



REQUEST FOR BOARD ACTION

ITEM NO. 3

DATE OF MEETING: June 8, 2015

REQUESTED BY: Sylvia S. Blinson, Interim Finance Director

SHORT TITLE: Approval of a Budget Amendment for Various County Departments.

BACKGROUND: We have several budget amendments for Board approval.

- Amendment to budget \$15,000.00 from the sale of firearms to upgrade the server at the Sheriff's department.
- Amendment to budget sale of Limited Obligation Bonds (LOBs) for the Hampstead Annex – this decreases General Fund Balance Appropriated \$4,855,132.51
- Amendment to budget sale of LOBs for the Pender Commerce Park Infrastructure project – this decreases General Fund Balance Appropriated \$3,298,124.00
- Amendment to budget sale of LOBs for the Pender Commerce Park Wastewater Treatment Plant – this decreases the loan from the General Fund by \$3,000,000.00
- Amendment to budget sale of LOBs for the Fuel Tank Construction project – this reduces General Fund Balance Appropriated \$662,520.00
- Amendment to budget sale of LOBs for the HVAC installation (no funds have been budgeted from General Fund Balance)
- Amendment to budget sale of LOBs for renovations to the Probation and Parole building (no funds have been budgeted from General Fund Balance)
- Amendment to move \$32,000.00 from Water Purchases to Contract Services and request for purchase order to T & D Quality Utilities, Inc for contract water taps and emergency repairs for the remainder of Fiscal Year 2014-2015.
- Amendment to budget Jail phone revenues for Jail Contracted Services

SPECIFIC ACTION REQUESTED: To consider approving the attached budget amendments.

BUDGET ORDINANCE AMENDMENT TITLE: Sheriff Dept

Introduced by: Randell Woodruff, County Manager Date: 2015-05-27 Item #: _____

Fund: General Department: Sheriff Division: _____



PENDER COUNTY, NORTH CAROLINA

FY 2014-2015 Budget Amendment # _____ Date Approved: _____
 Appropriations

REVENUES		EXPENDITURES	
Increase: <input checked="" type="checkbox"/>	Decrease: <input type="checkbox"/>	Increase: <input checked="" type="checkbox"/>	Decrease: <input type="checkbox"/>
Account # and Title	Amount	Account # and Title	Amount (leave off \$ sign)
Sheriff 510-333000	\$15,000.00	Sheriff - Computer Expense 510-406000	\$15,000.00
Total:	\$15,000.00	Total:	\$15,000.00

Reason and Justification for Request:
 Server Upgrade
Needs BOC approval

Dept Mgr. Approval: Sheriff Carson Smith Date: 2015-05-27
 Finance Officer Approval: Sylvia Blinson *[Signature]* Date: 2015-05-27
 Budget Officer Approval: _____ Date: _____

Board Approval (When Applicable) Item # _____ Date of Minutes _____

BUDGET ORDINANCE AMENDMENT TITLE: 2015 LOBS Hampstead Annex

Introduced by: Randell Woodruff, County Manager Date: 2015-06-08 Item #: _____

Fund: 10 - General & Fund 60 Department: Hampstead Annex CP/GF Division: _____



PENDER COUNTY, NORTH CAROLINA

FY 2015 Budget Amendment # _____ Date Approved: 2015-06-08
 Appropriations

REVENUES		EXPENDITURES	
Increase: <input checked="" type="checkbox"/>	Decrease: <input checked="" type="checkbox"/>	Increase: <input checked="" type="checkbox"/>	Decrease: <input checked="" type="checkbox"/>
Account # and Title	Amount	Account # and Title	Amount (leave off \$ sign)
60-396100-6095 Loan Proceeds (LOBs)	\$60,645.00	60-407400-6095 Construction	\$46,117.00
60-340100-6095 Premium on Debt Iss	\$62,034.00	60-404400-6095 Bond Closing Cost	\$62,034.00
60-397000-6095 Contrib fr Gen Fund	\$-3,253,087.49	60-409020-6095 Tr to Gen Fund	\$-3,238,559.49
10-399000 Fund Bal Appropriated	\$-3,238,560.00	695-417857 Transfer to Hampstead Annex	\$-3,238,560.00
10-399000 Fund Bal Appropriated	\$-1,616,572.51		
10-399012 Tr fr CIP (Hampstead Annex)	\$1,616,572.51		
Total:	\$-6,368,968.49	Total:	\$-6,368,968.49

Reason and Justification for Request:
 To reduce General Fund appropriations to the Hampstead Annex reflect the sell of Limited Obligation Bonds (LOBs).

Dept Mgr. Approval: Date: 2015-06-08 Finance Officer Approval: *S. Blinson* Date: 2015-06-08 Budget Officer Approval: Date: 2015-06-08

Board Approval (When Applicable) Item # _____ Date of Minutes 2015-06-08

BUDGET ORDINANCE AMENDMENT TITLE: 2015 LOBS Pender Commerce Park Wastewater Treatment Plant

Introduced by: Randell Woodruff, County Manager Date: 2015-06-08 Item #: _____

Fund: 10 - General & Fund 88 Department: PCP WWTP/GF Division: _____



PENDER COUNTY, NORTH CAROLINA

FY 2015 Budget Amendment # _____ Date Approved: 2015-06-08
 Appropriations

REVENUES		EXPENDITURES	
Increase: <input checked="" type="checkbox"/>	Decrease: <input checked="" type="checkbox"/>	Increase: <input checked="" type="checkbox"/>	Decrease: <input checked="" type="checkbox"/>
Account # and Title	Amount	Account # and Title	Amount (leave off \$ sign)
88-340200 Loan Proceeds (LOBs)	\$3,639,195.00	88-407460 Construction	\$3,639,195.00
88-399050 Loan from Gen Fund	\$-3,000,000.00	88-404400 Bond Closing Cost	\$203,970.00
88-340100 Premium on Debt Issue	\$203,970.00	88-409020 Transfer to Gen Fund	\$-3,000,000.00
10-399061 Loan to PCP	\$-3,000,000.00	695-409053 Transfer to PCP	\$-3,000,000.00
Total:	\$-2,156,835.00	Total:	\$-2,156,835.00

Reason and Justification for Request:
 To reduce General Fund appropriations to the PCP WWTP to reflect the sell of Limited Obligation Bonds (LOBs).

