



REQUEST FOR BOARD ACTION

ITEM NO. 13.

DATE OF MEETING: April 7, 2014

REQUESTED BY: Denise Mulhollen, HR Director

SHORT TITLE: Resolution amending Section 17. Smoking and Tobacco Use of the Pender County Employee Personnel Policies.

BACKGROUND: Tobacco use and tobacco products have been linked to preventable, premature deaths in the United States. The regulation and control of smoking, tobacco products and e-cigarettes in buildings and vehicles owned or leased by Pender County is a matter of vital concern, affecting the public health, safety and welfare of all persons employed by or transacting business with Pender County. This policy covers all employees and other persons in County buildings or vehicles.

SPECIFIC ACTION REQUESTED: To amend the policy to add verbiage pertaining to smoking, using tobacco products and e-cigarettes only in clearly marked County designated smoking areas. Also, to amend the title of Section 17. Smoking and Tobacco Use to Smoking, Tobacco Use and E-Cigarette Use of the Pender County Employee Personnel Policies.

COUNTY MANAGER'S RECOMMENDATION

Respectfully recommend approval.



Initial

RESOLUTION

NOW, THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that:

the Board hereby authorizes to amend Section 17. Smoking and Tobacco Use to:

Section 17. Smoking, Tobacco Use and E-Cigarette Use

This policy covers all employees and other persons in County buildings or vehicles. Employees and other persons are permitted to smoke, use tobacco or e-cigarettes during breaks as provided in Article II Section 19 and only in County designated smoking areas. These areas are clearly marked at each County facility. Employees and other persons are prohibited from smoking, using tobacco or e-cigarettes in non-smoking areas or in county-owned vehicles. E-cigarettes means any electronic oral device, such as one composed of a heating element, battery and/or electronic circuit, which provides a vapor or nicotine or any other substances, and the use or inhalation of which simulates smoking. The term shall include any such device, whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, e-pipe, or under any other product name or descriptor. Department Managers are responsible for ensuring that all County employees adhere to smoking, tobacco use and E-Cigarette policies. Employees violating this policy may be subject to disciplinary action up to and including dismissal. Any reports of questionable practices or violations shall be taken seriously and referred to the County Manager. Retaliatory actions against a complainant will not be condoned by Pender County, and should be reported to the Human Resources Director.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Williams ___ McCoy ___ Tate ___ Ward ___ Brown ___

