



REQUEST FOR BOARD ACTION

ITEM NO. 17

DATE OF MEETING: April 2, 2012

REQUESTED BY: Charles R. Collins, Emergency Management

SHORT TITLE: Resolution Accepting Homeland Security Grant Funds and Authorizing Purchase Order for Companion Animal Mobile Trailer (CAMET) and Supplies: \$19,277.12.

BACKGROUND: The Department of Crime Control and Public Safety, Division of Emergency Management and Pender County will enter into an agreement to provide funding for a Companion Animal Mobile Trailer (CAMET) and supplies. This equipment will be used to provide shelter for the evacuees animals when they go to a public shelter. The grant funds will be paid from # 525-499400 Contingency.

SPECIFIC ACTION REQUESTED: To consider a resolution to authorize acceptance of the grant funding and a FY 11-12 budget amendment in the amount of \$19,277.12.

COUNTY MANAGER'S RECOMMENDATION

Respectfully recommend approval.


Initial

RESOLUTION

NOW, THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that:

the Board hereby accepts Homeland Security Grants Funds for the propose of the Companion Animal Mobile Trailer and supplies, and authorizes a FY 11-12 budget amendment, in the amount of \$19,277.12. The County Manager/Chairman shall have the authority to execute any/all documents necessary to implement this resolution.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Brown ___ Tate ___ Rivenbark ___ Ward ___ Williams ___

George R. Brown, Chairman

4/2/12
Date

ATTEST

4/2/12
Date

MOA#: 1172
Tax #: 56-6000329
Fund Code #: 1520-030-H1-511
MOA Amount: \$19,277.12
CFDA #: 97.067

MEMORANDUM OF UNDERSTANDING/AGREEMENT

BETWEEN

THE STATE OF NORTH CAROLINA,

**DEPARTMENT OF PUBLIC SAFETY, DIVISION OF
EMERGENCY MANAGEMENT**

AND

PENDER COUNTY

2007-GE-T7-0048

- I. PARTIES.** The parties to this Memorandum of Understanding/Agreement (hereinafter referred to as "MOA" or "Agreement") are the State of North Carolina, Department of Public Safety, Division of Emergency Management and Pender County.
- II. AUTHORITY.** This Agreement is authorized under the provisions of: 1) Public Law 111-83, The Department of Homeland Security Appropriations Act, 2010; 2) Public Law 110-53, The 9/11 Commission Act of 2007; 3) Public Law 107-56, (6 U.S.C. § 101 et seq.), the USA Patriot Act of 2001; 4) Public Law 107-296, the Homeland Security Act of 2002, 6 U.S.C. 101 et. seq.; 5) Public Law 109-295, The Post-Katrina Emergency Management Reform Act of 2006, 6 U.S.C. 752(c); 6) the implementing recommendations or regulations of each Act or Law, if any; 7) the U.S. Department of Homeland Security, FY 2007 Homeland Security Grant Program Guidance (HSGP) and Application Kit available at: <http://www.fema.gov/government/grant/nondisaster.shtm>; 8) DHS FY 2007-GE-T7-0048; 9) applicable Grants Programs Directorate (GPD) Information Bulletins available at: <http://www.fema.gov/government/grant/bulletins/index.shtm>; and 10) the N.C. Emergency Management Act, Chapter 166A of the North Carolina General Statutes.
- III. PURPOSE.** The purpose of this Agreement is to establish responsibilities and procedures to implement the terms of the U.S. Department of Homeland Security (DHS) FY 2007 Homeland Security Grant Program (HSGP). A copy of the complete federal grant instructions is available at: <http://www.fema.gov/government/grant/nondisaster.shtm>.

This Agreement is to set forth terms by which the State of North Carolina, Department of Public Safety, Division of Emergency Management (Grantee), shall provide FY 2007 Homeland Security Grant Funding to Pender County to purchase one (1) Companion Animal Mobile Equipment Trailer (CAMET) and miscellaneous supplies that will enable Sub-grantee to prepare for all hazard events.

