



REQUEST FOR BOARD ACTION

ITEM NO. 16.

DATE OF MEETING: October 6, 2014

REQUESTED BY: Mrs. Carolyn Moser, Health and Human Services Director
Dr. Reta M. Shiver, Department of Social Services Director

SHORT TITLE: Resolution Authorizing Approval of the Energy Programs' Outreach Plan

BACKGROUND: Effective October 1, 2014, the N.C. General Assembly requires that the governing board of the Department of Social Services review and approve the outreach plan. The outreach plan is completed yearly outlining what the plans are for the year according to policy guidelines of each program. During its September 22, 2014 meeting, the Advisory Board of Social Services approved Pender County's plan and is sending it to the BOCC for final approval.

SPECIFIC ACTION REQUESTED: To consider a resolution authorizing approval of the Energy Programs' Outreach Plan effective October 1, 2014.

COUNTY MANAGER'S RECOMMENDATION

Respectfully recommend approval.

RAM
Initial

RESOLUTION

NOW, THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that:

The Board hereby authorizes approval of the Energy Programs' Outreach Plan.

The Chairman/County Manager is authorized to execute any/all documents necessary to implement this resolution.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Williams _____ McCoy _____ Brown _____ Tate _____ Ward _____

James David Williams, Chairman October 6, 2014
Date

ATTEST October 6, 2014
Date

PENDER COUNTY
DEPARTMENT OF SOCIAL SERVICES
ENERGY PROGRAMS OUTREACH PLAN

	LIEAP	CIP
Contact person:	<u>Herbert Estelle</u>	<u>Eunice H. Bannerman</u>
Address:	<u>Pender County DSS</u> <u>810 South Walker St.</u> <u>PO Box 1207</u> <u>Burgaw, NC 28425</u>	<u>Pender County DSS</u> <u>810 South Walker St.</u> <u>PO Box 1207</u> <u>Burgaw, NC 28425</u>
Telephone:	<u>(910) 259-1240</u>	<u>(910) 259-1240</u>

Please address both CIP and LIEAP where appropriate.

OUTREACH

1. The following agencies or groups will be contacted to encourage their participation on an Interagency committee for CIP and/or LIEAP:

Pender Adult Services Christian Community Caring Center Southeastern Community & Family Services
Pender Christian Services Faith Based Organizations Pender County Smart Start
Pender County Health Department

2. Committee meetings will be scheduled for the following dates and times (you may list tentative dates):

The interagency Committee meets the second Monday of every other month.

3. The following agencies or groups will provide outreach services for CIP and/or LIEAP:

- a. What outreach activities will each agency provide to those individuals and families with the lowest income and highest relative energy costs and needs?

Applications will be taken Monday through Friday at the local DSS and various community centers throughout Pender County. Pender Adult Services will also assist with outreach as well.

- b. What outreach activities will each agency provide to households with a member age 60 and over? Agencies will provide announcements and contact information to ensure that elderly clients are knowledgeable and adequately served.

The Energy Assistance Programs leaflet that specifies changes in the Low Income Energy Assistance Program will be given to every FNS client coming into the agency, and it will be placed in the waiting area for all citizens/clients coming to DSS. Flyers and brochures will also be given to all local churches & community centers.

4. Outreach for CIP and/or LIEAP will be coordinated between the county department of social services and each agency in number 3 above in the following ways:

DSS will meet with agency representatives in a group session and will follow up by sending a DSS staff to the respective agencies as requested. The agency will also continue to utilize the local media,

Church bulletins, community service announcements and monthly meetings to give scheduled dates and times pertaining to outreach with CIP and LIEAP programs.

5. **How will the county department of social services coordinate with aging and adult services to provide outreach that will target the elderly population age 60 and over and disabled persons and receiving services through their agency?**

Pender County Department of Social Services will collaborate with Pender Adult Services to make presentations during some of PAS group meetings and other sessions whereby large numbers of elderly clients are gathered. DSS will send a representative to explain changes, and provide a listing of schedules and sites within communities where elderly individuals over age 60 can get needed assistance.

6. **The following newspapers, radio stations, and television stations will be contacted to request that they publicize the energy program:**

WWW-TV 3	WECT-TV Channel 6	FOX TV 26
Pender County Webpage	Wilmington Star News	WKXB 99.9
Pender Topsail Post/Voice	WMNX 97.3 Radio	WWQQ101.3 radio
	Time Warner Cable News 14	

APPLICATION TAKING

- a. CIP is a year-round program which runs July 1st through June 30th statewide.
b. LIEAP application-taking will be from December 1st through March 31st annually statewide.
- The following agencies or groups will provide application-taking and processing services for CIP and/or LIEAP (please list their addresses, and hours for CIP and/or LIEAP):**

Pender County Department of Social Services
810 S. Walker Street
PO Box 1207
Burgaw, NC 28425

3. **Any additional comments or activities planned for CIP and/or LIEAP:**

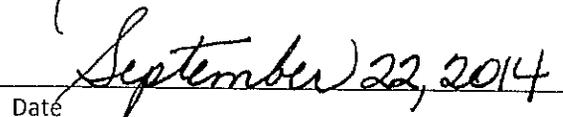
We will accept applications at a number of "churches" and other community facilities in the county. We will coordinate a schedule with church secretaries, community facilities, publicize dates and locations to bring forth awareness to potential applicants. DSS representative will go to the churches and other community facilities to accept applications.

Adult Services Supervisor will collaborate with Pender Adult Services and the Pender County Health Department. Program Integrity Supervisor will coordinate with local media. Income Maintenance Administrator will collaborate with local churches and community groups.

4. **The maximum allowed CIP benefit amount per eligible household is \$ 600 per fiscal year (July 1 – June 30). This applies to all counties.**

This Outreach Plan applies to LIEAP and CIP only. Energy Neighbor, Share the Warmth, Wake Electric Round Up, and Helping Each Member Cope funds are not governed by this Plan. Please refer to the appropriate Energy Manual section for eligibility criteria regarding those funds.


Director's Signature


Date