



## REQUEST FOR BOARD ACTION

ITEM NO. 6.

**DATE OF MEETING:** October 1, 2012

**REQUESTED BY:** Dr. Reta M. Shiver, Director Department of Social Services

**SHORT TITLE:** Resolution Authorizing Approval of Purchase Order for Alchemy System: \$75,055

**BACKGROUND:** The North Carolina Families Accessing Services (NC FAST) system does not have a document management system; therefore Pender County DSS will be required to add additional licenses to access the existing Alchemy document management system. DSS currently utilizes the county's document management system, Alchemy, to access electronic records.

**SPECIFIC ACTION REQUESTED:** To consider approval of a resolution authorizing a purchase order to COECO for \$75,055 for additional licenses for the Alchemy System. DSS has funds appropriated in the 2012-2013 budget to cover the expense.

**COUNTY MANAGER'S RECOMMENDATION**

Respectfully recommend approval.

  
Initial

**RESOLUTION**

**NOW, THEREFORE BE IT RESOLVED** by the Pender County Board of Commissioners that

a purchase order is authorized for \$75,055 to COECO for additional licenses for the existing Alchemy System. The Chairman/County Manager is authorized to execute any/all documents necessary to implement the resolution.

**Account #'s**

Computer Expense-	100-406000	\$63,515
Contracted Services-	100-404500	4,500
Supplies -	100-403300	4,845
Maintenance -	100-401600	<u>\$ 2,195</u>
		\$75,055

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS

YEA VOTES: Brown \_\_\_ Tate \_\_\_ Rivenbark \_\_\_ Ward \_\_\_ Williams \_\_\_

\_\_\_\_\_  
George R. Brown, Chairman

10/1/2012  
Date

\_\_\_\_\_  
ATTEST

10/1/2012  
Date