IV. BACKGROUND. The Department of Homeland Security (DHS), through the Federal Emergency Management Agency (FEMA) Grants Program Directorate, in accordance with the authorities listed herein, created the FY 2007 Homeland Security Grant Program, Grant Number FY 2007-GE-T7-0048. This program was established to provide federal reimbursement funding to state and local governments to implement State Homeland Security Strategies to address identified planning, organization, equipment, training, and exercise needs to prevent, protect against, respond to, and recover from acts of terrorism and other catastrophic events.

The Grantee and Sub-grantee enter into an arrangement by which the Grantee will provide Federal reimbursement funding to the Sub-grantee for the purchase of one (1) Companion Animal Mobile Equipment trailer (CAMET) and miscellaneous supplies.

V. RESPONSIBILITIES.

a. The State of North Carolina, Department of Public Safety, Division of Emergency Management shall:

Provide reimbursement to the Sub-grantee for the cost of one (1) Companion Animal Mobile Equipment Trailer (CAMET) and miscellaneous supplies as described in Attachment 1.

- (1) Conduct periodic monitoring visits to the Sub-grantee to maintain grant compliance.
- (2) The performance period for the award to the State of North Carolina, Department of Public Safety, Division of Emergency Management, ends on June 30, 2012. Funds allocated for the procurement of equipment must be encumbered and invoices dated on or prior to June 30, 2012.

b. Pender County shall:

Expend FY 2007 Homeland Security Grant Program funds in accordance with the applicable USDHS Program Guidance and Application Kit(s), the Grant Application Package, and the Grant Award and Special Conditions documents, incorporated by reference herein, of this MOA for the purchase of one (1) Companion Animal Mobile Equipment Trailers (CAMET) and miscellaneous supplies for the enhancement of all hazard preparedness.

- (1) Utilize State of North Carolina and/or local procurement policies and procedures for the procurement of one (1) Companion Animal Mobile

Equipment Trailer (CAMET) and miscellaneous supplies and conform to applicable State and Federal law and the standards identified in the Procurement Standards Sections of 44 Code of Federal Regulations (CFR) Part 13 and 2 CFR Part 215. Sub-grantee must follow procurement procedures and policies as outlined in the applicable USDHS Program Guidelines and Application Kits and the USDHS Financial Management Guide. Sub-grantee shall comply with all applicable laws, regulations and program guidance. Sub-grantee must comply with the most recent version of the Administrative Requirements, Cost Principles, and Audit requirements. Administrative and procurement practices must conform to applicable federal requirements. A non-exclusive list of regulations commonly applicable to DHS grants are listed below, codified in the following guidance: 44 CFR Part 13; 2 CFR 215; 2 CFR Parts 225, 220, and 230 (formerly OMB Circulars A-87, A21 and A-122); Federal Acquisition Regulations (FAR), Part 31.2; and OMB Circular A-133 "Audits of States, Local Governments, and Non-Profit Organizations"; 28 CFR Part 23 "Criminal Intelligence Systems Operating Policies"; 49 CFR Part 1520 "Sensitive Security Information"; Public Law 107-296, The Critical Infrastructure Act of 2002; Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000 et. seq.; Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et. seq; Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794; The Age Discrimination Act of 1975, as amended, 20 U.S.C. 6101 et. seq.; Certifications and Assurances regarding Lobbying 31 U.S.C. 1352, Drug-Free Workplace Act, as amended, 41 U.S.C. 701 et. seq. and Certification Regarding Drug-Free Workplace Requirements, Debarment and Suspension Executive Orders 12549 and 12689 and 44 CFR Part 17 and Certification Regarding Debarment, Suspension and Other Responsibility Matters; Assurances as listed in SF 424B and SF 424D; and Grant Award and Special Conditions documents.

