is a four-year term and expires June 30, 2013.

## Pender County Appointed Boards/Committees/Commissions

### **Alcoholic and Beverage Control Board**

The ABC Board is created by State statute and its purpose is to govern the operations of the ABC stores in Pender County. The Board has no set meeting date, and meets whenever the need arises. The Board is comprised of five Board of Commissioners appointments. The Board of Commissioners appoints one person from each district and the terms are for three years. The County does not provide funding to this program.

### **Board of Adjustment**

The Board of Adjustment is created by State statute and its purpose is to hear appeals from decision of the Planning Department and to consider requests for variances from the terms of the UDO. The Board meets the 3<sup>rd</sup> Wednesday of every month at 9:00 a.m., unless there are no cases to hear. The Board is comprised of seven Board of Commissioners appointments which consist of one citizen from each Commissioner District and two alternates. The terms are for three years. The County funds the Planning Department.

### **Board of Elections**

The Board of Elections is created by State statute and has the legal and moral responsibility for protecting the will of the people; protecting democracy as a concept and form of government; and for establishing fairness and equity for all in the process of self governance. The Board meets the 1<sup>st</sup> Wednesday of each month at 10:00 a.m., at the Board of Elections office located at 807 S Walker St., Burgaw. The Board is comprised of three State appointed members. The terms are two-year terms. The County provides annual funding to the Board of Elections.

### **Board of Equalization and Review (BOER)**

The BOER is created by NC General Statute 105-322 and its main purpose is to hear taxpayer appeals. The Board meets each year, and can convene no sooner than the first Monday in April, and not later than the first Monday in May, and must adjourn in a non-revaluation year by no later than the third Monday after the first meeting. The Pender County BOER holds its hearings in the Tax Assessor's conference room located in the Howard Holly Administration Building at 300 E. Fremont St. in Burgaw. The Pender BOER is comprised of five members appointed by the Board of Commissioners. The Commissioners can appoint any citizen. The terms are for one year. The County funds the Tax Office.

### **Board of Health**

The Health Board is created by State statute and it is the policy-making, rule-making and adjudicatory body for the Pender County Health Department. The Board meets the 3<sup>rd</sup> Tuesday of every other month at 7:00 p.m. The Board is comprised of eleven Board of Commissioners appointments which consist of: one commissioner, one dentist, one engineer, one nurse, one optometrist, one pharmacist, one physician, one veterinarian, and three public members. The terms are for three years. The County funds approximately 43% of the Health Department budget.

### **Cape Fear Community College**

Cape Fear Community College was established by the State of North Carolina in 1958, and its service area includes New Hanover and Pender counties. NCGS 115D established the CFCC Board of Trustees as the institution's governing board. The purpose of the institution includes postsecondary vocational/technical training, college transfer/university parallel education, and continuing education programs. The Board's regular meetings are held on the fourth Thursday of January, March, May, July, and September, and on the third Thursday of November. The Board is comprised of 14 members, including one directly appointed by the Pender County Board of Commissioners. State law allows

Pender County Commissioners to appoint any citizen or Commissioner to that seat who has not been a CFCC employee for at least the last five years and who is not otherwise prohibited from serving in that capacity. The terms are for four years. Pender County appropriates funds annually to the institution to support its facilities in Pender County, as required by North Carolina General Statutes.

#### **Cape Fear Council of Governments (COG)**

The Cape Fear Council of Governments was chartered in 1972 pursuant to NCGS 160A-470 to serve the municipal and county governments of Brunswick, Columbus, New Hanover, and Pender. Each of the 44 local governments in the Cape Fear Region has a COG Representative who votes at the Annual Meeting held each spring. At that meeting the membership elects nine (9) members to serve as the Executive Committee to provide fiscal and executive oversight of the CFCOG fiscal and administrative operation. The Executive Committee, by Charter, shall be composed of one County Commissioner and one municipal elected official from each of the four counties, and one member of the City of Wilmington Governing Board. Pender County Commissioners appoints its Commissioner representative. All representatives serve one year terms subject to re-election by the General Membership at the annual meeting. There are no term limits. The Executive Committee meets six (6) times annually, by CFCOG Charter, at the date, time, and location established by that Committee, following their election. Pender County pays annual dues to Cape Fear Council of Governments.

