



## REQUEST FOR BOARD ACTION

ITEM NO. 19.

**DATE OF MEETING:** August 5, 2013

**REQUESTED BY:** Judith Herring, Housing Director

**SHORT TITLE:** Resolution Authorizing Appointment of Kyle Breuer, Planning Director, and Carolyn Moser, Health Director, to serve as County Representatives to the Pender Housing Initiatives Board.

**BACKGROUND:** Pender Housing Initiatives, LLC was created by the Pender County Board of County Commissioners in 1997 to further development of affordable housing in Pender County. At least three members of the Board are to be appointed by the County to serve for three years. The Board is short three members currently, two of which must be County Representatives. The Board currently provides oversight for Seven Oaks of Pender LLC. Mr. Kyle Breuer and Ms. Carolyn Moser have applied to fill those vacant seats.

**SPECIFIC ACTION REQUESTED:** To consider a resolution appointing Kyle Breuer, Planning Director, and Carolyn Moser, Health Director, Pender County Health Department, to serve as County Representative Board Members for Pender Housing Initiatives, Inc for a period of three (3) years, effective with the passing of this resolution

**COUNTY MANAGER'S RECOMMENDATION**

All appointment authority rests with the Board of Commissioners. .

**RESOLUTION**

**NOW, THEREFORE BE IT RESOLVED** by the Pender County Board of Commissioners that:

Kyle Breuer, Planning Director, and Carolyn Moser, Health Director, are appointed to serve as County Representative Board Members for Pender Housing Initiatives, Inc for a period of three (3) years effective with the passing of this resolution.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS

YEA VOTES: Brown \_\_\_ McCoy \_\_\_ Tate \_\_\_ Ward \_\_\_ Williams \_\_\_

\_\_\_\_\_  
George R. Brown, Chairman      8/5/13  
Date

\_\_\_\_\_  
ATTEST      8/5/13  
Date

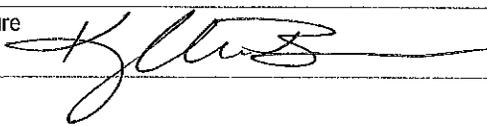


# PENDER COUNTY

## Application for Appointment to Boards/Commissions/Committees

Appointees to Pender County Boards/Commissions/Committees must be a Pender County resident and must be at least 18 years of age. Please complete this application and return to: Pender County Manager's Office, PO Box 5, Burgaw, NC 28425.

APPLICANT INFORMATION									
Last Name Breuer				First Kyle			M.I. M	Date 6/18/2013	
Physical Address 805 S. Walker Street						Apartment/Unit #			
City Burgaw				State NC		ZIP 28425			
Mailing Address (If different from above) PO Box 1519									
City				State			ZIP		
Home Phone				Work Phone 910.259.1202			E-mail Address 1 kbreuer@pendercountync.gov		
Fax Number						E-mail Address 2			
Board Interest(s) Pender Housing Initiatives Board (PHI)									
How long have you been a resident of Pender County? 6 yrs.									
EDUCATION									
High School On File w/ HR					Location				
From		To	Did you graduate?		YES <input type="checkbox"/>	NO <input type="checkbox"/>			
College		On File w/ HR			Location				
From		To	Did you graduate?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
Other					Location				
From		To	Did you graduate?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
EMPLOYMENT HISTORY									
Current Employment		Pender County				Job Title Planning & Community Development Director			
Responsibilities									
Previous Employment						Job Title			
Previous Employment						Job Title			
Previous Employment						Job Title			
COMMUNITY INVOLVEMENT									
Please list current and past membership in civic or other organizations and offices held:									

Have you ever served or are you currently a member of any Pender County or other local government board/commission/committee?			
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If yes, explain (including length of service).	
State reasons why you feel qualified for this appointment(s): Professional knowledge of housing issues and development procedures.			
<b>MILITARY SERVICE</b>			
Branch		From	To
Rank at Discharge		Type of Discharge (optional)	
<b>CONFLICTS OF INTEREST</b>			
Are you aware of any legal, ethical or personal conflict of interest by serving as a member of this Pender County board/commission/committee?			
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If yes, explain.	
Is any member of your family employed by Pender County, or currently serving on a board/committee/commission appointed by or affiliated with Pender County?			
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If yes, list family member name(s) and position/board or committee(s).	
Please add any additional information you would like to share supporting your interest and qualifications for this appointment.			
<b>DISCLAIMER AND SIGNATURE</b>			
NOTE: This information will be used by the Pender County Board of Commissioners in making appointments to Pender County Boards/Commissions/Committees. In the event you are appointed, it may be used as a news release to identify you to the community. This application is considered a public record.			
Signature 		Date 6/18/2013	



