REQUEST FOR BOARD ACTION

ITEM NO. 18.

DATE OF MEETING: January 7, 2013

REQUESTED BY: Glenda Pridgen, Deputy Clerk to the Board

SHORT TITLE: Boards/Committees/Commissions on which Commissioners Currently Serve: Annual Review/Modify

BACKGROUND: At the December meeting of each year, the Board reviews and may modify current Commissioner Board appointments. The Board made some changes at the December 3, 2012 meeting, but staff was requested to bring additional information. Attached are the revisions from the December 3, 2012 meeting and Boards' history/legislation.

SPECIFIC ACTION REQUESTED: The Board is requested to review the revisions and modify, as necessary or appropriate.

PENDER COUNTY COMMISSIONER COMMITTEE ASSIGNMENTS (Revised December 3, 2012)

COMMISSIONER AND BOARD	MEETING DATE	TIME	LOCATION	COUNTY FUNDING	APPOINTMENT INFO
Rivenbark					
Cape Fear COG	Went to Mr. Brown				
New Hanover Regional Hosp Bd	Went to Mr. Williams				
Pender Memorial Hospital Board	Went to Mr. Williams				
Regional Aging Advisory Committ.	Variable-at least 4 times anually	10:00 a.m.	New Hanover Senior Center	Pender Adult Serv.	Citizen or Commissioner
Social Services Board	4th Monday monthly	4:00 p.m.	DSS Auditorium	Yes	Citizen or Commissioner
Southeastern Mental Health	1st Tuesday monthly	7:00 p.m.	Alternate between 3 counties	Outside Agency Appro.	Commissioner
McCoy					
Cape Fear River Program	4th Tuesday/bi-monthly	12:00 noon	Center for Marine Science-Masonboro Loop	Outside Agency Appro.	Citizen or Commissioner
Cape Fear RPO-RTAC Committee	3rd Friday every 2 months-nex Jan.	12:00 noon	Brunswick CC Campus-Leland	Dues	Citizen or Commissioner
Tourism Development***		6:00 p.m.	Various/Announced	Yes	Citizens/Commissioners
Ward					
Criminal Justice Partnership	Deleted - No Longer a Committee				
Lower Cape Fear W/S Authority	2nd Monday monthly	9:00 a.m.	LCFWSA Office-1107 New Point Blvd. Leland	Capacity Purchase	Citizen or Commissioner
Pender Municipal Association	When Needed	Announced/	Announced	Dues	Commissioner
Planning Board Alternate	1st Tuesday monthly	7:00 p.m.	BOCC Meeting Room	No	Citizen or Commissioner
Topsail Island Shoreline Protection	4th Tuesday monthly	5:30 p.m.	Alternate between 3 towns	Beach Nourishment Appro.	Citizen or Commissioner
Cape Fear RPO-RTAC Committee	3rd Friday every 2 months-next-Mar.	12:00 noon	Brunswick CC Campus-Leland	Dues	Commissioner
Juvenile Crime Prevention Council	1st Thursday every 2 months	1:00 p.m.	Agricultural Extension Conference Room	Via State Appropriation	Commissioner
Brown					
Board of Health	3rd Tuesday every 2 months-next-Feb.	7:00 p.m.	Health Department Conference Room	Health Department Appro.	Commissioner
Cape Fear COG	3rd Thursday every 2 months-next-Feb.	5:30 p.m.	COG Office-Harbour Dr., Wilm.	Dues	Any Elected Official
Cape Fear River Program	Went to Mr. McCoy				
Cape Fear RPO-RTAC Committee	Went to Mr. McCoy				
Four County Community Services	1st Tuesday every 2 months	7:30 p.m.	Announced-Usually in Whiteville	No	Citizen or Commissioner
Nursing/Adult Care	2nd Monday quarterly	10:00 a.m.	Pender Adult Services-alternate Bur/Ham	No	Citizen or Commissioner
Partnership for Children (Smart Start)	3rd Tuesday monthly	12:00 noon	Smart Start Office, 600 N. Timberly Ln.	Via DSS State Appro.	Commissioner
Pender EMS & Rescue	Went to Mr. Tate				
Planning Board Alternate	1st Tuesday monthly	7:00 p.m.	BOCC Meeting Room	Yes	Citizen or Commissioner
Priority One Committee	As Necessary	As set	BOCC Meeting Room	Public Schools Appro.	Commissioner
Tourism Development Authority ***	Went to Mr. McCoy				
Tate					
Pender EMS & Rescue	1st Tuesday monthly	7:00 p.m.	Pender EMS Facility-Burgaw	Set tax rate	Commissioner
Wallace Airport Comm	1st Monday monthly	7:00 p.m.	Wallace Airport	Budget Appropriation	Appt. is by Town Council
Pri ority One Committee	As Necessary	As Set	BOCC Meeting Room	Public Schools Appro.	Commissioner
Southeastern Economic Development	4th Tuesday (if warranted)	2:00 p.m.	Bladen County Library-Elizabethtown	Yes	Any Elected Official

