



**PUBLIC INFORMATION**

**ITEM NO. 5.**

**DATE OF MEETING:** November 18, 2013

**REQUESTED BY:** Charles R. "Tom" Collins

**SHORT TITLE:** Overview of Emergency Operations Plans

**BACKGROUND:** A Basic overview of the Emergency Operations Plans that Pender County utilizes in the event an emergency occurs. The basic plan, annexes and appendices that make up the Emergency Operations Plan.

**Pender County  
Emergency Operations Plan  
Overview**



Pender County Emergency Management  
www.penderem.com  
910-259-1210

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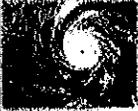
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**What is an EOP?**



1. Identifies the departments and agencies designated to perform response and recovery activities and specifies tasks they must accomplish
2. Outlines the assistance that is available to local jurisdictions during disasters
3. Specifies the direction, control, and communications procedures and systems that will be relied upon during an emergency.
4. Describes ways to obtain initial situation assessment information from local agency(s) directly affected by the disaster or emergency
5. Describes the logistical support for planned operations

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**EOP Basic Elements**



1. Basic Plan
2. Emergency Support Function Annexes
3. Hazard/Incident Specific Annexes

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### Basic Plan Format

- I. Purpose
- II. Scope
- III. Situation and Assumptions
- IV. Concept of Operations
- V. Organization, Roles, and Responsibilities
- VI. Direction, Control, and Coordination
- VII. Continuity of Government
- VIII. Notification and Warning
- IX. Administration, Finance, and Logistics
- X. Plan Development, Maintenance, and Distribution
- XI. Authorities and References

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### Basic Plan Components

**I. Purpose**  
The purpose sets the foundation for the rest of the EOP. The basic plan's purpose is a general statement of what the EOP is meant to do.

**II. Scope**  
The EOP also explicitly states the scope of emergency and disaster response and the entities and geographic areas to which the plan applies.

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### Basic Plan Components

**III. Situation and Assumptions**

- Relative probability and impact of the hazards
- Geographic areas likely to be affected by particular hazards
- Vulnerable critical facilities (e.g., nursing homes, schools, hospitals, infrastructure)
- Population distribution and locations

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### Basic Plan Components

**IV. Concept of Operations**

- Explains in broad terms the decision maker's or leader's intent with regard to an operation.
- Should describe how the response organization accomplishes a mission or set of objectives in order to reach a desired end-state.

**V. Organization, Roles, and Responsibilities**

- Includes a list of the kinds of tasks to be performed, by position and organization, without all of the procedural details included in functional annexes

**VI. Direction, Control, and Coordination**

- Identifies who has tactical and operational control of response assets.

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### Basic Plan Components

**VII. Continuity of Government**

- Provides direction for the relocation of critical facilities and protection of vital records. Considered a contingency plan.

**VIII. Notification and Warning**

- Outlines the methods for notifying EOC staff and support agencies in times of an emergency.

**IX. Administration, Finance, and Logistics**

- General policies on keeping financial records, reporting, tracking resource needs, tracking the source and use of resources, acquiring ownership of resources, and compensating the owners of private property used by the jurisdiction.

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### Basic Plan Components

**X. Plan Development, Maintenance, and Distribution**

- Discusses the overall approach to planning and the assignment of plan development and maintenance responsibilities.

**XI. Authorities and References**

- Lists of laws, statutes, ordinances, executive orders, regulations, and formal agreements relevant to emergencies (e.g., MAAs)

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### Emergency Support Functions (ESFs)

ESF #	Title	Primary Agencies
ESF 1	Transportation	NC DOT
ESF 2	Communications	Pender County Communications, IT
ESF 3	Public Works and Engineering	Pender County Public Works, Utilities
ESF 4	Fire Services	Fire Marshal, County Fire Departments
ESF 5	Emergency Management	Pender County Emergency MGT

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### Emergency Support Functions Cont'd

ESF #	Title	Primary Agencies
ESF 6	Matt Care, Emergency Assistance, Housing, and Human Services	Red Cross, DSS
ESF 7	Logistics and Resource Support	Pender County Emergency MGT, Finance
ESF 8	Public Health and Medical Services	Pender County Public Health, Pender EMS, NHRMC
ESF 9	Search and Rescue	Pender EMS, Sheriff
ESF 10	Oil and HazMat Response	Pender County Emergency MGT

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### Emergency Support Functions Cont'd

ESF #	Title	Primary Agencies
ESF 11	Agriculture and Natural Resources	Cooperative Extension
ESF 12	Energy	Pender County Public Works and Utilities, Private Utilities
ESF 13	Public Safety and Security	Sheriff, Municipal LEO
ESF 14	Long-Term Recovery	All
ESF 15	External Affairs	Pender County Manager's Office, Local Media

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### Hazard/Incident Specific Annexes

Hazard- or incident-specific annexes identifies:

- Hazard-specific risk areas and evacuation routes.
- Provisions and protocols for warning the public and disseminating emergency public information,
- The types of protective equipment and detection devices for responders.

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### What is the status of our EOP?

- Complete restructure of our plan from a Traditional Format to an Emergency Support Function Format.
- The Basic Plan is complete and under review by CFCOG.
- 100% of Emergency Support Function Annexes are complete and under review.
- Hazard Specific Annexes are complete and under review.

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### Training and Exercises

- Train all with Responsibilities in the Plan.
- Train Personnel not yet met NIMS Standards (Including Elected Officials.)
- Train Personnel on the EOP.
- Funds are getting Lean.
- Exercise the Plan
- "Swamp Stomp" SAR Exercise January 17-19 2014.
- Hurricane Exercise April 22-23 2014.
- Shooter Exercise July or August 2014.

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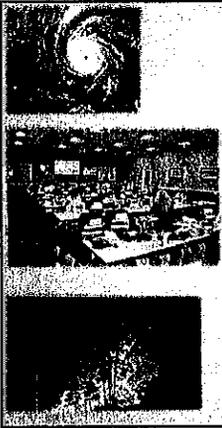
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**Questions?**

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