- (2) Submit invoice(s) requesting reimbursement for item(s) received to the NCEM Homeland Security grants manager. Grantee will reimburse Sub-grantee for eligible costs as outlined in the applicable USDHS Program Guidelines and Application Kits. Sub-grantee must take possession of all purchased equipment and receive any grant-eligible service prior to seeking reimbursement from the grantee.
- (3) Complete the procurement process not later than June 30, 2012.
- (4) Provide inventory list at project completion phase to the Homeland Security Branch listing all equipment purchased through the grant.
- (5) Comply with the applicable federal statutes, regulations, policies, guidelines and requirements, reporting requirements and certifications as outlined in the applicable USDHS Program Guidelines and Application Kits and Grant Award and Special Conditions documents.
- (6) Maintain grant management filing system as required in Attachment 2.

- (7) Retain all original records pertinent to this MOA for a period of five years following the date of the closure of the grant award, or audit if required, or longer where required by law. However, if litigation, claim or audit has been initiated prior to the expiration of the five-year period and extends beyond the five year period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved.
- (8) Comply with current federal suspension and debarment regulations pursuant to OMB Circular A-133 which states in pertinent part that “[e]ffective November 26, 2003, when a non-federal entity enters into a covered transaction with an entity at a lower tier, the non-federal entity must verify that the entity is not suspended or debarred or otherwise excluded. Sub-grantee shall be responsible to ensure that it has checked the federal Excluded Parties List System (EPLS) to verify that contractors or sub-recipients have not been suspended or debarred from doing business with the federal government.”
- (9) Ensure that FY 2007 HSGP funds are not used to support the hiring of any personnel for the purposes of fulfilling traditional public safety duties or to supplant traditional public safety positions and responsibilities.
- (10) Non-supplanting Requirement. Federal grant funds will be used to supplement existing funds, and will not replace (supplant) funds that have been appropriated for the same purpose.
- (11) All materials publicizing or resulting from award activities shall contain this acknowledgement: *“This project was supported by a Federal award from the U.S. Department of Homeland Security, Office of Grants and Training and the North Carolina Department of Crime Control and Public Safety, Division of Emergency Management.”* Use of the federal program logo must be approved by DHS. Printed as a legend, either below or beside the logo shall be the words *“100 percent Funded by U.S. Department of Homeland Security.”*
- (12) Sub-grantee shall order, receive, inspect, and stage the equipment and supplies. The purchase or acquisition of any additional materials, equipment, accessories or supplies beyond those identified in this MOA shall be the sole responsibility of Sub-grantee and shall not be reimbursed under this MOA. Sub-grantee shall prominently mark any equipment purchased with grant funding as follows: *“Purchased with funds provided by the U.S. Department of Homeland Security.”*
- (13) Sub-grantee shall maintain an effective property management system that complies with the following requirements. Equipment is defined as tangible, non-expendable property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Sub-grantee may have property management guidelines that are more restrictive, requiring a unit of equipment with a value of less than \$5,000 to be inventoried; if

so, such equipment purchased under this award allocation shall be included in the reports submitted to Grantee.

- a) Grantee and Sub-grantee shall take a physical inventory of the equipment. The EM Sub-grantee Equipment Inventory Report, Cost Reports with backup documentation, Certificate of Title, Site Visit Report and any other Sub-grantee reports or inventory reports that include information regarding the grant, vendor, invoice number, cost per item, number of items, description, location, condition and identification number may be used to meet this requirement. Sub-grantee must provide Quarterly Progress Reports until all funds are expended.
 - b) Sub-grantee must ensure adequate safeguards to prevent loss, damage or theft. Sub-grantee shall be responsible for replacing or repairing equipment which is willfully or negligently lost, stolen, damaged, or destroyed. Any loss, damage or theft of the property must be investigated and fully documented, and made part of the official project records.
 - c) Sub-grantee must ensure adequate maintenance procedures exist to keep the equipment in good condition.
 - d) Disposition Procedures. Sub-grantee may dispose of the equipment when the original or replacement equipment acquired under the grant award is no longer needed for the original project or program. Items with a fair market value of less than \$5,000 may be retained, transferred or otherwise disposed of with prior approval of Grantee and in accordance with applicable program requirements. Items with a current per unit standard federal or fair market value in excess of \$5,000 may be retained, transferred or otherwise disposed of with prior Grantee approval in accordance with disposition requirements in 44 C.F.R. Part 13. Sub-grantee must provide documentation that includes the method used to determine current fair market value.
- (14) The purchase or acquisition of any additional materials, equipment, accessories or supplies, or the provision of any training or exercise beyond that identified in this MOA shall be the sole responsibility of Sub-grantee and shall not be reimbursed under this MOA.
- (15) No indirect or administrative costs will be charged to this allocation award.