J. David Williams, Chairman 4/7/14
Date

ATTEST 4/7/14
Date



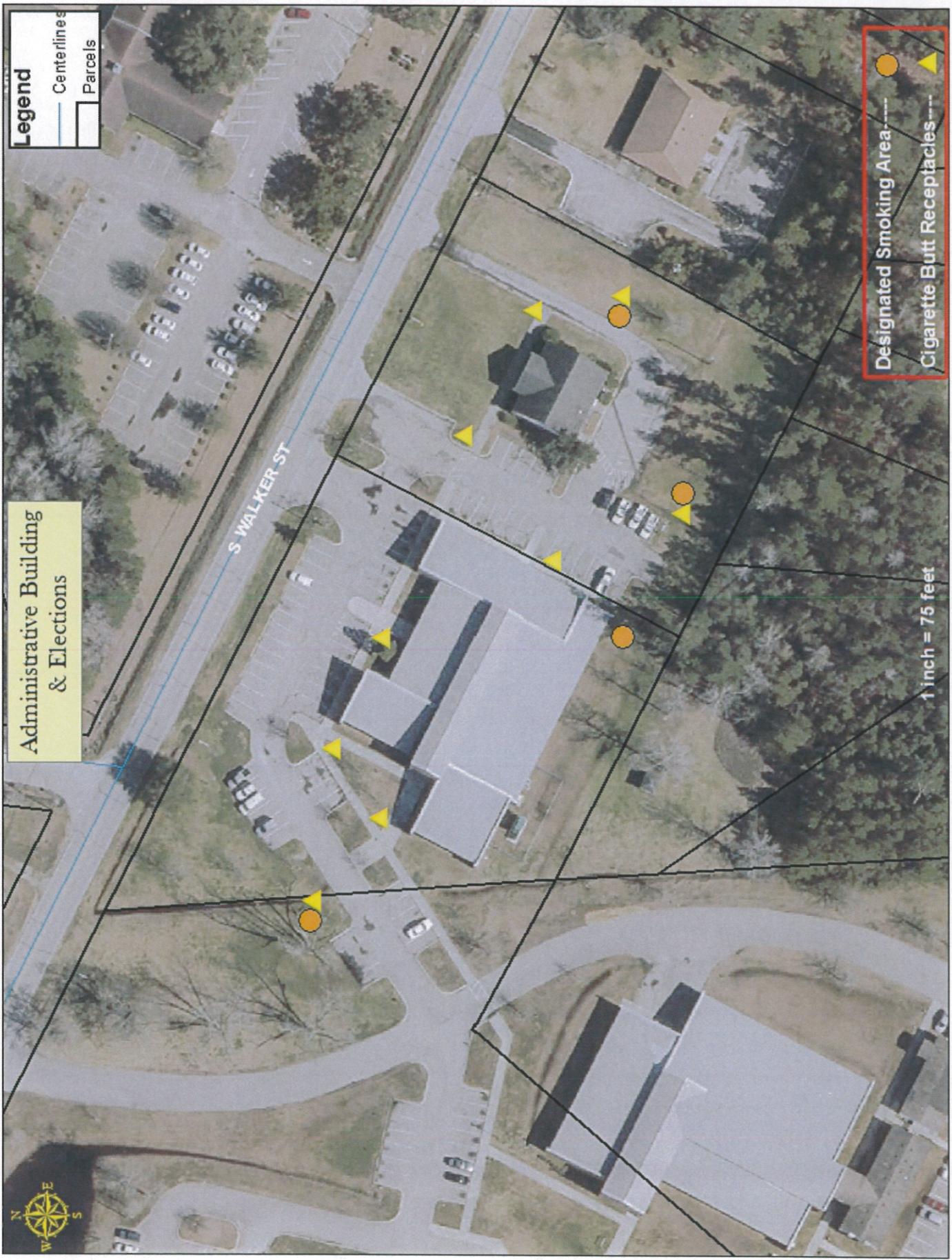
Pender County Local Government Buildings

By Josh Norwood
Pender County
GIS Administrator

Introduction

- ▶ The following maps were prepared using Pender County's GIS data. These buildings are either owned or leased by Pender County. The orthophotography is from 2012. The next few maps indicate the location of Designated Smoking Areas & Cigarette Butt Receptacle. They are positioned on the map using Carolyn and Shirley's suggestions based on their field work. These next slides are in no particular order. This is not all of the buildings. Some other county facilities already have smoking policies in place. I only included the ones they visited out in the field.





