



REQUEST FOR BOARD ACTION

ITEM NO. 22.

DATE OF MEETING: December 3, 2011

REQUESTED BY: Glenda Pridgen, Deputy Clerk to the Board

SHORT TITLE: Boards/Committees/Commissions on which Commissioners Currently Serve:
Annual Review/Modify

BACKGROUND: At the December meeting of each year, the Board reviews and may modify current Commissioner Board appointments.

A letter from Dr. Shiver is attached, asking that the Board allow Mr. Rivenbark to remain on the DSS Board. There is a vacancy on the DSS Board for a Commissioner appointee that since Ms. Elberta Pugh-Hudson's term expired in June of this year. It has been properly advertised. Also attached is a letter from Pam Bostic of Southeastern Economic Development Commission asking the Board to renew Mr. Tate's term.

SPECIFIC ACTION REQUESTED: The Board is requested to review the appointments and modify, as necessary or appropriate.

PENDER COUNTY COMMISSIONER COMMITTEE ASSIGNMENTS (Revised January 4, 2011)

COMMISSIONER AND BOARD	MEETING DATE	TIME	LOCATION	COUNTY FUNDING	APPOINTMENT INFO
<u>Rivenbark</u>					
Cape Fear COG	3rd Thursday every 2 months-next-Feb.	5:30 p.m.	COG Office-Harbour Drive, Wilim.	Dues	Any Elected Official
New Hanover Regional Hospital Board	4th Tuesday every 2 months	5:00 p.m.	NHH 10th Floor Classroom	No	Appt. is by PMH Board
Pender Memorial Hospital Board	3rd Wednesday every 2 months-next-Jan.	9:00 a.m.	PMH Dining Room	No	Citizen or Commissioner
Regional Aging Advisory Committee	Variable-at least 4 times annually	10:00 a.m.	New Hanover Senior Center	Pender Adult Ser.	Citizen or Commissioner
Southeastern Mental Health	1st Tuesday monthly	7:00 p.m.	Alternate between 3 counties	Outside Agency Appro.	Commissioner
Social Services Board	4th Monday monthly	4:00 p.m.	DSS Auditorium	Yes	Commissioner
<u>Ward</u>					
Criminal Justice Partnership	Quarterly-next-March	12:00 noon	Probation Office-Burgaw	Via State Appropriation	Commissioner
Lower Cape Fear W/S Authority	2nd Monday monthly	9:00 a.m.	LCFWSA Office-1107 New Point Blvd. Leland	Capacity Purchase	Citizen or Commissioner
Pender Municipal Association	When Needed	Announced	Announced	Dues	Commissioner
Planning Board Alternate	1st Tuesday monthly	7:00 p.m.	BOCC Meeting Room	No	Citizen or Commissioner
Topsail Island Shoreline Protection	4th Tuesday monthly	5:30 p.m.	Alternate between 3 towns	Beach Nourishment Appro.	Citizen or Commissioner
Cape Fear RPO-RTAC Committee	3rd Friday every 2 months-next-Mar.	12:00 noon	Brunswick CC Campus-Leland	Dues	Commissioner
Juvenile Crime Prevention Council	1st Thursday every 2 months	1:00 p.m.	Agricultural Extension Conference Room	Via State Appropriation	Commissioner
<u>Brown</u>					
Board of Health	3rd Tuesday every 2 months-next-Feb.	7:00 p.m.	Health Department Conference Room	Health Department Appro.	Commissioner
Cape Fear River Program	4th Tuesday/bi-monthly	12:00 noon	Center for Marine Science-Masonboro Loop	Outside Agency Appro.	Citizen or Commissioner
Cape Fear RPO-RTAC Committee	3rd Friday every 2 months-next-Mar.	12:00 noon	Brunswick CC Campus-Leland	Dues	Commissioner
Four County Community Services	1st Tuesday every 2 months	7:30 p.m.	Announced-Usually in Whiteville	No	Citizen or Commissioner
Nursing/Adult Care	2nd Monday quarterly	10:00 a.m.	Pender Adult Services-alternate Bur/Ham	No	Citizen or Commissioner
Partnership for Children (Smart Start)	3rd Tuesday monthly	12:00 noon	Smart Start Office, 600 N. Timberly Ln.	Via DSS State Appro.	Commissioner
Pender EMS & Rescue	1st Tuesday monthly	7:00 p.m.	Pender EMS Facility-Burgaw	Set tax rate	Commissioner
Planning Board Alternate	1st Tuesday monthly	7:00 p.m.	BOCC Meeting Room	No	Citizen or Commissioner
Tourism Development Authority		6:00 p.m.	Various/Announced	Yes	Citizens/Commissioners
<u>Tate</u>					
Wallace Airport Comm.	1st Monday monthly	7:00 p.m.	Wallace Airport	Budget Appropriation	Appt. is by Town Council
Priority One Committee	Announced	Announced	BOCC Meeting Room	Public Schools Appro.	Commissioner
Southeastern Economic Development	4th Tuesday (if warranted)	2:00 p.m.	Bladen County Library-Elizabethtown	Yes	Any Elected Official
Lower Cape Fear W/S Authority	2nd Monday monthly	9:00 a.m.	LCFWSA Office-1107 New Point Blvd. Leland	Capacity Purchase	Citizen or Commissioner
<u>Williams</u>					
Wilmington Industrial Development	Last Friday monthly	7:30 a.m.	WID Office, Hewlett Dr. Wilmington	Contract	Commissioner
Fire Commission	4th Tuesday monthly	7:00 p.m.	Various Fire Stations	Set district tax rates	Citizen or Commissioner
Hampstead Kiwanis Park Board	2nd Thursday monthly	6:30 p.m.	Hampstead Library	Park Maintenance Appro.	Citizen or Commissioner
Priority One Committee	As necessary	As set	BOCC Meeting Room	Public Schools Appro.	Commissioner
Wilmington Area MPO	Last Wednesday monthly	4:00 p.m.	Wilmington City Hall	Dues	Commissioner
Work First Planning	As necessary	Announced	Social Services Building	Via Grant Funds (DSS)	Citizen or Commissioner