VI. FUNDING AND COMPENSATION. Grantee will reimburse Sub-grantee for the actual eligible costs incurred for the subject of this grant, **not to exceed Nineteen Thousand, Two Hundred Seventy Seven Dollars and Twelve Cents (\$19,277.12)**. Funds will be provided by the State of North Carolina, Department of Public Safety, Division of Emergency Management. The allocation of funds will be from the USDHS FY 2007 Homeland Security Grant Program.

All terms and conditions of this MOA are dependent upon and subject to the allocation of funds from DHS, FEMA and Grantee for the purposes set forth and the MOA shall

automatically terminate if funds cease to be available. Allowable costs shall be determined in accordance with the applicable U.S. Department of Homeland Security Program Guidelines, which include, but may not be limited to, the USDHS FY2007 Homeland Security Grant Program Guidance (HSGP) and Application Kit available at <http://www.fema.gov/government/grant/nondisaster.shtm>, 44 C.F.R. Part 13, 2 CFR Parts 215, 220, and 230, Federal Acquisition Regulations (FAR) Part 31.2, OMB Circulars A-21, A-87, A-122 and A-133 and the U.S. DHS Financial Management Guide available at

http://www.dhs.gov/xlibrary/assets/Grants_FinancialManagementGuide.pdf.

Allowable costs are also subject to the approval of the State Administrative Agent for the State of North Carolina, the Secretary of the Department of Public Safety.

- VII. WARRANTY.** Sub-grantee shall hold Grantee harmless for any liability and personal injury that may occur from or in connection with the performance of this MOA to the extent permitted by the North Carolina Tort Claims Act.
- VIII. PROPERTY.** All property furnished under this agreement shall become the property of the Sub-grantee. The Sub-grantee shall be responsible for the custody and care of any property furnished for use in connection with the performance of this agreement. Grantee will not be held responsible for any equipment purchased by Sub-grantee.
- IX. COMMUNICATIONS AND POINTS OF CONTACT**

To provide consistent and effective communication between the Sub-grantee and the Department of Public Safety, Division of Emergency Management, each party shall appoint a Principal Representative(s) to serve as its central point of contact responsible for coordinating and implementing this MOA. Grantee contacts shall be Mr. H. Douglas Hoell, Jr., Director; David Skordinski, Homeland Security Branch Grants Supervisor, and Vickie Durham, Grants Manager. The sub-grantee contact shall be Mr. Chase Wisenhunt, Pender County Emergency Management, Pender County, N.C.

All confidential information of either party disclosed to the other party in connection with the services provided hereunder will be treated by the receiving party as confidential and restricted in its use to only those uses contemplated by the terms of this MOA. Any information to be treated as confidential must be clearly marked as confidential prior to transmittal to the other party. Neither party shall disclose to third parties, the other party's confidential information without written authorization to do so from the other party. Specifically excluded from such confidential treatment shall be information that: (i) as of the date of disclosure and/or delivery, is already known to the party receiving such information; (ii) is or becomes part of the public domain through no fault of the receiving party; (iii) is lawfully disclosed to the receiving party by a third party who is not obligated to retain such information in confidence; or (iv) is independently developed at the receiving party by someone not privy to the confidential information. In accordance with the Homeland Security Grant Program Guidelines and Application Kit, "FEMA recognizes that much of the information submitted in the course of applying for funding under this program, or provided in the course of its grant management activities, may be considered law enforcement sensitive or otherwise important to national security interests. While this information under Federal control is subject to requests made pursuant to the Freedom of Information Act (FOIA), 5 U.S.C. §552 et. seq., all determinations concerning the

release of information of this nature are made on a case-by-case basis by the FEMA FOIA Office. The Grantee and NCOI should be familiar with the regulations governing Sensitive Security Information (49 CFR Part 1520), as it may provide additional protection to certain classes of homeland security information.”