Legend
Centerlines
Parcels

Administrative Building
& Elections

Designated Smoking Area
Cigarette Butt Receptacles

1 inch = 75 feet



Agricultural / Farm Service / Co-Op Building

Legend

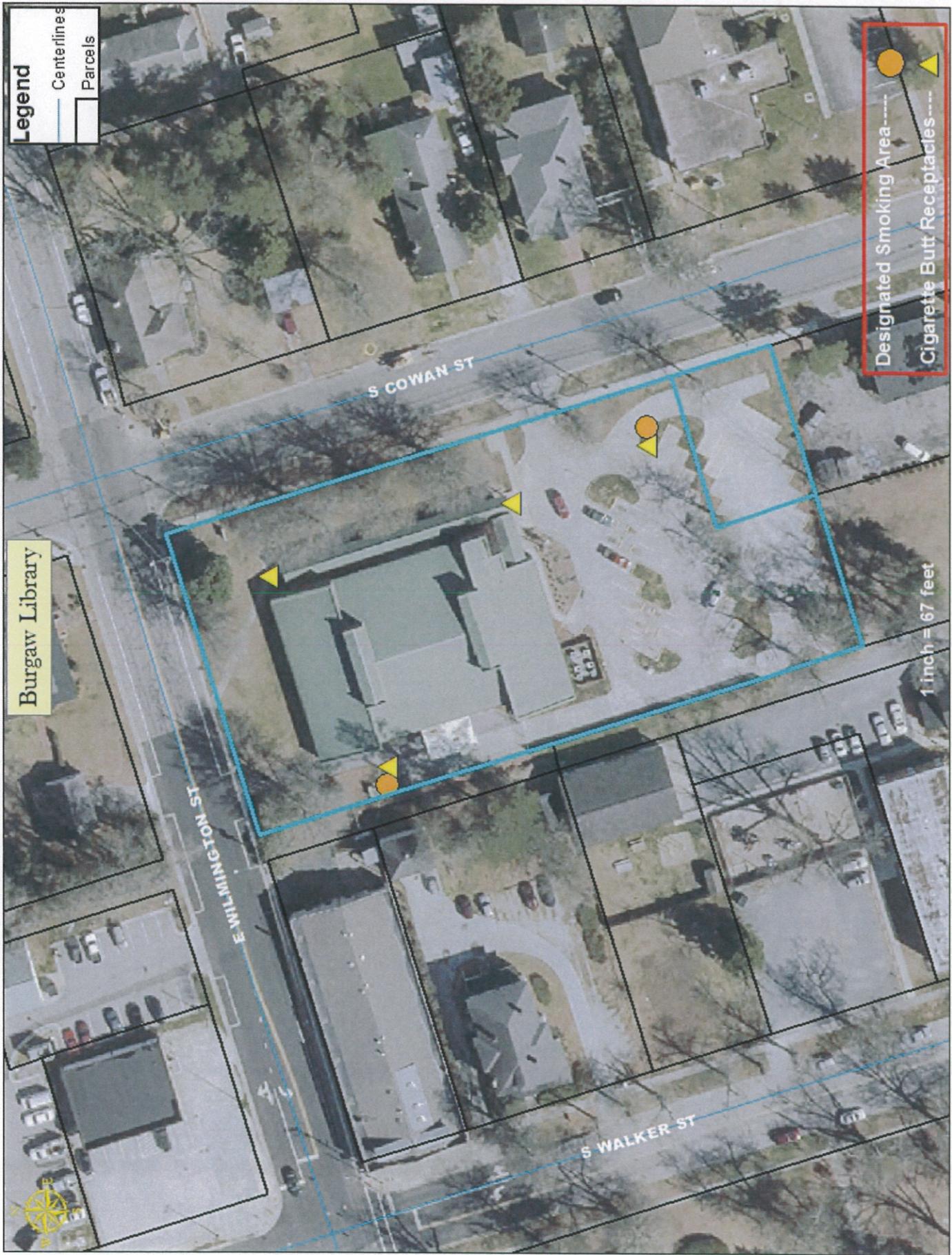
- Centerlines
- Parcels



Designated Smoking Area

Cigarette Butt Receptacles

1 inch = 75 feet





DSS Child Support Building

Legend

- Centerlines
