



REQUEST FOR BOARD ACTION

ITEM NO. 1.

DATE OF MEETING: October 6, 2014

REQUESTED BY: Valeria N. Sutton, Transportation Coordinator, Pender Adult Services, Inc. Transportation (PAS-TRAN)

SHORT TITLE: Public Hearing and Resolution Approving the Grant Application and Authorizing the Grant for the Rural Operating Assistance Program (ROAP) Operated by Pender Adult Services (PAS) for FY 2014-2015 Totaling \$143,189.

BACKGROUND: Pender Adult Services (PAS) acts as Transportation Coordinator for Pender County. They operate the MV Transit van which provides transportation services to Pender, New Hanover and a few other Counties. Patrons of this service pay \$3 each way for their transportation within the County and \$8 each way for transportation outside of Pender County.

This service is **available to all residents of Pender County** based on grant criteria. PAS subsidizes the cost of this program by approximately \$60,000 annually from their operating budget; however, the varying fuel costs have impacted this program directly.

Funds are budgeted under the NC Department of Transportation that requires a public hearing be held prior to authorizing this action.

The programs included in the Rural Operating Assistance Program application are:

1. Elderly & Disabled Transportation Assistance (EDTAP) Program provides operating assistance for the public transportation of elderly and disabled citizens.
2. Employment Transportation Assistance Program provides operating assistance for the public transportation of persons with employment related transportation needs.
3. Rural General Public (RGP) Program provides operating assistance for the public transportation of persons living in non-urban areas of the county.

SPECIFIC ACTION REQUESTED: The Board of Commissioners is requested to hold a public hearing to take public comment on this action, which has been properly advertised, to authorize and approve the submission of the Rural Operating Assistance Program (ROAP) FY 2014-15 Application by Pender Adult Services, Inc. Transportation.

COUNTY MANAGER'S RECOMMENDATION

Respectfully recommend approval.

RM
Initial

RESOLUTION

NOW, THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that

authorization is approved for Pender Adult Services to submit a grant application to the NC Department of Transportation in support of state funding for the Rural Operating Assistance Program (ROAP) for Fiscal Year 2014-15 in the amount of \$143,189. The Chairman/County Manager is authorized to execute any documentation necessary to implement this resolution.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Williams ___ McCoy ___ Brown ___ Tate ___ Ward ___

J. David Williams, Chairman 10/6/14
Date

ATTEST 10/6/14
Date

Revised 2014-2015 ROAP Allocations

COUNTIES	Revised EDTAP 15	Revised EMPL 15	Revised RGP 15	Revised TOTAL 2015
Alamance	\$93,126	\$49,816	\$120,285	\$263,227
Alexander	\$54,406	\$12,089	\$56,140	\$122,635
Alleghany	\$45,179	\$4,874	\$41,846	\$91,899
Anson	\$50,369	\$15,636	\$50,213	\$116,218
Ashe	\$51,339	\$8,068	\$50,562	\$109,969
Avery	\$46,636	\$5,939	\$45,333	\$97,908
Beaufort	\$62,044	\$22,260	\$62,067	\$146,371
Bertie	\$48,751	\$9,013	\$47,076	\$104,840
Bladen	\$56,209	\$23,088	\$55,095	\$134,392
Brunswick	\$92,033	\$34,560	\$97,973	\$224,566
Buncombe	\$131,883	\$43,903	\$123,771	\$299,557
Burke	\$79,699	\$29,947	\$85,424	\$195,070
Cabarrus	\$87,261	\$27,581	\$73,571	\$188,413
Caldwell	\$74,185	\$17,766	\$81,240	\$173,191
Camden	\$43,234	\$5,347	\$41,149	\$89,730
Carteret	\$71,112	\$22,733	\$73,222	\$167,067
Caswell	\$50,205	\$8,422	\$48,470	\$107,097
Catawba	\$91,663	\$23,088	\$87,864	\$202,615
Chatham	\$62,524	\$16,583	\$71,479	\$150,586
Cherokee	\$53,610	\$7,713	\$50,562	\$111,885
Chowan	\$46,632	\$6,885	\$43,938	\$97,455
Clay	\$44,531	\$4,638	\$41,846	\$91,015
Cleveland	\$80,827	\$29,710	\$89,607	\$200,144
Columbus	\$67,070	\$26,754	\$67,644	\$161,468
Craven	\$81,164	\$41,419	\$93,790	\$216,373
Cumberland	\$140,291	\$94,283	\$103,203	\$337,777
Currituck	\$47,119	\$7,239	\$48,819	\$103,177
Dare	\$52,957	\$9,251	\$54,746	\$116,954
Davidson	\$101,895	\$39,646	\$123,074	\$264,615
Davie	\$54,404	\$13,863	\$58,581	\$126,848
Duplin	\$62,527	\$16,820	\$68,690	\$148,037
Durham	\$115,069	\$35,860	\$57,883	\$208,812
EBCI	\$0	\$0	\$40,103	\$40,103
Edgecombe	\$63,817	\$31,129	\$57,185	\$152,131
Forsyth	\$144,280	\$38,700	\$0	\$182,980
Franklin	\$62,356	\$16,465	\$69,736	\$148,557
Gaston	\$118,872	\$34,087	\$110,873	\$263,832
Gates	\$44,209	\$6,767	\$42,195	\$93,171
Graham	\$42,588	\$4,283	\$40,103	\$86,974
Granville	\$66,251	\$14,336	\$67,644	\$148,231