- X. SUBCONTRACTING.** If the Sub-grantee subcontracts any or all purchases required under this Agreement, Sub-grantee agrees to include in the subcontract that the subcontractor is bound by the terms and conditions of this MOA. Sub-grantee agrees to include in the subcontract that the subcontractor shall hold Grantee harmless against all claims of whatever nature arising out of the subcontractor's performance of work under this MOA. If Sub-grantee subcontracts a copy of the executed subcontract agreement must be forwarded to the Division of Emergency Management. Contractual arrangement shall in no way relieve Sub-grantee of its responsibilities to ensure that all funds issued pursuant to this grant be administered in accordance with all state and federal requirements. Sub-grantee is bound by the terms, conditions and restrictions of the applicable USDHS Program Guidelines and Application Kits referenced herein.
- XI. SITUS.** This Agreement shall be governed by the laws of North Carolina, and venue for any disputed matters or claims shall be in the Superior Court of Wake County, North Carolina.
- XII. ANTITRUST LAWS.** This Agreement is entered into in compliance with all State and Federal antitrust laws.
- XIII. COMPLIANCE WITH THE LAW.** Sub-grantee shall be wholly responsible for the purchases to be made under this MOA and for the supervision of its employees and assistants. Sub-grantee shall be responsible for compliance with all laws, ordinances, codes, rules, regulations, licensing requirements and other regulatory matters that are applicable to the conduct of its business and purchase requirements performed under this MOA, including those of federal requirements and State and local agencies having appropriate jurisdiction and found in applicable USDHS Program Guidelines and Application Kits.
- XIV. OTHER PROVISIONS/SEVERABILITY.** Nothing in this Agreement is intended to conflict with current laws or regulations of the State of North Carolina, Department of Public Safety or Pender County. If any term of this Agreement is found by any court or other legal authority, or is agreed by the parties to be in conflict with any law or regulation governing its subject, the conflicting term shall be considered null and void. The remaining terms and conditions of this Agreement shall remain in full force and effect.
- XV. ENTIRE AGREEMENT.** This Agreement and any exhibits and amendments annexed hereto and any documents incorporated specifically by reference represent the entire agreement between the parties and supersede all prior oral and written statements or agreements.
- XVI. MODIFICATION.** Modifications of this agreement must be in writing and upon approval of both parties except as modified by official USDHS Federal Grant Adjustment Notice (GAN).

XVII. TERMINATION. The terms of this agreement, as modified with the consent of all parties, will remain in effect until **June 30, 2012**. Either party may terminate this Agreement upon thirty (30) days advance written notice to the other party.

Upon approval by USDHS, FEMA and the issuance of the Grant Adjustment Notice, if this MOA is extended, the termination date for the extension will be the date listed in the applicable USDHS Grant Adjustment Notice, incorporated by reference herein, or as established by the State Administrative Agency, whichever is sooner.

If Sub-grantee materially fails to comply with the terms of the award and DHS or Grantee suspends or terminates the grant award in accordance with 44 C.F.R., the applicable U.S. Department of Homeland Security Program Guidelines and Application Kits and other applicable authorities, incorporated by reference herein, Sub-grantee shall reimburse the Division of Emergency Management for said property.

XVIII. EXECUTION AND EFFECTIVE DATE. This Agreement will become binding upon execution of all parties to the Agreement. The terms of this Agreement will become effective on April 6, 2012. The last signature shall be that of Mr. Gerald A. Rudisill, Jr., Chief Deputy Secretary, North Carolina Department of Public Safety.