Lower Cape Fear W/S Authority	2nd Monday monthly	9:00 a.m.	LCFWSA Office-1107 New Point Blvd. Leland	Capacity Purchase	Citizen or Commissioner
Williams					
Wilmington Business Development	Last Friday monthly	7:30 a.m.	WBD Office, Hewlett Dr. Wilmington	Contract	Commissioner
Fire Commission	4th Tuesday monthly	7::00 p.m.	Various Fire Stations	Set district tax rates	Citizen or Commissioner
Hampstead Kiwanis Park Board	2nd Thursday monthly	6:30 p.m.	Hampstead Library	Park Maintenance Appro.	Citizen or Commissioner
New Hanover Regional Hospital Bd	4th Tuesday every 2 months	5:00 p.m.	NHH 10th Floor Classroom	No	Appt. is by PMH Board
Pender Memorial Hosp. Bd.	3rd Wednesday every 2 mos.-next-Jan	9:00 a.m.	PMH Dining Room	No	Citizen or Commissioner
Priority One Committee	As necessary	As set	BOCC Meeting Room	Public Schools Appro.	Commissioner
Wilmington Area MPO	Last Wednesday monthly	4:00 p.m.	Wilmington City Hall	Dues	Commissioner
Work First Planning	As necessary	Announced	Social Services Building	Via Grant Funds (DSS)	Citizen or Commissioner

Note: The CFCC Trustee Appointment is a four-year term and expires June 30, 2013.

*** By-Laws State Must Have BOCC Chairman

Pender County Boards and Commissions
Board History

Prepared by: Glenda Pridgen in Conjunction with Department Managers & Agencies.
January 7, 2013

Board Name	Commissioner	By-laws or Statute Required YES	NO	History of Commissioner Appointment
	WILLIAMS			
Fire Commission		X		Article III, Section 4 By-Laws of the Pender County Firefighters Association.
Hampstead Kiwanis Park			X	Hampstead Kiwanis Park, Inc. Agreement.
New Hanover Regional Hospital Bd.			X	NHRH Bylaws do not Mandate; Requested by New Hanover Bd. of Commissioners.
Pender Memorial Hospital Board			X	Pender Memorial Hospital Bylaws do not Mandate a Commissioner.
Priority One Committee		X		Created by Board of Commissioners & Board of Education.
Wilmington Area MPO		X		Included in Memorandum of Understanding.
Wilmington Business Development		X		As Per Contract Between WBD & Pender County.
Work First Planning		X		Work First Manual.
	TATE			
Lower Cape Fear Water & Sewer			X	Lower Cape Fear Water & Sewer Bylaws Call for County Representatives.
Pender Volunteer EMS & Rescue		X		Pender EMS Bylaws.
Priority One Committee		X		Created by Board of Commissioners & Board of Education.
Southeastern Economic Development			X	SEDC Bylaws – Elected Official Required but not Necessarily Commissioner.
Wallace Airport Commission			X	Commissioner Representative Preferred but not Necessary.
	WARD			
Cape Fear RPO-RTAC Committee		X		Cape Fear RPO Bylaws Section 3(2C).
Juvenile Crime Prevention		X		N.C.G.A. 147-33.61.
Lower Cape Fear Water & Sewer			X	Lower Cape Fear Water & Sewer Bylaws Call for County Representatives.
Pender Municipal Association			X	Sales Tax Distribution Formula Committee (Option 4).
Planning Board – Alternate			X	Section 2-68 of the Pender County Code. Does not Require a Commissioner.
Topsail Island Shoreline Protection			X	TISP Bylaws – Commissioner not Mandatory but only Elected Officials can Serve.
	MCCOY			
Cape Fear River Program			X	Cape Fear River Program Bylaws-Not Mandatory but Prefer Commissioner.
Cape Fear RPO-RTAC Committee		X		Cape Fear RPO Bylaws Section 3(2C).
Tourism Development Authority		X		TDA Bylaws Specify Chairman of Board of Commissioners.
	BROWN			
Board of Health		X		G.S. 130A-35.
Cape Fear COG		X		COG Bylaws – Article 7, Section 6.
Four County Community Services			X	Four County Bylaws Article 4, Section A – Board Can Appoint Designee.
Nursing/Adult Care Home			X	Nursing/Adult Care Homes Bylaws.
Partnership for Children			X	Local Partnership Board Composition Calls for Commissioner <u>or</u> Can be
			X	Commissioner's Designee.
Planning Board Alternate			X	Section 2-68 of the Pender County Code. Commissioner not Required.
Priority One Committee		X		Created by Board of Commissioners & Board of Education.

	RIVENBARK			
Regional Aging Advisory Committee			X	Region O Area Agency on Aging (AAA) Advisory Council Bylaws.
Social Services Advisory Board			X	Commissioner on DSS Board Customary but not Required.
Southeastern Mental Health Board		X		G.S. 122C-118.