Revised FY15 ROAP Allocations

Revised 2014-2015 ROAP Allocations

COUNTIES	Revised EDTAP 15	Revised EMPL 15	Revised RGP 15	Revised TOTAL 2015
Greene	\$47,120	\$8,658	\$47,424	\$103,202
Guilford	\$181,760	\$89,789	\$104,947	\$376,496
Halifax	\$67,555	\$17,057	\$65,553	\$150,165
Harnett	\$77,099	\$32,313	\$102,506	\$211,918
Haywood	\$65,441	\$22,260	\$68,342	\$156,043
Henderson	\$85,032	\$22,851	\$88,212	\$196,095
Hertford	\$51,176	\$11,616	\$49,167	\$111,959
Hoke	\$53,599	\$15,755	\$63,113	\$132,467
Hyde	\$41,781	\$4,756	\$38,709	\$85,246
Iredell	\$89,897	\$44,613	\$125,863	\$260,373
Jackson	\$55,553	\$10,079	\$54,746	\$120,378
Johnston	\$91,043	\$38,582	\$132,487	\$262,112
Jones	\$45,185	\$5,347	\$41,498	\$92,030
Lee	\$60,228	\$19,421	\$68,342	\$147,991
Lenoir	\$67,542	\$25,217	\$68,690	\$161,449
Lincoln	\$69,466	\$18,357	\$79,497	\$167,320
Macon	\$56,204	\$8,896	\$54,397	\$119,497
Madison	\$48,910	\$6,530	\$47,424	\$102,864
Martin	\$50,693	\$10,196	\$48,819	\$109,708
McDowell	\$61,873	\$14,573	\$0	\$76,446
Mecklenburg	\$258,114	\$289,182	\$144,688	\$691,984
Mitchell	\$47,445	\$5,466	\$43,938	\$96,849
Montgomery	\$51,178	\$11,733	\$50,910	\$113,821
Moore	\$77,600	\$21,195	\$85,772	\$184,567
Nash	\$76,293	\$18,238	\$66,599	\$161,130
New Hanover	\$107,102	\$33,022	\$91,001	\$231,125
Northampton	\$51,993	\$8,895	\$47,424	\$108,312
Onslow	\$90,064	\$42,602	\$98,671	\$231,337
Orange	\$73,344	\$30,893	\$70,085	\$174,322
Pamlico	\$46,153	\$5,229	\$42,892	\$94,274
Pasquotank	\$54,238	\$17,884	\$57,883	\$130,005
Pender	\$61,880	\$15,756	\$65,553	\$143,189
Perquimans	\$46,476	\$5,111	\$43,241	\$94,828
Person	\$55,711	\$19,067	\$57,534	\$132,312
Pitt	\$89,413	\$69,684	\$83,332	\$242,429
Polk	\$48,579	\$7,239	\$46,727	\$102,545
Randolph	\$88,941	\$44,021	\$114,359	\$247,321
Richmond	\$62,523	\$25,216	\$61,370	\$149,109
Robeson	\$92,517	\$68,620	\$110,176	\$271,313
Rockingham	\$81,323	\$37,279	\$87,167	\$205,769

Revised FY15 ROAP Allocations

Revised 2014-2015 ROAP Allocations

COUNTIES	Revised EDTAP 15	Revised EMPL 15	Revised RGP 15	Revised TOTAL 2015
Rowan	\$91,683	\$24,507	\$88,561	\$204,751
Rutherford	\$71,925	\$22,969	\$73,222	\$168,116
Sampson	\$64,474	\$17,293	\$71,131	\$152,898
Scotland	\$57,331	\$20,603	\$55,791	\$133,725
Stanly	\$62,998	\$19,066	\$69,039	\$151,103
Stokes	\$58,629	\$13,863	\$61,718	\$134,210
Surry	\$70,625	\$18,003	\$76,360	\$164,988
Swain	\$45,020	\$5,229	\$39,058	\$89,307
Transylvania	\$55,714	\$13,390	\$54,048	\$123,152
Tyrrell	\$41,294	\$3,337	\$0	\$44,631
Union	\$87,943	\$58,923	\$150,615	\$297,481
Vance	\$67,535	\$12,799	\$60,672	\$141,006
Wake	\$240,565	\$188,542	\$250,319	\$679,426
Warren	\$53,775	\$10,078	\$47,076	\$110,929
Washington	\$46,316	\$13,153	\$42,892	\$102,361
Watauga	\$54,078	\$10,196	\$54,745	\$119,019
Wayne	\$83,582	\$32,313	\$84,726	\$200,621
Wilkes	\$70,795	\$39,763	\$74,268	\$184,826
Wilson	\$70,447	\$23,678	\$53,699	\$147,824
Yadkin	\$53,601	\$10,670	\$56,837	\$121,108
Yancey	\$48,584	\$5,939	\$45,333	\$99,856
TOTALS	\$7,207,285	\$2,628,073	\$6,972,170	\$16,807,528