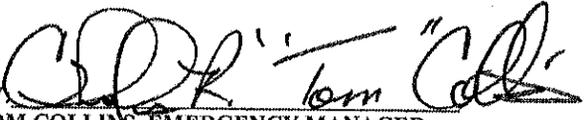
XIX. TERM OF THIS AGREEMENT. This Agreement shall be in effect from April 6, 2012 to **June 30, 2012**.

IN WITNESS WHEREOF, the parties have each executed this Agreement and the parties agree that this Agreement will be effective as of April 6, 2012.

N.C. DEPARTMENT OF PUBLIC SAFETY

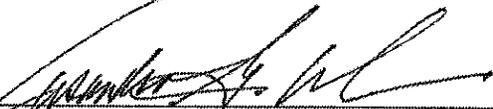
PENDER COUNTY

BY: _____
H. DOUGLAS HOELL, DIRECTOR
OF EMERGENCY MANAGEMENT

BY: 
TOM COLLINS, EMERGENCY MANAGER
PENDER COUNTY

APPROVED AS TO PROCEDURES:

BY: _____
MARVIN MERVIN, CONTROLLER
DEPARTMENT OF PUBLIC SAFETY

BY: 
CASANDRA G. WHITE, GENERAL COUNSEL
REVIEWED FOR THE DEPARTMENT OF
PUBLIC SAFETY, BY
CASANDRA G. WHITE, DPS GENERAL
COUNSEL, TO FULFILL THE PURPOSES OF
THE US DEPARTMENT OF HOMELAND
SECURITY GRANT PROGRAMS

BY: _____
GERALD A. RUDISILL, JR.
CHIEF DEPUTY SECRETARY
DEPARTMENT OF PUBLIC SAFETY

THIS MOA WAS PREVIOUSLY APPROVED AS TO FORM BY THE NORTH CAROLINA DEPARTMENT OF JUSTICE FOR THE FY2007 HOMELAND SECURITY GRANT PROGRAM ONLY AND IS SUBJECT TO EXECUTION BY GERALD A. RUDISILL, JR., CHIEF DEPUTY SECRETARY OF THE DEPARTMENT OF PUBLIC SAFETY. THIS MOU/MOA SHOULD NOT BE USED FOR OTHER MOUs/MOAs FOR THE STATE HOMELAND SECURITY GRANT PROGRAM FOR OTHER FISCAL YEARS.

Attachment 1

FY 2007 HSGP Supplemental Project Proposal Form (PPF)

Part I A. Basic Information

Project Name:

CAMEL Equipment

State or Regional (Branch) Project:

Regional

Branch (list Domestic Preparedness Regions):

DPR Region 6

Potential Sub-grantee:

Pender County

Other Agencies Involved:

N/A

Point of Contact

Name: Chase Whisenhunt
Phone Number: 910-259-1417
Alternate Phone Number:
Email: cwhisenhunt@pendercountync.gov

Alternate Point of Contact

Name: Tom Collins
Phone Number: 910-259-1210
Alternate Phone Number:
Email: tcollins@pendercountync.gov

FY 2007 HSGP Supplemental Project Proposal Form (PPF)

Part II A. Baseline

Applicant: Pender County Emergency Management

Funds Requested: \$19,277.12

Project Description (2,500 Character Maximum):
 Project would allow for the acquisition of one (1) Companion Animal Mobile Equipment Trailer (CAME) for identical equipment needed to create a CAME. The CAME will be used to provide the capability of a pet-friendly shelter in Pender County.

Planned Expenditures			
Equipment	\$	19,277.12	
Total	\$	19,277.12	Difference between Funds Awarded & Planned Expenditures (should be \$0) \$

Part II B. Strategy

Description (1,000 Character Maximum per answer)

1) What are the objectives of this project?

To provide equipment to support a pet friendly shelter in Pender County

2) What is the current status of this project?

This is an unfunded project and will move forward with the availability of funding

3) Provide specifics for the end point/build out plan for this project.

