



## REQUEST FOR BOARD ACTION

ITEM NO. 10.

**DATE OF MEETING:** August 19, 2013

**REQUESTED BY:** Dr. Reta M. Shiver, Director, Department of Social Services

**SHORT TITLE:** Resolution to approve Organizational Changes within the Department of Social Services to meet compliance with NC FAST

**BACKGROUND:** All counties in North Carolina have had to take specific actions in order to meet the requirements of NC FAST. Pender County's request is congruent with steps that other counties have taken. Pender DSS and IT made onsite visits to Johnston and Lenoir counties to provide assurance that action taken meets State and Federal requirements.

**SPECIFIC ACTION REQUESTED:** To consider a resolution making the following changes:

1. Create a position of Trouble Shooter—a staff experienced in eligibility determination who will serve as the “go to person” for staff who experience problems associated with the new system. Individual will serve as liaison between DSS and State NC Fast Reps. This can be achieved with minimal cost by upgrading an existing lead worker to the position of trouble shooter.
2. Upgrade the mail clerk's position to Processing Assistant V in order to comply with the mandatory changes in the NC FAST system.
3. Contract as necessary for clerical assistance.

The State will reimburse Pender County 50% of the costs for salaries for each upgrade or position requested.

**COUNTY MANAGER'S RECOMMENDATION**

Respectfully defer to Board of Commissioners for approval.

**RESOLUTION**

**NOW, THEREFORE BE IT RESOLVED** by the Pender County Board of Commissioners that:

the Board hereby authorizes approval of Organizational Changes within the Department of Social Services to meet compliance with NC FAST.

The Chairman/County Manager is authorized to execute any/all documents necessary to implement this resolution.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS

YEA VOTES: Brown \_\_\_\_\_ McCoy \_\_\_\_\_ Tate \_\_\_\_\_ Ward \_\_\_\_\_ Williams \_\_\_\_\_

\_\_\_\_\_  
George R. Brown, Chairman      August 19, 2013  
Date

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ATTEST      August 19, 2013  
Date