CERTIFIED STATEMENT
FY2015
RURAL OPERATING ASSISTANCE PROGRAM
County of Pender

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Public Transportation Division provides funding for the operating cost of passenger trips for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e. CTSP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race or gender (FTA C 4702.1A, FTA C 4704.1, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2014 to June 30, 2015 regardless of the date on which ROAP funds are disbursed to the county.

NOW, THEREFORE, by signing below, the duly authorized representatives of the County of Pender North Carolina certify that the following statements are true and accurate:

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips and services for five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.

- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2015 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Mobility Development Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in a semi-annual report and a final year-end report to NCDOT – Public Transportation Division or its designee.
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amounts of FY2015 Rural Operating Assistance Program funds:

State-Funded Rural Operating Assistance Program	Allocated	Requested
Elderly & Disabled Transportation Assistance Program (EDTAP)	\$61,880	\$61,880
Employment Transportation Assistance Program (EMPL)	\$15,756	\$15,756
Rural General Public Program (RGP)	\$65,553	\$65,553
TOTAL	\$143,189	\$143,189

WITNESS my hand and county seal, this _____ day of _____, 20_____.

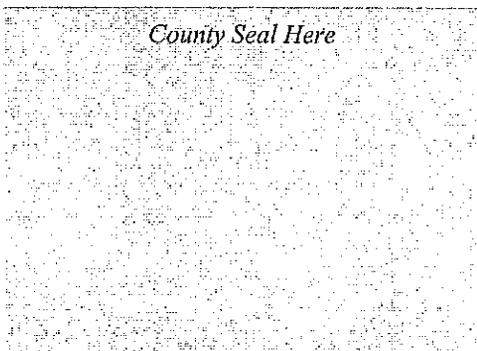
Signature of County Manager/Administrator

Signature of Board of County Commissioners Chairperson

Printed Name of County Manager/Administrator

Printed Name of Chairperson

State of North Carolina County of



Signature of County Finance Officer

Printed Name of County Finance Officer



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

September 2, 2014

MEMORANDUM

TO: County Managers
County Finance Officers
Community Transportation System Directors

FROM: Debbie Collins
Director, Public Transportation Division

SUBJECT: FY 2014-2015 Rural Operating Assistance Program Application

The Rural Operating Assistance Program (ROAP) is a state-funded public transportation grant program administered by the North Carolina Department of Transportation – Public Transportation Division. ROAP consolidates the Elderly and Disabled Transportation Assistance Program (EDTAP), the Employment Transportation Assistance Program (EMPL) and the Rural General Public (RGP) Transportation Program into a single application package.

ROAP funds and any additional funds supplementing the ROAP programs are allocated to each county by formula. The details of these formulas are in the ROAP State Management Plan included in the application package. The ROAP funds are to be used for the operating cost of trips, but not for administrative or capital costs. It will be the responsibility of the eligible ROAP recipients to sub-allocate and distribute the funds to the community transit system and/or local agencies and organizations as allowed within the program guidelines.

The General Assembly approved a state budget in August this year. The attached ROAP Allocations Table is final. The period of performance will remain July 1, 2014 to June 30, 2015 regardless of the dates the ROAP funds are disbursed.

The state's certified budget for the Public Transportation Division included the following funds budgeted for the ROAP programs: FY2013 - \$11.3M, FY2014 - \$11.3M, FY2015 - \$12M. Even when the budgeted amounts were flat, the ROAP Program allocations still grew because there were other funds from our budget and reserves that supplemented the program. In FY2015, unlike prior years, we don't have a lot of those other funds to transfer to operating assistance. Some of our reserve state funds were used to balance the budget in other places, such as rural capital. We have matched more vehicle replacements, expansion vehicles, facilities and facility improvements and other capital than ever before. I know this will be a hardship, but in our environment of growing possibilities, I hope we can use more efficient service design and delivery to maintain our ridership levels. We will be dispersing 25% of the funds by September 26th and the remainder when reports and applications are submitted.