#### **Cape Fear River Program**

The Cape Fear River Program Board is created by The University of North Carolina at Wilmington in collaboration with local governments and industries and its purpose is to provide scientific information both of a chemical and biological nature to be used to develop a better understanding of the processes that determine the environmental conditions that exist in the Lower Cape Fear River including the Black and Northeast River Watersheds. This information is necessary to protect the river while maintaining sustainable economic development. This data is also available to the NC Division of Water Quality to be used for basin wide planning and evaluation of the condition of surface waters. The scientific backbone of the Program is a water quality monitoring effort that includes sampling of 35 stations in the streams, rivers, and estuaries comprising the Lower Cape Fear River system. The Board meets the 4<sup>th</sup> Tuesday bi-monthly at 12:00 noon at The Center for Marine Science. The Board is comprised of 18 members, one appointed by the Pender County Board of Commissioners. Pender County Commissioners can appoint any citizen or Commissioner. The terms are for 3 years. Pender County appropriates funds to the Program annually as an Outside Agency.

#### **Council on Community Affairs (CCA)**

The CCA was created by the Board of Commissioners on September 20, 2010 as the result of a request by a Board member to reactive the Pender County Human Relations Commission. The purpose of the CCA is to facilitate and promote communication, conflict resolution, understanding, leadership, and opportunity for all citizens in the Pender County community regardless of socioeconomic, geographical, or demographical differences. The Commission will consist of seven Commissioner appointments; one from each Commissioner District and two At-Large. To-date, three people have volunteered for the CCA and it hasn't actually been activated yet.

#### **Fire Commission**

The Fire Commission was created by the Pender County Board of Commissioners and its purpose is to bring the Fire Departments of Pender County together for more effective protection of life and property in the County. The Commission meets the 4<sup>th</sup> Tuesday of every month at 7:00 p.m. at various fire departments. The Commission is comprised of sixteen Board of Commissioners appointments: one recommendation from each fire department, two at-large and one Commissioner; and the Fire Marshal. The terms are for three years. Pender County Commissioners set the district tax rates.

**Four-County Community Services, Inc.** is a private, nonprofit organization that is a designated Community Action Agency, per Federal legislation. Four-County is recognized as a private, nonprofit by the State of North Carolina and has 501c 3 designation. The Board of Directors (45 members) are from 7 counties (Bladen, Brunswick, Columbus, Hoke, Pender, Robeson, and Scotland). The Board is tripartite, with at least one-third from the target sector (poor), one-third from the public sector (elected officials), and one-third from the private sector. The Board meets 5 times a year: the first Tuesday in October, December, February, April, and October. The Board meetings generally are held at 7 p.m. and are generally held at the Powell-Melvin Building in Elizabethtown, which is central to the service area. Four County operates CSBG (Community Services Block Grant Program) and Weatherization in Pender County, serves low-income residents who are at or below 100% of the Federal Income Poverty guidelines for the CSBG program and 200% for the Weatherization Assistance Program, and operates the Family Empowerment Self-Sufficiency project designed to provide case managers to eligible families who are striving to get out of poverty. Pender County government does not provide any funding to Four-County Community Services, Inc.

#### **Hampstead Kiwanis Park Board**

The Hampstead Kiwanis Park Board was established by the Board of Commissioners as a working relationship between the County and Hampstead Kiwanis Park, Inc. for the development and management of the Hampstead Kiwanis Park facility. The Board meets quarterly. The Board is comprised of seven Board of Commissioners appointments which consist of: four persons recommended by the Hampstead Kiwanis Park, Inc. Board and three persons recommended by Pender County Government. The terms are three year staggered terms. Pender County government does not provide any funding to the Kiwanis Park Board, but does provide some services through the Parks and Recreation Department.

#### **Industrial Facilities and Pollution Control Financing Authority**

The Industrial Facilities and Pollution Control Financing Authority was established by the Board of Commissioners in 1977 pursuant to NCGS 159C-4. The Authority provides for the issuance of revenue bonds to aid in financing: 1) industrial/manufacturing facilities that provide job opportunities or better ways to help alleviate unemployment and raise below-average manufacturing wages; and 2) pollution control facilities for industries. The Authority meets whenever warranted and usually at the Commissioners Meeting Room. The Authority is comprised of seven Commissioners appointments of various occupations and the terms are for eight years. The Board does not provide funding for this organization.