- Parcels



Designated Smoking Area ----

Cigarette Butt Receptacles ----

1 inch = 50 feet



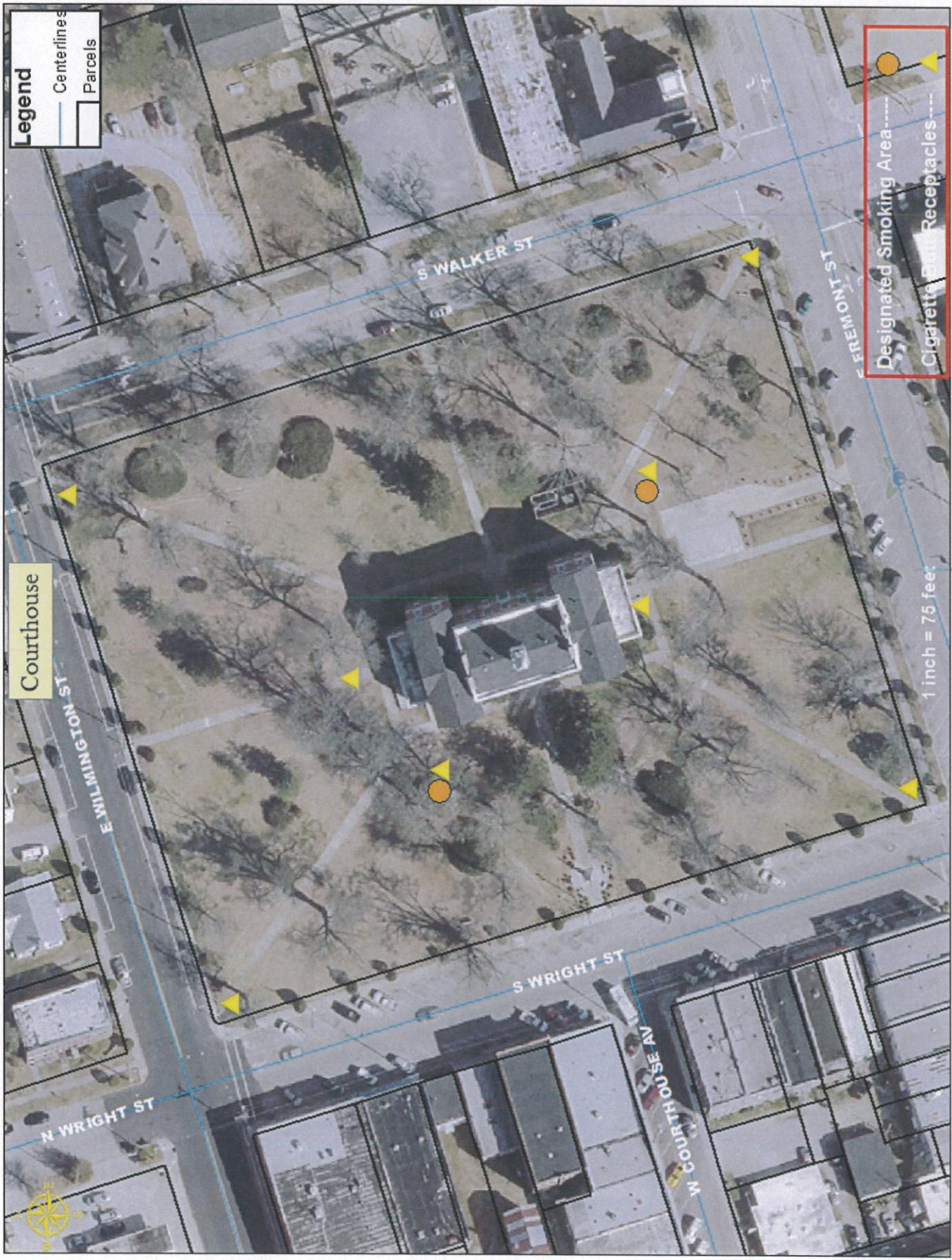
Legend

- Centerlines
- Parcels

Courthouse Annex

Designated Smoking Area
Cigarette Butt Receptacles

1 inch = 50 feet



Legend
Centerlines
Parcels

Courthouse

Designated Smoking Area-----
Cigarette Butt Receptacles-----

1 inch = 75 feet