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION
1550 MAIL SERVICE CENTER
RALEIGH, NC 27699-1550

TELEPHONE: 919-707-4670
FAX: 919-733-1391
WWW.NCDOT.GOV/NCTRANSIT

LOCATION:
TRANSPORTATION BUILDING
1 SOUTH WILMINGTON STREET
RALEIGH, NC

County governments and eligible transportation authorities are the only eligible applicants for ROAP funds. All eligible applicants must submit an annual application to receive these funds. The application is designed to enable the NCDOT-PTD staff to better understand the service to be provided and assure that the funds will be utilized as intended. Officials should read all of the ROAP documents completely before starting their application.

October 24, 2014 is the deadline for applications. Copies of the application documents for ROAP funds must be individually scanned and emailed by this deadline to the Public Transportation Division of NCDOT. A checklist is provided to help you attach and email all the required application documents. Electronic copies must be submitted to NCDOT-PTD at ctptransportation@ncdot.gov.

Appendix C
2010 Census Data – Urban Population by County

County	Population	Urban Area Population	%Pop in Urban Area
Alamance	151,131	107,971	71.44
Alexander	37,198	4,738	12.74
Alleghany	11,155	0	0
Anson	26,948	0	0
Ashe	27,281	0	0
Avery	17,797	0	0
Beaufort	47,759	0	0
Bertie	21,282	0	0
Bladen	35,190	0	0
Brunswick	107,431	39,915	37.15
Buncombe	238,318	180,932	75.92
Burke	90,912	52,136	57.35
Cabarrus	178,011	143,551	80.64
Caldwell	83,029	54,444	65.57
Camden	9,980	0	0
Carteret	66,469	0	0
Caswell	23,719	0	0
Catawba	154,358	101,101	65.5
Chatham	63,505	6,513	10.26
Cherokee	27,444	0	0
Chowan	14,793	0	0
Clay	10,587	0	0
Cleveland	98,078	11,171	11.39
Columbus	58,098	0	0
Craven	103,505	50,503	48.79
Cumberland	319,431	276,729	86.63
Currituck	23,547	0	0
Dare	33,920	0	0
Davidson	162,878	85,699	52.62
Davie	41,240	7,062	17.12
Duplin	58,505	0	0
Durham	267,587	252,528	94.37
Edgecombe	56,552	17,349	30.68
Forsyth	350,670	324,908	92.65
Franklin	60,619	4,829	7.97
Gaston	206,086	158,926	77.12
Gates	12,197	0	0
Graham	8,861	0	0
Granville	59,916	963	1.61
Greene	21,362	0	0
Guilford	488,406	426,406	87.31
Halifax	54,691	0	0

County	Population	Urban Area Population	%Pop in Urban Area
Harnett	114,678	12,294	10.72
Haywood	59,036	26,306	44.56
Henderson	106,740	71,227	66.73
Hertford	24,669	0	0
Hoke	46,952	26,692	56.85
Hyde	5,810	0	0
Iredell	159,437	98,991	62.09
Jackson	40,271	0	0
Johnston	168,878	37,449	22.18
Jones	10,153	0	0
Lee	57,866	0	0
Lenoir	59,495	0	0
Lincoln	78,265	10,797	13.8
McDowell	44,996	0	0
Macon	33,922	0	0
Madison	20,764	1,948	9.38
Martin	24,505	0	0
Mecklenburg	919,628	909,830	98.93
Mitchell	15,579	0	0
Montgomery	27,798	0	0
Moore	88,247	0	0
Nash	95,840	50,256	52.44
New Hanover	202,667	198,178	97.79
Northampton	22,099	0	0
Onslow	177,772	105,419	59.3
Orange	133,801	95,625	71.47
Pamlico	13,144	0	0
Pasquotank	40,661	0	0
Pender	52,217	2,143	4.1
Perquimans	13,453	0	0
Person	39,464	0	0
Pitt	168,148	117,798	70.06
Polk	20,510	0	0
Randolph	141,752	21,284	15.01
Richmond	46,639	0	0
Robeson	134,168	505	0.38
Rockingham	93,643	0	0
Rowan	138,428	84,687	61.18
Rutherford	67,810	0	0
Sampson	63,431	0	0
Scotland	36,157	0	0
Stanly	60,585	0	0
Stokes	47,401	11,520	24.3
Surry	73,673	0	0
Swain	13,981	0	0
Transylvania	33,090	235	0.71
Tyrrell	4,407	0	0

County	Population	Urban Area Population	%Pop in Urban Area
Union	201,292	146,361	72.71
Vance	45,422	0	0
Wake	900,993	833,188	92.47
Warren	20,972	0	0
Washington	13,228	0	0
Watauga	51,079	0	0
Wayne	122,623	61,054	49.79
Wilkes	69,340	0	0
Wilson	81,234	638	0.79
Yadkin	38,406	0	0
Yancey	17,818	0	0