#### **Jury Commission**

The Jury Commission is created by State statute and its purpose is to review the list of names of Pender citizens that is received from the DMV by the Clerk of Court, and determines and ensures that all duplicated names are removed and notes any persons who should be excused for statutory reasons so that those names may be removed by the Clerk of Court from the jury pool. The number of times the Commission meets is up to them. The Commission is comprised of three members: one Board of Commissioners appointment, one Clerk of Superior Court appointment, and one Senior Resident Superior Court Judge appointment. The terms are for two years. The County provides funding to assist in the day to day operations of the Clerk of Court's Office and preservation of the Courthouse.

#### **Juvenile Crime Prevention Council**

The Juvenile Crime Prevention Council is a State of North Carolina mandated Council which was established by the Board of Commissioners. The JCPC is responsible for developing a local continuum of needed sanctions and services to address the issues of delinquent juveniles, those juveniles most likely

to become delinquent, and their families. The positions in the council membership are defined by the NC General Statues. This membership is comprised of School Superintendent, Chief District Court Judge, Area Mental Health Director, County Commissioner, County Manager, Chief Court Counselor, Recreation Professional, Juvenile Defense Attorney, Non-Profit Representative, Substance Abuse Professional, Chief of Police, Sheriff, District Attorney, Business Person, Director of Department of Social Services, Health Director, Member of Faith Community, two persons under age 18 and up to seven others. The statute allows for some of the listed public agency heads to designate a representative from their agency for the council. The council meets every other month on the 3<sup>rd</sup> Friday at 10:00 am. The terms are for two years and members can be reappointed.

#### **Library Advisory Board**

The Library Advisory Board is appointed by the Board of Commissioners to serve as a liaison with the Board of County Commissioners and citizens on library matters. The advisory board meets quarterly on the 3<sup>rd</sup> Thursday of January, April, July and October. It is composed of five Commissioners appointments, one from each County Commissioner district. Authorized duties include formulating and adopting policies concerning public use of the library, making recommendations regarding improvements and construction of library facilities, advocating for funding, and serving as the final authority on challenges concerning the content of library materials. These and other responsibilities are established in the Advisory Board bylaws by the County Commissioners based on NC General Statutes 153A-265 through 266. The terms are for three years. The County provides annual funding to the Library.

#### **Lower Cape Fear Water and Sewer Authority**

The Lower Cape Fear Water & Sewer Authority Board was created under State Statute 162-a. and is a non-profit public agency. Under the enabling legislation the Authority is authorized, among other things, to construct and operate water and sewer systems located within its service area. The Authority may issue Revenue Bonds, fix and collect rates, fees and charges for services furnished by any water or sewer system operated by the Authority. The Authority meets the 2<sup>nd</sup> Monday of each month at 9:00 a.m., at the Authority's office in Leland, NC. The Board is comprised of 14 members, two appointed by the Pender County Board of Commissioners. Pender County Commissioners may appoint any citizen of the County or Commissioner. The terms of office are for three years. Pender County has purchased raw water capacity from the Authority.

#### **Military Growth Task Force**

The Eastern Region was tasked with establishing and organizing the Military Growth Task Force, which was formed to coordinate local planning efforts and seek federal funding to address the local impacts and infrastructure needs created by the growth in military personnel in this region. The Task Force includes leaders from Carteret, Craven, Duplin, Onslow, Pamlico and Pender Counties, all of which have been affected by the influx of additional troops. The MGTf Board of Directors serve as a governing board for this effort. Appointments are made by the NC Eastern Region's Board of Directors, applicants selected from names forwarded from local government. Pender County provided funding to the MGTf in 2009 and 2010.

#### **Nursing/Adult Care Homes Advisory Committee**

The primary purpose of the Nursing/Adult Care Homes Advisory /committee is to maintain the intent of the Nursing/Adult Care Homes Resident Bill of Rights within nursing homes and adult care homes and to promote community involvement and cooperation with such homes to ensure quality of care for older adults. The advisory committee is comprised of citizens of the County appointed by the Board of Commissioners in accordance with North Carolina G.S. 131D-31. The Committee consists of up to ten

members, who serve one, two or three year terms. The County does not provide funding to the nursing homes.