Once the project is completed, one (1) CAMEL with the capability to house sixty (60) animals will be available to the region. Additional projects and funding from external sources is not anticipated. All training and exercises will be the responsibility of Pender County, respectively. Additional training of proper setup and break down of the CAMEL equipment will be managed by Pender County Emergency Management, Pender County Animal Control and other Pender County agencies. If an already assembled CAMEL is provided then maintenance and upkeep will be the responsibility of Pender County Emergency Management. If funding is provided, Pender County Emergency Management in collaboration with Pender Humane Society will purchase the equipment needed to build and equip a CAMEL.

4) What capability gap(s) will this project address? (Branch applicants: cite top 3-5 capability gaps from Risk and Capability Assessment)

Currently, Pender County Emergency Management does not have the equipment needed to build a CAMEL of house more than 5-6 animals in the pet friendly shelter at any given time. Pender EM does not have the capability to house a significant number of animals (more than 5) due to resource constraints. However, Pender EM does possess the capacity and manpower to facilitate a pet friendly shelter but not the much needed equipment. Pet friendly shelters in compliance with the PEIS Act of 2006

5) What is the regional nature of this project?

This project will provide the equipment needed to implement an effective CAMEP not only in Pender County but also available for deployment to the remainder of the DPR-3 region if needed. This project is aimed to not only benefit the Pender County community but the entire DPR-3 region as well.

To provide a mobile solution to meet the needs of the PERS Act and the needs of Pender County EM

6) Why was this project selected over other options?

State Homeland Security Strategy (2,500 Character Maximum)

Which goals and objectives in the 2010-2012 State Homeland Security Strategy does this project support?

Goal 4: Respond in an immediate, effective and coordinated manner. Objective 4.8: Mass Care

National Priorities and Target Capabilities

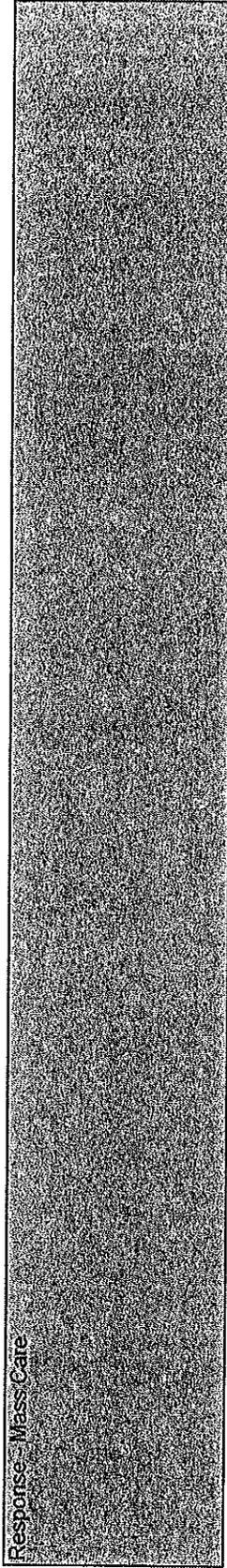
1. Which National Priority does this project support?