Employment Security Commission

Legend

- Centerlines
- Parcels



Designated Smoking Area

Cigarette Butt Receptacles

Legend
Centerlines
Parcels

Future Tourism Department



Designated Smoking Area-----
Cigarette Butt Receptacles-----

1 inch = 50 feet



Hampstead Library

Legend

- Centerlines
- Parcels



Designated Smoking Area ----●

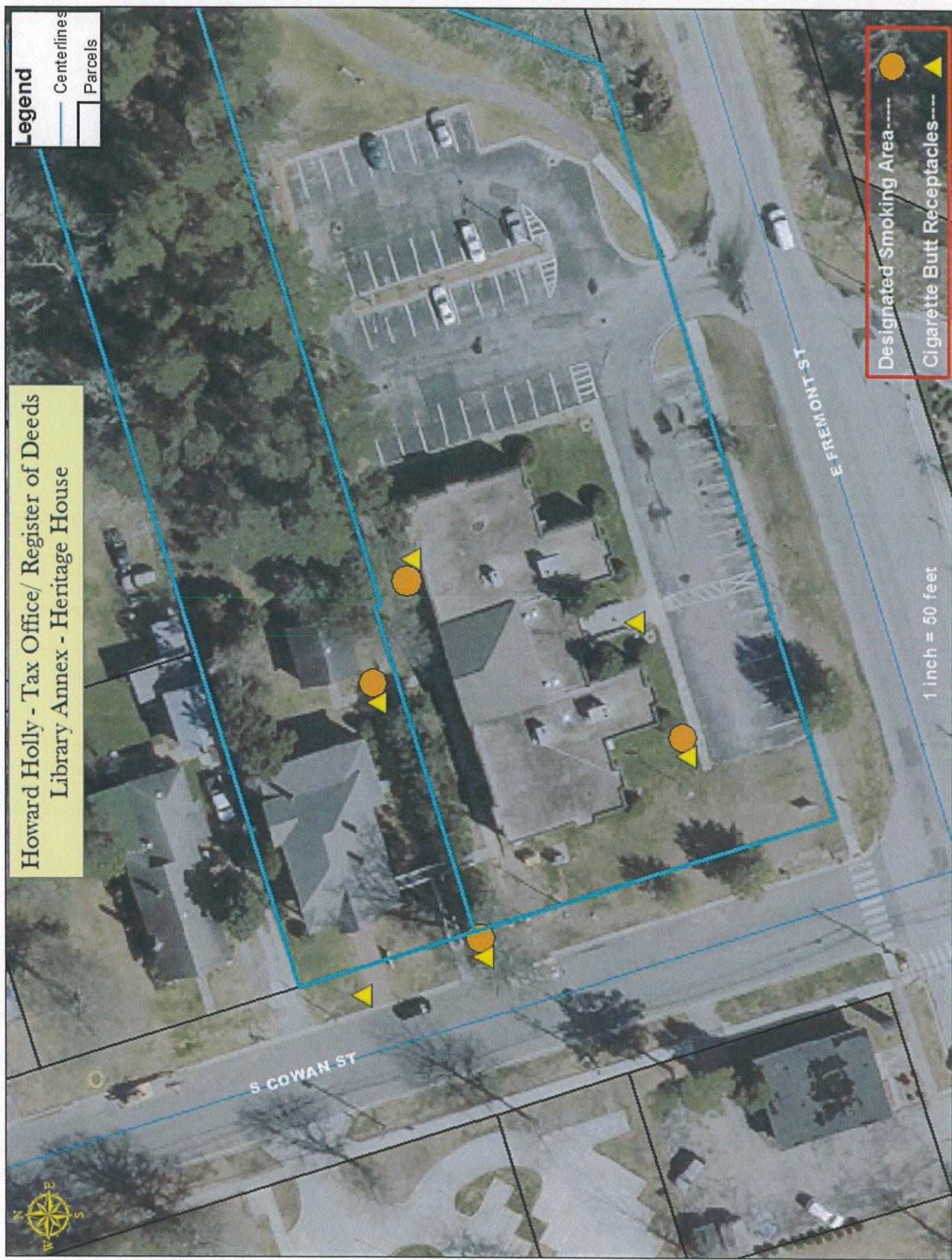
