



## REQUEST FOR BOARD ACTION

ITEM NO. 15.

**DATE OF MEETING:** January 5, 2015

**REQUESTED BY:** Sylvia S. Blinson, Interim Finance Director

**SHORT TITLE:** Discussion of an amendment for the County Manager Departmental budget.

**BACKGROUND:** After the FY 2015 budget was adopted, changes were made that affected the County Manager's Departmental budget. Additional funds will be needed for the department to operate through June 30, 2015. Salaries are being increased to cover the negotiated salary for the County Manager, the Interim County Manager and vacation pay-out for the retiring clerk. Additional funds are needed in the travel line item to cover current expenses and meetings/training required by the manager and the clerk. Line items within the budget have been decreased wherever possible and the remaining funds needed are being requested from the Non-Departmental budget. This amendment will not increase the overall budget for FY 2015.

**SPECIFIC ACTION REQUESTED:** To consider a resolution approving a budget amendment for the County Manager's Departmental budget.

**COUNTY MANAGER'S RECOMMENDATION**

Respectfully recommend approval.

DM  
Initial

**RESOLUTION**

**NOW, THEREFORE BE IT RESOLVED** by the Pender County Board of Commissioners that:

the Board hereby authorizes a resolution approving a budget amendment for the County Manager's Departmental budget. The Chairman/County Manager is authorized to execute any/all documents necessary to implement this resolution.

**Amendment attached.**

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS

YEA VOTES: Williams \_\_\_ Brown \_\_\_ McCoy \_\_\_ Piepmeyer \_\_\_ Tate \_\_\_

\_\_\_\_\_  
J. David Williams, Chairman      Date

\_\_\_\_\_  
ATTEST      Date

**BUDGET ORDINANCE AMENDMENT TITLE:** Adjustments for County Manager and Non-Department Budget

Introduced by: Bob Murphy, Interim County Manager Date: \_\_\_\_\_ Item #: \_\_\_\_\_  
 and: General Department: Co Mgr/Non-Dept. Division: \_\_\_\_\_



**PENDER COUNTY, NORTH CAROLINA**

FY 2014-2015 Budget Amendment # \_\_\_\_\_ Date Approved: 2015-01-05  
 Appropriations

REVENUES		EXPENDITURES	
Increase: <input type="checkbox"/>	Decrease: <input type="checkbox"/>	Increase: <input type="checkbox"/>	Decrease: <input type="checkbox"/>
Account # and Title	Amount	Account # and Title	Amount (leave off \$ sign)
N/A		420-400200 Salaries	\$49,386.00
		420-400500 FICA	\$956.00
		420-400700 Retirement	\$-2,954.00
		420-400600 Group Ins.	\$-753.00
		420-401050 New Req Sal/Benefits	\$-11,701.00
		420-400290 Travel Allowance	\$-10,000.00
		420-401400 Travel	\$3,680.00
		420-402600 Advertising	\$-4,584.00
		420-404500 Contracted Services	\$-3,000.00
		660-401100 Non-Dept Phone	\$-3,030.00
		660-405760 Non-Dept Reserves	\$-18,000.00
Total:		Total:	\$0.00

Reason and Justification for Request:  
 To move funds within the County Manager's budget and the Non-Departmental budget to pay for Interim services and adjustments for new employees. The Non-Departmental reserves has no funds expended within this year and the majority of expenditures for FY 2014 was for work done at the Cooperative Extension budget. We do not anticipate the need for that same expenditure in FY 2015.

Dept Mgr. Approval: _____ Date: 2015-01-05	Finance Officer Approval: Sylvania Blinson Date: 2015-01-05	Budget Officer Approval: _____ Date: 2015-01-05
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Board Approval (When Applicable) Item # \_\_\_\_\_ Date of Minutes \_\_\_\_\_

