



REQUEST FOR BOARD ACTION

ITEM NO. 2b.

DATE OF MEETING: September 4, 2012

REQUESTED BY: Glenda Pridgen, Administrative Assistant

SHORT TITLE: Resolution to Consider Approving Representative of the Town of Burgaw's Extraterritorial Jurisdiction (ETJ) for the Town's Planning and Zoning Board.

BACKGROUND: The Town of Burgaw's Planning and Zoning Board currently has a vacancy designated for a representative of the Town's ETJ. According to NC General Statute 160A-362, ETJ representatives on a municipality's planning board have to be appointed by the board of county commissioners with jurisdiction over the area. The Town advertised for applicants and received an application from Ms. Connie Ives. The Town's Board of Commissioners approved a resolution on August 14th making a recommendation that the Pender County Board of Commissioners appoint Ms. Ives to the Town of Burgaw's Planning and Zoning Board. A letter of explanation, the resolution and Ms. Ives' application are attached.

SPECIFIC ACTION REQUESTED: The Board is requested to consider a resolution approving appointment to the Town of Burgaw's Planning and Zoning Board for a representative of the Town's ETJ.

COUNTY MANAGER'S RECOMMENDATION:

All appointment authority rests with the Board of Commissioners.

RESOLUTION

NOW THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that the following appointment is hereby made:

Representative of the Town of Burgaw's ETJ for the Town's Planning and Zoning Board.

AMENDMENTS:

MOVED _____ **SECONDED** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS**

YEA VOTES: Brown ___ Tate ___ Rivenbark ___ Ward ___ Williams ___

George R. Brown, Jr., Chairman 9/4/12
Date

ATTEST 9/4/12
Date



Town of Burgaw

109 N. Walker Street, Burgaw, NC 28425

Phone: (910) 259-2151, Fax (910) 259-6644, email: townofburgaw@townofburgaw.com

Kenneth Cowan
Mayor

Howard Walker
Mayor Pro Tem

Commissioners:
Jan Dawson
Wilfred Robbins
Charles Rooks
Elaine Tyson

Chad McEwen
Town Manager

Sylvia Raynor
Town Clerk

Robert Kenan
Town Attorney

August 21, 2012

Dr. Mickey Duvall, Manager
Pender County
805 South Walker Street
Burgaw, NC 28425

Dear Dr. Duvall,

The Planning and Zoning Board of the Town of Burgaw currently has a vacant seat designated for a representative of the town's extraterritorial jurisdiction (ETJ). According to North Carolina General Statute 160A-362, extraterritorial jurisdiction representatives on a municipality's planning board "shall be appointed by the board of county commissioners with jurisdiction over the area." The ETJ representatives on the Planning and Zoning Board provide the only direct representation of residents of the town's ETJ on decisions regarding planning and zoning issues in that portion of the unincorporated area of the county.

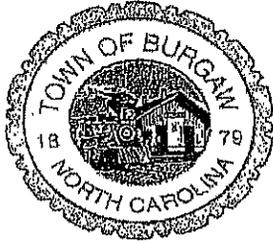
The town has advertised for applicants for the vacant ETJ representative seat in the local paper for several months and received one application from Ms. Connie Ives, a resident of 650 Ed Cowan Road.

At the August 14, 2012 Town of Burgaw Board of Commissioners meeting, the board voted to pass the attached Resolution 2012-35, A Resolution Making a Recommendation to the Pender County Board of Commissioners Regarding the ETJ Seat on the Town of Burgaw Planning and Zoning Board.

It is the town's request that the Pender County Board of Commissioners appoint Ms. Connie Ives to fill the vacant seat on the Town of Burgaw Planning and Zoning Board designated for a representative of the town's extraterritorial jurisdiction.

Respectfully Yours,

Chad McEwen
Manager, Town of Burgaw



Application for Boards,
Commissions, and
Committees

Board(s) of Interest Planning Board - ETS sent

Date 7/1/12

PERSONAL INFORMATION

Name Connie R. Ives

Address 650 Ed Cowan Rd, Burgaw, NC 28425

Telephone: Home 910-604-0115 Work 910-259-8146

How long have you been a resident of the Town of Burgaw? (Residency in the Town of Burgaw is required for appointment to any Boards, Commissions, and Committees) 37 yrs.

EDUCATION

Name and location of high school attended Pender High School

Date of graduation 1980

Name and location of college/university attended Cape Fear Comm. College 2005

Date of graduation UNCW - 2007 UNC Central University

Type of course(s)/degree Assoc. Arts, Bachelor of Arts in Elementary Education, and Library Science 2010
Masters in Information Science

EMPLOYMENT AND MILITARY EXPERIENCE

Presently employed by Pender Co. Schools - Burgaw Elem. School
Job title media specialist

Duties performed Teacher, Collection Dev, Inventory - Web master, etc.

If applicable, please list any dates of military service, branch, rank, and type of discharge?

CIVIC INVOLVEMENT

Please list any past or present organizations of which you are a member and any offices held within those organizations?

- (1) PYBA Coach - about 8 yrs - Past
- (2) Burgaw Elem. Boosters - Vice Pres - Past - 14 yrs ago
- (3) Girls on the Run - Assat. Coach - YWCA - present

Have you ever served or are you currently a member of any Town of Burgaw board/commission/committee? No

If yes, which board/commission/committee? _____
How long have you been a member? _____

Do you anticipate a conflict of interest by serving as a member any of the boards, commissions, committees of the Town of Burgaw? Yes No

If yes, please explain? _____

Please state the reasons you feel you are qualified for this appointment any unique qualification or prospective you may provide if chosen to serve?

I am a Pender County native and I am concerned about issues that affect the County and the Town of Burgaw.

TERMS AND CONDITIONS OF APPOINTMENT

I Connie R. Ives, agree to the following terms and conditions if appointed.

I understand that an appointment to any Town of Burgaw Boards, Commissions, and Committees will require me to be available for meetings when necessary. I understand that the information disclosed in this application may be used by the Town of Burgaw Board of Commissioners in making appointments to Boards/Commissions/Committees. Furthermore, I understand and agree that the disclosed information may be used as a news release to the media.

Connie R. Ives
Signature

7/1/12
Date