



REQUEST FOR BOARD ACTION

ITEM NO. 8.

DATE OF MEETING: November 17, 2014

REQUESTED BY: Anthony Masiero, Tax Assessor

SHORT TITLE: Resolution Appointing Kayla Bolick and Laura Zygmunt as Map Review Officers for Pender County.

BACKGROUND: The Board is required by NCGS 47-30.2 to designate by name one or more persons experienced in mapping and land records management as Review Officers to review maps or plats to be submitted for recordation by the Register of Deeds to ensure that the map or plat meets all statutory requirements for recordation.

Since the passing of Ms. Nellie Watkins, the Assessor's office was left with two Review Officers, Amy Everett and Janice Worrell. Mrs. Worrell will be retiring at the end of January 2015. The appointment of Ms. Bolick and Ms. Zygmunt will allow Pender County to maintain quality customer service for individuals recording maps or plats with the Register of Deeds. Both Ms. Bolick and Ms. Zygmunt have attended the Review Officer Workshop administered by the State Land Records Manager.

SPECIFIC ACTION REQUESTED: To consider a resolution appointing Kayla Bolick and Laura Zygmunt as Review Officers for Pender County.

COUNTY MANAGER'S RECOMMENDATION

Respectfully recommend approval.

RM
Initial

RESOLUTION

NOW, THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that:

Ms. Kayla Bolick and Ms. Laura Zygmunt are hereby appointed as Review Officers for Pender County.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Williams ___ McCoy ___ Brown ___ Tate ___ Ward ___

J. David Williams, Chairman

11/17/14
Date

ATTEST

11/17/14
Date