DHS National Priority List

Strengthen Planning and Citizen Preparedness

2. Which Target Capabilities (see DHS/FEMA Target Capability List) does this project support? (1,500 Character Max)

Response: Mass Care



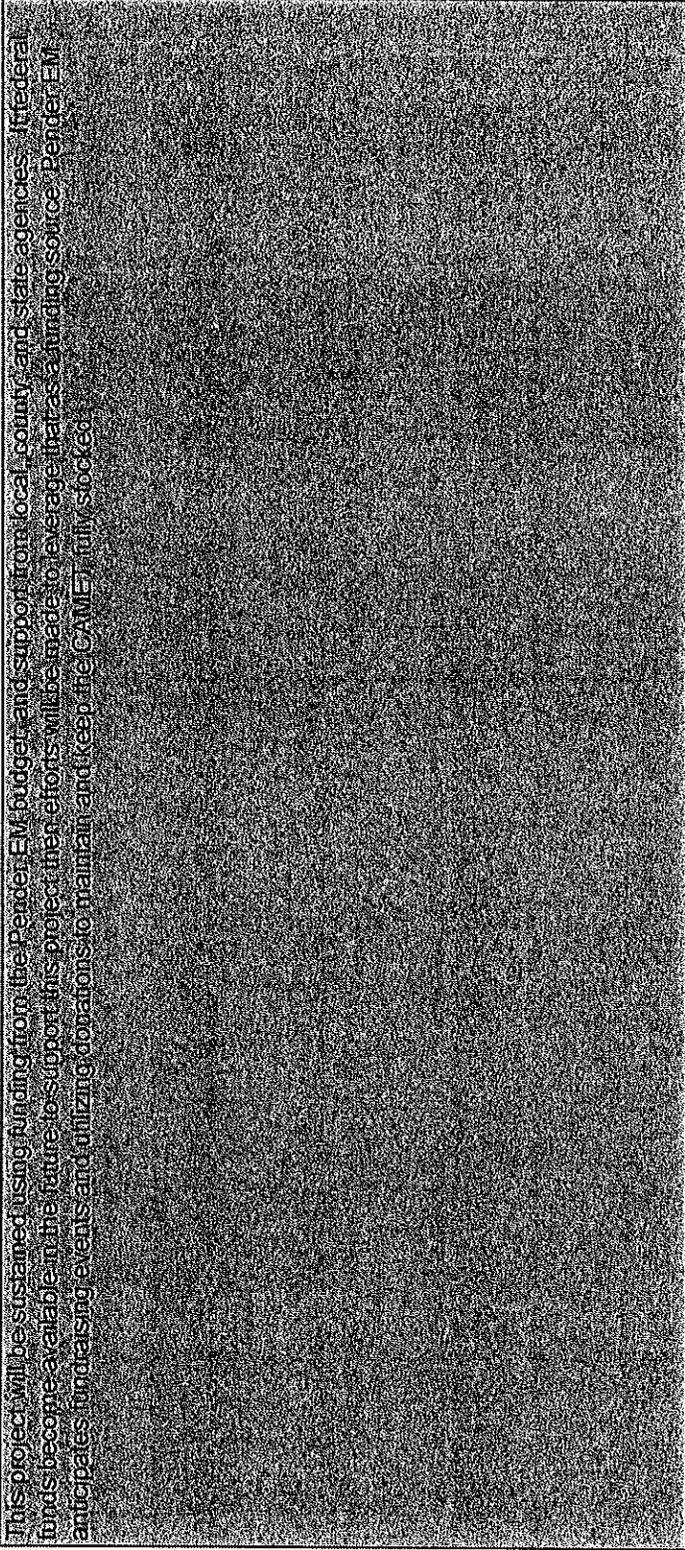
FY 2007 HSGP Supplemental Project Proposal Form (PPF)

Part III C. Sustainability

Sustainment Plan (2,500 Character Maximum)

What is the long-term approach to sustaining the capabilities developed by this project?

This project will be sustained using funding from the Pender EM budget and support from local, county, and state agencies. If federal funds become available in the future to support this project, the efforts will be made to leverage that as a funding source. Pender EM anticipates fundraising events and utilizing donations to maintain and keep the (CAME) fully stocked.



Will Federal funding be required to sustain this project? (Yes/No)

No

Attachment 2

Required Sub-Grantee File Documentation

Sub-grantee or sub-recipient must meet the financial administration requirements in 44 CFR Part 13 and must maintain a file for each homeland security grant award. The files must be available for review by the North Carolina Division of Emergency Management – Homeland Security Branch Staff for site visits, project closeout and future audits.

Sub-grantee or sub-recipient must include appropriate documentation in the file, including but not limited to the following documents:

Conditional Grant Award

Memorandum of Agreement/Memorandum of Understanding and Supporting Appendices

Completed appropriate cost report forms with invoices