# PENDER COUNTY

## Application for Appointment to Boards/Commissions/Committees

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APPLICANT INFORMATION						
Last Name <b>Moser</b>		First <b>Carolyn</b>		M.I. <b>J</b>	Date <b>06/17/13</b>	
Physical Address <b>71 Highlands Drive</b>				Apartment/Unit #		
City <b>Hampstead</b>		State <b>NC</b>		ZIP <b>28443</b>		
Mailing Address (If different from above)						
City		State		ZIP		
Home Phone <b>910-470-7733</b>		Work Phone <b>910-259-1499</b>		E-mail Address 1 <b>cmoser@pendercountync.gov</b>		
Fax Number <b>910-259-1258</b>		E-mail Address 2				
Board Interest(s) <b>Pender Housing Initiatives Board</b>						
How long have you been a resident of Pender County? <b>2 years</b>						
EDUCATION						
High School <b>Madison High School</b>			Location <b>Marshall, NC</b>			
From	'73	To	'76	Did you graduate?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
College <b>Mars Hill College</b>			Location <b>Mars Hill, NC</b>			
From	'76	To	'78	Did you graduate?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/> Degree <b>B.S. Allied Health</b>
Other <b>Western Carolina University</b>			Location <b>Cullowhee, NC</b>			
From	'92	To	'95	Did you graduate?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/> Degree <b>Masters, Public Affairs</b>
EMPLOYMENT HISTORY						
Current Employment	<b>Pender Co. Health Dept</b>			Job Title <b>Health Director</b>		
Responsibilities	<b>Manage and direct daily operation of the health department</b>					
Previous Employment	<b>Madison Co. Health Dept.</b>			Job Title <b>Health Director</b>		
Previous Employment	<b>NC Division of Public Health</b>			Job Title <b>Nurse Consultant for Best Practices</b>		
Previous Employment	<b>Madison Co. Health Dept.</b>			Job Title <b>Health Director</b>		
COMMUNITY INVOLVEMENT						
Please list current and past membership in civic or other organizations and offices held: <b>NC Public Health Assoc-President; Western NC Public Health Assoc.-Numerous committees and chair; Western Highlands Network; Madison Community Health Consortium; NC Sickle Cell Council; Madison Co. Animal Advisory Board; Pender Co. Animal Advisory Committee; JCPC; Madison Co, School Health Advisory Council-Chair;</b>						

Have you ever served or are you currently a member of any Pender County or other local government board/commission/committee?		
YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain (Including length of service). <b>Exotic Animal Ordinance Committee</b> <b>Pender Co. Animal Advisor Committee</b>

State reasons why you feel qualified for this appointment(s):  
**Assisted in the creation of the Madison Co. Housing Coalition**  
**Experience in writing, obtaining and administering CDBG grants**  
**Personal interest with housing rehabilitation for the past 15 years through church ministry**

MILITARY SERVICE			
Branch	From	To	
Rank at Discharge	Type of Discharge (optional)		

CONFLICTS OF INTEREST		
Are you aware of any legal, ethical or personal conflict of interest by serving as a member of this Pender County board/commission/committee?		
YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain.

Is any member of your family employed by Pender County, or currently serving on a board/committee/commission appointed by or affiliated with Pender County?		
YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	If yes, list family member name(s) and position/board or committee(s).

Please add any additional information you would like to share supporting your interest and qualifications for this appointment.

**DISCLAIMER AND SIGNATURE**

NOTE: This information will be used by the Pender County Board of Commissioners in making appointments to Pender County Boards/Commissions/Committees. In the event you are appointed, it may be used as a news release to identify you to the community. This application is considered a public record.

Signature <i>Carolyn Moore</i>	Date <i>6/17/13</i>
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