



REQUEST FOR BOARD ACTION

ITEM NO. 1

DATE OF MEETING: January 17, 2012

REQUESTED BY: Valeria N. Sutton, Transportation Coordinator, Pender Adult Services/
Pender Transit

SHORT TITLE: Public Hearing and Resolution Approving Grant Application and Authorizing Local Share of Community Transportation Program Operated by Pender Adult Services for FY 2012-2013: \$26,475.

BACKGROUND: Pender Adult Services (PAS) acts as Transportation Coordinator for Pender County. They operate the MV Transit Bus which provides transportation around Pender and New Hanover County. Patrons of this service pay \$3 each way for their transportation within the County and \$8 each way for transportation outside of Pender County. In order to keep costs down, PAS coordinates Chapel Hill and Raleigh Medicaid Medical visits with Wave Transit.

This year PAS is requesting \$205,169 from NC Department of Transportation, requiring a local match of \$26,475. The administrative portion provides for the Transportation Coordinator, the Transportation Coordinator Assistant's salary, motor vehicle transit management services, vehicle insurance, driver training, drug and alcohol testing, marketing materials, employee training, indirect cost, postage, and computer supplies. In addition, this year's request contains \$86,000 which replaces 2 vans that have exceeded their useful life, for \$43,000 each.

This service is required, by law, to be provided for the benefit of Department of Social Services clients. In addition, **it is available to all residents of Pender County**. PAS subsidizes the cost of this program by approximately \$60,000 annually from their operating budget; however, the increased fares have allowed them to reduce the amount of subsidy. Varying fuel costs have impacted this program directly.

Funds for the local match are budgeted under 681-461920 Community Transportation Program. NC Department of Transportation requires that a public hearing be held prior to authorizing this action.

SPECIFIC ACTION REQUESTED: The Board of Commissioners is requested to hold a public hearing to take public comment on this action, which has been properly advertised, to authorize the local share of the Community Transportation Program Grant in the amount of \$26,475 for FY 2012-13 and approve the submission of the CTP Grant Application by Pender Adult Services.

COUNTY MANAGER'S RECOMMENDATION

Respectfully recommend approval.

RB
Initial

RESOLUTION

NOW, THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that

authorization is approved for Pender Adult Services to submit a grant application to the NC Department of Transportation in support of state funding for the Community Transportation Program and the local share of \$26,475 will be budgeted in Fiscal Year 2012-13 under 681-461920, Community Transportation Program. The Chairman/County Manager is authorized to execute any documentation necessary to implement this resolution.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Brown _____ Tate _____ Rivenbark _____ Ward _____ Williams _____

George R. Brown, Jr., Chairman 01/17/2012
Date

ATTEST 01/17/2012
Date

COMMUNITY TRANSPORTATION PROGRAM RESOLUTION

Section 5311 FY 2013 RESOLUTION

Applicant seeking permission to apply for Community Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (Board Member's Name) _____ and seconded by (Board Member's Name or N/A, if not required) _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural public transportation services consistent with the policy requirements for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, (Legal Name of Applicant) Pender Adult Services, Inc. hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project, prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

NOW, THEREFORE, be it resolved that the (Authorized Official's Title)* Executive Director of (Name of Applicant's Governing Body) Pender Adult Services, Inc. Governing Board is hereby authorized to submit a grant application for federal and state funding, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural public transportation services.

I (Certifying Official's Name)* _____ (Certifying Official's Title) _____ do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board) _____ duly held on the _____ day of _____, _____.

Signature of Certifying Official

***Note that the authorized official, certifying official, and notary public should be three separate individuals.**

Seal Subscribed and sworn to me (date) _____

Notary Public *

Printed Name and Address

My commission expires (date) _____

Affix Notary Seal Here

Important – A public hearing MUST be conducted whether or not requested by the Public.

PUBLIC HEARING RECORD

APPLICANT: Pender Adult Services, Inc.

DATE: _____

PLACE: _____

TIME: _____

How many BOARD MEMBERS attended the public hearing? _____

How many members of the PUBLIC attended the public hearing? _____

Public Attendance Surveys

(Attached)

(Offered at Public Hearing but none completed)

I, the undersigned, representing *(Legal Name of Applicant)* Pender Adult Services, Inc. do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

During the Public Hearing

(NO public comments)

(Public Comments were made and meeting minutes will be submitted after board approval)

The estimated date for board approval of meeting minutes is: _____

Signature or Clerk to the Board

Printed Name and Title

Date

Affix Seal Here

PUBLIC HEARING NOTICE

This is to inform the public that a public hearing will be held on the proposed Pender Adult Services, Inc. Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than January 27, 2012. The public hearing will be held on JANUARY 3, 2012 at 4:00 P.M. before the (*governing board*) Pender County Board of Commissioners.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact Valeria N. Sutton, Transportation Coordinator on or before December 29, 2011, at telephone number 910-259-9119 or via email at vsutton@penderpas.com.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Pender County as well as provides transportation options and services for the communities within this service area. These services are currently provided using lift equipped vans. Services are rendered by MV Transit.

The total estimated amount requested for the period July 1, 2012 through June 30, 2013

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ 119,169	\$ 17,875 (15%)
Capital (Vehicles & Other)	\$	\$ (10%)
Operating (Small fixed-route, regional, and consolidated urban-rural systems only)	\$ 0	\$ 0 *(50%) or more *Note: Small Fixed Route systems must contribute more than 50%
TOTAL PROJECT	\$	\$
	Total Funding Request	Total Local Share

This application may be inspected at Pender Adult Services, Inc. from 8 AM TO 5 PM, Monday - Friday. Written comments should be directed to Valeria N. Sutton, Transportation Coordinator, before January 27, 2012.

End of Notice

Note: AN ORIGINAL COPY of the published Public Hearing Notice must be attached to a signed Affidavit of Publication. **Both the Public Hearing Notice and the Affidavit of Publication** must be submitted with the CTP grant application.