Cigarette Butt Receptacles ----▲



Howard Holly - Tax Office/ Register of Deeds
Library Annex - Heritage House

Legend

- Centerlines
- Parcels



Designated Smoking Area-----○

Cigarette Butt Receptacles-----▲

1 inch = 50 feet

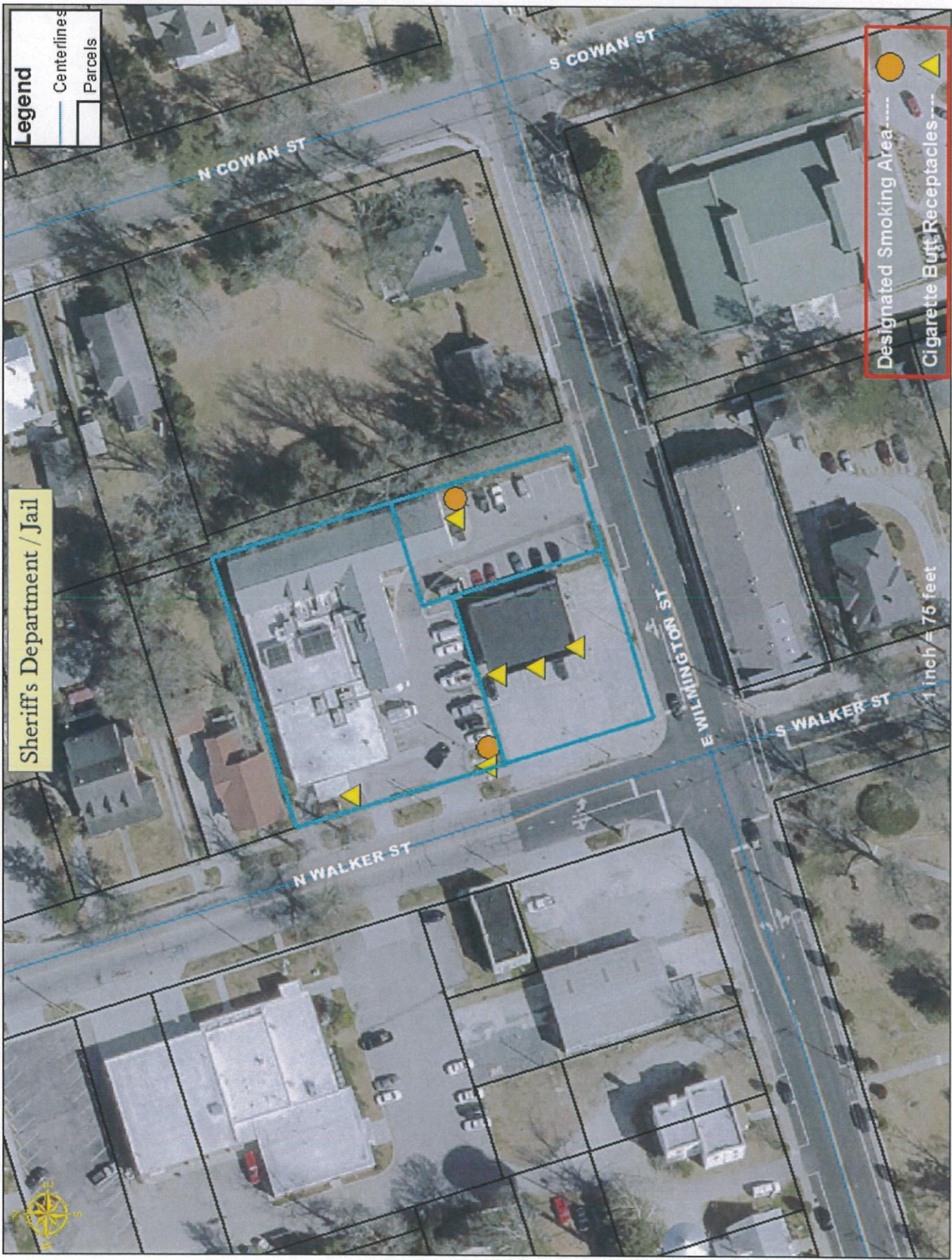
Sheriff's Department / Jail

Legend

- Centerlines
- Parcels

Designated Smoking Area -----

