



REQUEST FOR BOARD ACTION

ITEM NO. 7.

DATE OF MEETING: September 16, 2013

REQUESTED BY: Claiburn B. Watson, Assistant County Manager & Finance Director/Pat Simmons, Administrative Officer, Public Works/Erik Harvey, IT Director

SHORT TITLE: Resolution Authorizing the Purchase/Acquisition of County Vehicles and Financing of Permitting Software through a Lease Purchase/Installment Purchase Agreement.

BACKGROUND: The Public Works Department and Finance Officer are requesting the Board of Commissioners to authorize and approve the purchase/acquisition of county fleet vehicles by a Vehicle Lease Purchase/Installment Purchase Agreement. This agreement will include both three-year and five-year lease terms, with each vehicle financed term based on its life cycle and usage. During the FY 13-14 Budget Work Session, it was discussed to use the County's money more wisely by again providing for a lease purchase/installment purchase, instead of purchasing vehicles outright. Total annual installment payments are not to exceed \$250,000 on the Vehicles for the three (3) and five (5) year terms.

This financing also will include the previously approved (see attached Item #16-August 16, 2013) Permits Suite Software, which will benefit the Health Department, Utilities, Planning and Emergency Management. The annual installment payment is not to exceed \$41,483.09 for the four (4) year term.

SPECIFIC ACTION REQUESTED: To consider a resolution authorizing staff to purchase County Vehicles through the use of a Vehicle Lease Purchase/Installment Purchase Agreement, as well as, authorize staff to Finance the Permitting Software through a Lease Purchase/Installment Purchase Agreement.

COUNTY MANAGER'S RECOMMENDATION

Respectfully recommend approval.


Initial

RESOLUTION

NOW, THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that:

the Board hereby authorizes staff to purchase County vehicles through the use of a Vehicle Lease Purchase/Installment Purchase Agreement and authorize staff to Finance the Permitting Software through the use of a Lease Purchase/Installment Purchase Agreement. The Chairman/County Manager is authorized to execute any/all documents necessary to implement this resolution.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Brown ___ McCoy ___ Tate ___ Ward ___ Williams ___

George Brown, Chairman 9/16/13
Date

ATTEST 9/16/13
Date

PENDER COUNTY PUBLIC WORKS
 Vehicle Lease Purchase Request
 FY: 13-14

DEPARTMENT	MAKE/MODEL	REQUESTED	VENDOR	PRICE	EQUIP. COST	ROTATION
Sheriff	2014 Dodge Charger RWD	11	Ilderton	254,848.00	73,253.18	3 yr
Sheriff	2014 Chevrolet Tahoe 4 x 4	2	Bobby Murray Chevrolet	59,518.00	21,146.46	3 yr
Sheriff	2014 Dodge Charger RWD (Unmarked)	5	Ilderton	115,840.00	27,923.85	5 yr
Sheriff (A/C)	2013 Ford F-150 4 x 4 Extended Cab XL	2	Fairway Ford	46,976.00	1,537.86	5 yr
Sheriff (Water Rescue)	2014 Ford F-250 4 x 4 Extended Cab	1	Fairway Ford	26,658.00	5,218.76	5 yr
Sheriff (Civil)	2014 Ford Expedition 4 x 4 Regular Cab	1	Fairway Ford	31,258.00	6,854.43	5 yr
Sheriff (Civil)	2014 Ford Explorer Utility-Police Interceptor	1	Fairway Ford	25,838.00	6,854.43	5 yr
Sheriff (Logistics)	2014 Ford Fusion SE	1	Fairway Ford	21,478.00	1,424.73	5 yr
DSS	2014 Ford Focus	4	Fairway Ford	61,552.00		5 yr
Health	2014 Ford Escape	1	Fairway Ford	19,788.00		5 yr
Health	2014 Ford Focus	1	Fairway Ford	15,388.00		5 yr
Planning/Inspections	2013 Ford F150 4 x 4 Extended Cab XL	6	Fairway Ford	140,928.00		5 yr
Register of Deeds	2013 Ford Focus	1	Fairway Ford	15,388.00		5 yr
Public Works	2014 Ford F-350 Dual Wheel Dump Truck	1	Fairway Ford	29,336.00	2,000.00	5 yr
Public Works	2014 Ford C-Max	1	Fairway Ford	23,998.00		5 yr

Vehicle Cost	886,792.00
Equipment	146,215.70
Tax, Tags	N/A
Total	1,035,005.70

SUMMARY →

PAY CASH FOR TAX & TAGS-NOT TO FINANCE →

Prepared by: Claiburn B. Watson, Finance Director
 Pender County Finance Department
 9/10/2013



REQUEST FOR BOARD ACTION

ITEM NO. 16.

DATE OF MEETING: August 19, 2013

REQUESTED BY: Erik Harvey, ITS Director, Kyle Breuer, Planning Director, Carolyn Moser, Health Director, Tom Collins, Emergency Management Director, and Butch Watson, Finance Officer.

SHORT TITLE: Resolution Authorizing Staff to Enter into an Installment Financing Agreement to Purchase the Tyler Technologies, Inc., EnerGov Permits Suite and Offset Cost by Using Health Department Funds in the Amount of \$70,000.

BACKGROUND: The Tyler Technologies, Inc. EnerGov Permits Suite will allow Pender County to conduct business like never before. This Permits Suite will enable the County to improve the permitting process, response time, address work flow issues between departments, streamline internal processes, save our citizens time and money by providing online services such as citizen self-service, which will allow Pender County to meet our customers' needs by providing the right tools to our citizens and development community to conduct business over the Internet more effectively and efficiently. This system will be a tremendous asset to Pender County, but most of all to our citizens, as we continue to strive to deliver quality services and value to our customers.

The Tyler Technologies, Inc. EnerGov Permits Suite will be an add-on module to the County's existing Tyler Technologies, Inc. ERP system. The Health Department will offset cost by contributing \$70,000.00 upfront and the Utilities Department will cover the upfront 1st year annual support cost in the amount of \$18,095.00. The expected annual installment payments will not exceed \$41,483.09 for a four (4) year term. The annual installment payments will be covered by both the Planning and Utilities Department. The ITS Department will cover all future remaining annual support costs under its' Contracted Services, Account #: 445-404521.

SPECIFIC ACTION REQUESTED: To consider a resolution to enter into an Installment Financing Agreement to purchase the Tyler Technologies, Inc., EnerGov Permits Suite and offset cost by using Health Department funds in the amount of \$70,000.00. :

Health Department Account #:	900050-404500	\$70,000.00
Utilities Department Account #:	67-409600	\$18,095.00

COUNTY MANAGER'S RECOMMENDATION

Respectfully recommend approval.


Initial

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners, that

the Information Technology Services (ITS) Department be authorized to purchase the Tyler Technologies, Inc. EnerGov Permits Suite. The Health Department will offset cost by contributing \$70,000.00 upfront and the Utilities Department will cover the upfront 1st year annual support cost in the amount of \$18,095.00. The expected annual installment payments will not exceed \$41,483.09 for a four (4) year term. The annual installment payments will be covered by both the Planning and Utilities Department. The ITS Department will cover all future remaining annual support costs under its' Contracted Services, Account #: 445-404521. The County Manager is authorized to execute any and all documents necessary to implement this resolution.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown ___ McCoy ___ Tate ___ Ward ___ Williams ___

George Brown, Chairman 8/19/13
Date

ATTEST 8/19/13
Date