Note: The CFCC Trustee Appointment is a four-year term and expires June 30, 2013.

DEPARTMENT OF HUMAN RESOURCES
SOCIAL SERVICES AGENCY

NOV 28 REC'D

P.C. MGR.



BOARD MEMBERS
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Mr. Harvey J. Tate, Jr.
Capt. Samenthia Jones
Commissioner F.D. Rivenbark



ADMINISTRATION
Dr. Reta M. Shiver, Director
Ms. Patricia S. Walker, IM Administrator
Ms. Jackie Williams, SW Prog. Manager
Ms. Jackie Jordan-McLeod, Adm. Officer

November 28, 2012

Dr. Michael N. "Mickey" Duvall, County Manager
P.O. Box 5
Burgaw, North Carolina 28425

RE: Continuation of Appointment to Board of Social Services

Dear Dr. Duvall:

During its meeting of Monday, November 26, 2012, the Pender County Board of Social Services asked that I write to you for the purpose of requesting that you inquire and request on the DSS Board's behalf to have Commissioner F.D. Rivenbark continue as the Board of County Commissioner's appointee to the Board of Social Services.

As you are aware, Mr. Rivenbark was re-appointed to the Board of Social Services several months ago. Appointments to the Board of Social Services are for a three (3) year term. A member may serve on the DSS Board for two (2) terms as a County Commissioner and two (2) terms as a Pender County citizen, if the appointing authority gives approval.

Mr. Rivenbark is an appointment of the Pender County Board of County Commissioners and the Board may choose to allow him to complete this three-year term, or the BOCC may appoint another individual. Citizens are not generally removed from the Board of Social Services without cause. During his tenure on the DSS Board, Mr. Rivenbark has been a strong advocate for the low income families of Pender County. His service to the County in his role as DSS Board member has been invaluable.

If you will please consult with the Board of County Commissioners and let me know if the BOCC will continue to allow Mr. Rivenbark to serve as one of the County Commissioners appointees, I will report to the Board of Social Services as soon as I receive your response.

Thank you, kindly, for your assistance with this request.

Sincerely,

Reta M. Shiver, D.P.A.
cc: Pender County Board of Social Services

DSS Mailing Address: P.O. Box 1207, Burgaw, NC 28425
Address
DSS Physical Address: 810 South Walker St. Burgaw, NC 28425
Telephone ((910) 259-1240 • FAX (910) 259-1418
1255

Child Support Enforcement: Physical
305 South Walker St. Burgaw, NC 28425
Telephone (910) 259-1240 • FAX (910) 259-



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November 20, 2012

Mr. Mickey Duvall
Pender County Manager
Post Office Box 5
Burgaw, North Carolina 28425

RECEIVED NOV 26 2012

P.C. MGR

Dear Mr. Duvall

The term of Mr. Jimmy Tate on the Southeastern Economic Development Commission (SEDC) Board of Directors will expire on December 1, 2012. Mr. Tate has been representing Pender County serving as an elected official representative on the Executive Committee of the Commission.

In order to insure that Pender County has adequate representation on our Board at all times, and that the Commission meets requirements imposed by current federal legislation, we are requesting that your Board of Commissioners renew Mr. Tate's term. Mr. Tate should be appointed for a four-year term to end on December 1, 2016. If Mr. Tate is not reappointed, an elected official should be appointed to serve in accordance with Article V, Section 1 of the SEDC By-laws.

Once action has been taken, please notify this office in writing. Should there be questions, please call me at 910.862.6985. Thank you.

Sincerely,

Pamela H. Bostic
Executive Director

CC: Mr. Jimmy Tate
5500 NC Hwy 11
Willard, North Carolina 28473