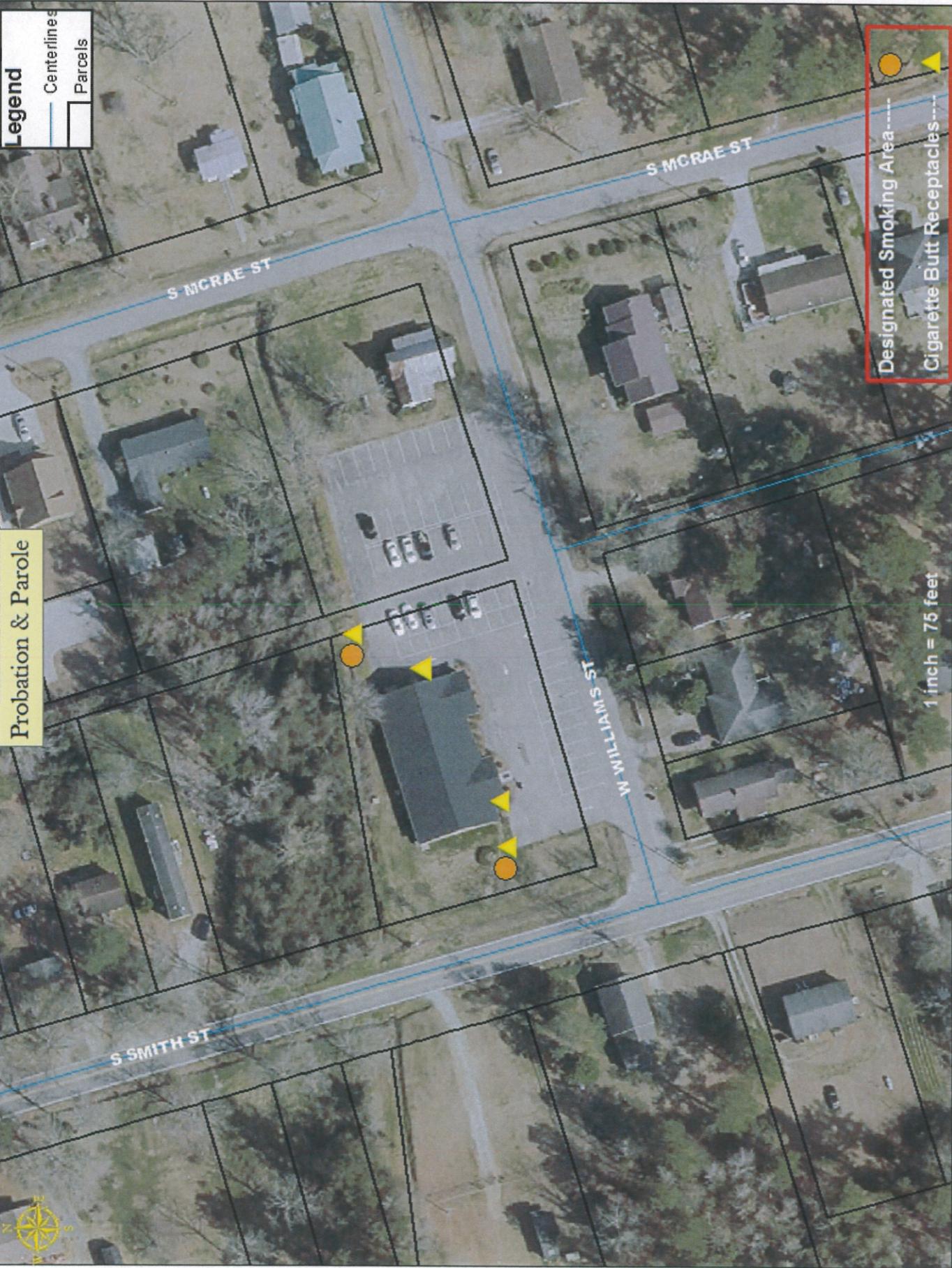
Cigarette Butt Receptacles -----



Probation & Parole

Legend

- Centerlines
- Parcels



Designated Smoking Area ----○----

Cigarette Butt Receptacles ----△----

1 inch = 75 feet



Utilities Department / Sheriff's Department
Public Works

Legend

- Centerlines
- Parcels

Designated Smoking Area-----●

Cigarette Butt Receptacles---▲

