



REQUEST FOR BOARD ACTION

ITEM NO. 13.

DATE OF MEETING: July 23, 2012

REQUESTED BY: Amber Parker, Human Resources Director

SHORT TITLE: Resolution Authorizing Purchase Order to McLaughlin Young Employee Services for the provision of Employee Assistance Program services in the amount of \$6,849.

BACKGROUND: An employee assistance program (EAP) is designed to assist employees with job-related and personal issues that can lead to reduced productivity. An EAP is also an excellent tool for managers to use to assist with improving poor employee performance. This program is already in place with McLaughlin Young Employee Services for all regular and permanent employees (Sheriff's Department employees are covered under a separate contract).

This program is provided for in the newly adopted Pender County Employee Personnel Policies and funds are budgeted specifically for this in the FY 12-13 budget.

The proposed EAP program includes a 24/7 assistance hotline, up to six (6) counseling sessions per issue for each employee and their dependents, bereavement services, after-termination services, management consultation, service locators and web-based training and wellness seminars.

SPECIFIC ACTION REQUESTED: To consider approving a resolution authorizing a purchase order to continue the current contract with McLaughlin Young Employee Services for the provision of the Employee Assistance Program in the amount of \$6,849.