#### **Parks and Recreation Advisory Board**

The Parks and Recreation Advisory Board was established by the Board of Commissioners and its purpose is to enhance the quality of life by developing, establishing and maintaining park facilities and recreation programs to serve the people of Pender County. The Board meets the 2<sup>nd</sup> Tuesday of each month at 5:30 pm. The Board is comprised of seven Board of Commissioners appointments which consist of: one person from each Commissioner District and two at-large members. The member's terms are three-year staggered terms. The County provides annual funding to the Parks and Recreation Department.

#### **Partnership for Children (Smart Start)**

Smart Start of Pender County, Inc. serves to develop innovative approaches and strategies for improving the quality of child care services, better access to child care, more affordable child care, education and training for parents, and preventative health care to benefit the children of Pender County. The Smart Start Board of Directors consists of up to twenty-seven members of various professions. The Board of Commissioners appoint some County citizens when requested by Smart Start to make such appointments. The County does not provide funding for Smart Start.

#### **Pender EMS and Rescue**

Pender Volunteer EMS and Rescue, Inc. (PEMS) is a non-profit corporation serving throughout Pender County and was formed October 1, 2002. PEMS was awarded a contract for the entire county July 1, 2003 to provide both EMS and Rescue Services. The Emergency Medical Services Advisory Board is comprised of five Board of Commissioners appointments; one from each Commissioner District. The Board meets the 1<sup>st</sup> Monday of every month at 11:00 a.m. at the Rescue Squad Building. Pender County Commissioners set the district tax rates.

#### **Pender Housing Initiative (PHI) Board**

The Pender Housing Initiatives Board is the Board of Directors for Pender Housing Initiatives (PHI), Inc. The Board's purpose is to oversee the affordable housing activities for PHI, Inc., which currently provides oversight for Seven Oaks of Pender, an affordable housing complex in Burgaw. The Board is comprised of nine members. The members are appointed by the County Commissioners with three members representing the County; three members representing the private sector, including the community at large such as financial institutions, business owners, developers and real estate agents; and three from either low-income neighborhoods, elected representatives of low-income neighborhoods, or other Low-income community residents. Each term is for three years and there is no limit to the number of successive terms a Board Member may serve. There is no compensation for serving on this Board. The Board meets quarterly.

#### **Pender Memorial Hospital Board**

Pender Memorial Hospital is governed by a nine member Board of Directors as follows: Five Board of Commissioners appointments, with one person from each Commissioner District; 3 members appointed by New Hanover Regional Medical Center; and the Chief of Pender Memorial Hospital Medical Staff. The Board meets the 3<sup>rd</sup> Wednesday every two months at 9:00 a.m. The County does not provide funding to the Hospital.

#### **Pender Municipal Association**

In December of 1989, elected officials representing each municipality in Pender County met to discuss the need to establish a county municipal organization to collectively benefit all municipalities. The

purpose of the Association is to contribute to the continuing improvement of city and county government in the County; to maintain and develop the interest of its members through discussion and exchange of information, ideas, and experience; to maintain and develop relationships with organizations devoted to the improvement of local government; and to maintain and develop effective working relationships with and between the city and county government(s), boards, commission, and quasi-governmental units in the County. The Association holds its annual meeting at different municipalities. Pender County pays annual dues to the Association.

#### **Planning Board**

The Planning Board is created by State statute and its purpose is to carry out the land use planning activities and setting zoning policy and regulation in Pender County. The Board is comprised of seven Board of Commissioners appointments in the following categories: one AG/Environmental, one Business, one Environmental, one Professional, one Technical and two At-Large. Two Commissioners also act as Alternates. The Board meets the 1<sup>st</sup> Tuesday of every month at 7:00 p.m. The terms are for three years. The County funds the Planning Department.

#### **Priority One Committee**

Priority One Committee is created by the Board of Commissioners and the Board of Education. The Board of Commissioners selects two County Commissioners to serve, along with the County Manager and Finance Officer. There are no official terms.

#### **Social Services Board**

The Social Services Board is created by State statute and its purpose is to govern the operations of the Social Services Department. The Board meets the 4<sup>th</sup> Monday of each month at 4:00 p.m. The Board is comprised of five members: two Board of Commissioners appointments, two Social Services Commission appointments, and one Social Services Board appointment. The Commissioner appointments can be any citizen. The terms are for three years. The County funds approximately 41% of the DSS budget.

