



## REQUEST FOR BOARD ACTION

ITEM NO. 1.

**DATE OF MEETING:** October 21, 2013

**REQUESTED BY:** Valeria N. Sutton, Transportation Coordinator, Pender Adult Services/  
Pender Transit

**SHORT TITLE:** Public Hearing and Resolution Approving Grant Application And Authorizing Local Share Of Community Transportation Program Operated By Pender Adult Services For FY 2014-2015: \$228,822.

**BACKGROUND:** Pender Adult Services (PAS) acts as Transportation Coordinator for Pender County. They operate the MV Transit Bus which provides transportation around Pender and New Hanover County. Patrons of this service pay \$3 each way for their transportation within the County and \$8 each way for transportation outside of Pender County.

This year PAS is requesting \$228,822 from NC Department of Transportation, requiring a local match of \$29,044. The administrative portion provides for the Transportation Coordinator salary, the Transportation Coordinator Assistant's salary, motor vehicle transit management services, vehicle insurance, marketing materials, employee training, postage, and computer supplies, etc. In addition, this year's request contains \$105,610 which replaces 2 vans that have exceeded their useful life, for \$104,000, \$961 for technology and \$649 for furniture.

This service is required, by law, to be provided for the benefit of Department of Social Services clients. In addition, **it is available to all residents of Pender County**. PAS subsidizes the cost of this program by approximately \$80,000 annually from their operating budget; however, the fares have allowed them to reduce the amount of subsidy. The Increase of fuel costs has impacted this program directly.

Funds for the local match are budgeted under 681-461920 Community Transportation Program. NC Department of Transportation requires that a public hearing be held prior to authorizing this action.

**SPECIFIC ACTION REQUESTED:** The Commissioners are requested to hold a public hearing to take public comment on this action, which has been properly advertised, to authorize the local share of the Community Transportation Program Grant in the amount of \$228,822 for FY 2014-15 and approve the submission of the CTP Grant Application by Pender Adult Services.

**COUNTY MANAGER'S RECOMMENDATION**

Respectfully recommend approval.

  
Initial

**RESOLUTION**

**NOW, THEREFORE BE IT RESOLVED** by the Pender County Board of Commissioners that

authorization is hereby approved for Pender Adult Services to submit a grant application to the NC Department of Transportation in support of state funding for the Community Transportation Program and the local share of \$\$228,822 will be budgeted in Fiscal Year 2014-15 under 681-461920, Community Transportation Program. The Chairman/County Manager is authorized to execute any documentation necessary to implement this resolution.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS

YEA VOTES: Brown \_\_\_\_\_ Tate \_\_\_\_\_ Rivenbark \_\_\_\_\_ Ward \_\_\_\_\_ Williams \_\_\_\_\_

\_\_\_\_\_  
George R. Brown, Jr., Chairman      10/21/13  
Date

\_\_\_\_\_  
ATTEST      10/21/13  
Date

# COMMUNITY TRANSPORTATION PROGRAM RESOLUTION

## Section 5311 FY 2015 RESOLUTION

Applicant seeking permission to apply for Community Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (Board Member's Name) \_\_\_\_\_ and seconded by (Board Member's Name or N/A, if not required) \_\_\_\_\_ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural public transportation services consistent with the policy requirements for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, (Legal Name of Applicant) Pender Adult Services, Inc. hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project, prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

NOW, THEREFORE, be it resolved that the (Authorized Official's Title)\* Executive Director of (Name of Applicant's Governing Body) Pender Adult Services, Inc Governing Board, is hereby authorized to submit a grant application for federal and state funding, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural public transportation services.

I (Certifying Official's Name)\* \_\_\_\_\_ (Certifying Official's Title) \_\_\_\_\_ do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board) Pender County Board of Commissioners duly held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Signature of Certifying Official

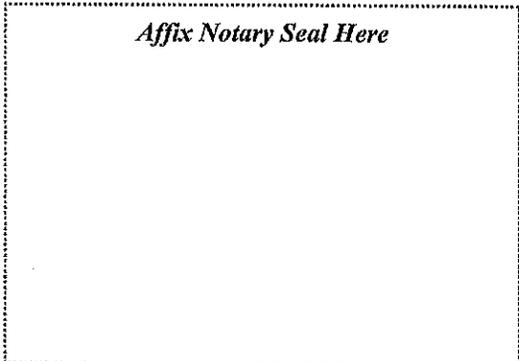
*\*Note that the authorized official, certifying official, and notary public should be three separate individuals.*

Seal Subscribed and sworn to me (date) \_\_\_\_\_

\_\_\_\_\_  
Notary Public \*

\_\_\_\_\_  
Printed Name and Address

My commission expires (date) \_\_\_\_\_



**Important – A public hearing MUST be conducted whether or not requested by the Public.**

**PUBLIC HEARING RECORD**

Public Hearing Notice was published on this date: October 9, 2013

APPLICANT: Pender Adult Services, Inc.

DATE: October 21, 2013

PLACE: Pender County Public Assembly Room, Burgaw, NC

TIME: 4pm

How many of the Board Members or Commissioners attended the public hearing? \_\_\_\_\_

How many members of the PUBLIC attended the public hearing? \_\_\_\_\_

I, the undersigned, representing (*Legal Name of Applicant*) Pender Adult Services, Inc. do hereby certify to the North Carolina Department of Transportation that a Public Hearing was held as indicated above and:

**During the Public Hearing**

**Section 5310 Program**

(NO public comments)

(Public Comments were made and meeting minutes will be submitted after board approval)

The estimated date for board approval of meeting minutes is: \_\_\_\_\_

*Affix Seal*

\_\_\_\_\_  
Signature of Clerk/Secretary to the Board

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date