#### **Southeastern Center for Mental Health**

Southeastern Center for Mental Health Board is created by State statute and its purpose is to manage the public MH/DD/SA System of Care. The Board meets the 4<sup>th</sup> Thursday on selected months at 6:00 p.m. rotating between Brunswick, New Hanover and Pender Counties. The Board is comprised of fifteen members. Pender County Commissioners appoint one Commissioner to serve on the SEC Area Board and this commissioner, jointly with commissioners from the other counties, appoint all other board members. Members, except commissioners may serve two consecutive three-year terms. Pender County Commissioners can appoint any Commissioner. The terms are for their elected term of office. Pender County appropriates funds to Southeastern Mental Health Center annually as an Outside Agency.

#### **Southeastern Economic Development Commission**

The Southeastern Economic Development Commission (SEDC) was created pursuant to Article 2 of Chapter 158 of the North Carolina General Statutes and its purpose is to foster and promote economic development through Planning, technical assistance and infrastructure grants through the U.S. Department of Commerce's Economic Development Administration (EDA) to create meaningful employment opportunities for the citizens of Southeastern North Carolina. SEDC is governed by a Commission comprised of four members from each member county appointed by the respective Boards of County Commissioners. The Board meets the fourth Tuesday of each month at 10:00 a.m. at the SEDC Office in Elizabethtown. The terms are four years. Pender County pays annual dues to SEDC.

### **Tourism Development Authority (TDA)**

The TDA is created by the Board of Commissioners and its purpose is to enhance and stimulate the economy of Pender County through the advancement of tourism activities. The Authority meets the 3<sup>rd</sup> Thursday of each month at 6:00 p.m., except for two months during the summer. The Authority is comprised of nine Board of Commissioners appointments which consist of: one Chamber of Commerce member, three Occupancy Tax Collectors, and one person from each Commissioner District; plus five Ex-Officio members. The members' terms are staggered. The Chamber of Commerce appointment is rotated each year among the three Chambers in the County: Burgaw Area Chamber, Greater Hampstead Chamber and Greater Topsail Area Chamber. The County provides annual funding to the Tourism Development Authority.

### **Voluntary Agricultural District Board**

The Voluntary Farmland Preservation Program Ordinance was adopted by the Board of Commissioners on December 6, 2010, pursuant to NCGS 106-735. The purpose is to promote agricultural values and general welfare of the county and more specifically, increase identity and pride in the agricultural community and its way of life; encourage the economic and financial health of agriculture; and increase protection from non-farm development and other negative impacts on properly managed farms. The initial board is to consist of 1 appointee for terms of one year; 2 appointees for terms of two years; and 2 appointees for terms of three years. Thereafter, all appointments are to be for terms of three years, with reappointments permitted.

### **Wallace Airport Commission**

The Wallace Airport Commission was created by ordinance (Jan. 9, 1958) and its purpose is to provide recommendation to the Mayor and Council on matters concerning long range planning and revenue sources for the airport, develop goals and objectives for operation and the development and utilization of the airport consistent with the master plan. The Commission is a 7 member board serving 2 year terms that meets the second Tues. of every other month. The Pender County Board of Commissioners appoints one Pender Commissioner to the Commission. Pender County appropriates funds to the Wallace Airport Commission annually as an Outside Agency.

### **Wilmington Industrial Development (WID)**

The WID Board of Directors is created by state statute and its purpose is economic development. The board meets at least five time per year, usually at 7:30 am at the WID office in Wilmington, NC. The board is comprised of 20 members, one appointed by the Pender County Commissioners. Pender County Commissioners can appoint any Commissioner as an ex-officio board member, and at least three other WID board members, who are elected by the WID board, will reside in Pender County. Elected board member terms are three-year terms. The County currently contracts with WID on a mutli-year contract.

### **Work First Planning Committee**

The Work First Board/Committee was created by Executive Order as a result of Welfare Reform in 1996. It is mandatory that the Committee meets every 2 years, and as often as necessary during the 2 year period. The Work First Committee consists of members from the following agencies and organizations: The County Manager (or his/her designee), Health Director, Mental Health Director, DSS Board Member, DSS Director, Work First Supervisors, representative from Pender County School System, representative from Faith-based Community, member of the Cape Fear Council of Governments, Employment Security Commission Manager, Pender County Smart Start, Head Start, and a Community Advocate. Members are appointed by the Board of County Commissioners and appointments are indefinite. The County annual funds the Department of Social Services.