Dept Mgr. Approval: Date: 2015-06-08
 Finance Officer Approval: *[Signature]* Date: 2015-06-08
 Budget Officer Approval: Date: 2015-06-08

Board Approval (When Applicable) Item # _____ Date of Minutes 2015-06-08

Email to Finance

Revision 8.5 (1/13/15)

Print Department - Copy

BUDGET ORDINANCE AMENDMENT TITLE: 2015 LOBS Fuel Depots

Introduced by: Randell Woodruff, County Manager Date: 2015-06-08 Item #: _____

Fund: 10 - General Department: Public Buildings Division: Fuel Tank Construction



PENDER COUNTY, NORTH CAROLINA

FY 2015 Budget Amendment # _____ Date Approved: 2015-06-08
 Appropriations

REVENUES		EXPENDITURES	
Increase: <input checked="" type="checkbox"/>	Decrease: <input checked="" type="checkbox"/>	Increase: <input checked="" type="checkbox"/>	Decrease: <input checked="" type="checkbox"/>
Account # and Title	Amount	Account # and Title	Amount (leave off \$ sign)
10-399000 Fund Balance Approp.	\$-662,520.00	500-407481 Fuel Depots	\$21,703.00
10-396100 Loan Proceeds (LOBs)	\$684,223.00	500-404400 Bond Closing Cost	\$8,468.00
10-340100 Premium on Debt Issue	\$8,468.00		
Total:	\$30,171.00	Total:	\$30,171.00

Reason and Justification for Request:
 To reduce General Fund fund balance appropriations for the Fuel Tanks to reflect the sell of Limited Obligation Bonds (LOBs) and transfer \$15,777.00 to the Hampstead Annex Project.

Dept Mgr. Approval: _____	Date: <u>2015-06-08</u>	Finance Officer Approval: <u>BB Benson</u>	Date: <u>2015-06-08</u>	Budget Officer Approval: _____	Date: <u>2015-06-08</u>
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Board Approval (When Applicable) Item # _____ Date of Minutes 2015-06-08

BUDGET ORDINANCE AMENDMENT TITLE: 2015 LOBS HVAC Installation

Introduced by: Randell Woodruff, County Manager Date: 2015-06-08 Item #: _____

Fund: 60 CIP Department: HVAC Installation Division: _____



PENDER COUNTY, NORTH CAROLINA

FY 2015 Budget Amendment # _____ Date Approved: 2015-06-08
 Appropriations

REVENUES		EXPENDITURES	
Increase: <input checked="" type="checkbox"/> Decrease: <input type="checkbox"/>		Increase: <input checked="" type="checkbox"/> Decrease: <input type="checkbox"/>	
Account # and Title	Amount	Account # and Title	Amount (leave off \$ sign)
60-396100-6096 Loan Proceeds (LOBs)	\$1,200,000.00	60-404400-6096 Bond Closing Cost	\$15,000.00
60-340100-6096 Prem on Debt Issue	\$15,110.00	60-407400-6096 CO HVAC Installation	\$1,200,000.00
Total:	\$1,215,110.00	Total:	\$1,215,000.00

Reason and Justification for Request:
 To reflect the sell of Limited Obligation Bonds (LOBs) for HVAC installation in the Administration, Health and Farm/Agriculture buildings.

Dept Mgr. Approval: _____ Date: 2015-06-08	Finance Officer Approval: <i>[Signature]</i> Date: 2015-06-08	Budget Officer Approval: _____ Date: 2015-06-08
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Board Approval (When Applicable) Item # _____ Date of Minutes 2015-06-08

BUDGET ORDINANCE AMENDMENT TITLE: Internal Fund Transfer - 072 Rocky Point/Topsail - Water

Introduced by: Randell Woodruff, County Manager Date: 2015-05-19 Item #: _____

Fund: 072 Department: PCU Division: Rocky Point/Topsail Water



PENDER COUNTY, NORTH CAROLINA

FY 2014-2015 Budget Amendment # _____ Date Approved: _____
 Appropriations

REVENUES		EXPENDITURES	
Increase: <input type="checkbox"/>	Decrease: <input type="checkbox"/>	Increase: <input checked="" type="checkbox"/>	Decrease: <input checked="" type="checkbox"/>
Account # and Title	Amount	Account # and Title	Amount (leave off \$ sign)
		Contract Services - TAPS (PO 163)	
		072-404526	+ \$32,000.00
		Water Purchase	
		072-409000	- \$32,000.00
Total:		Total:	\$0.00

Reason and Justification for Request:
 Funds needed to replenish PO # 163 to T & D Quality Utilities, Inc. for contract water taps and emergency repairs for the remainder of Fiscal Year 2014-2015 until new FY 16 PO can be issued.

Dept Mgr. Approval: Michael G. Mack	Date: 2015-05-19	Finance Officer Approval: Sylvia Blinson <i>S. Blinson</i>	Date: 2015-06-01	Budget Officer Approval:	Date:
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Board Approval (When Applicable) Item # _____ Date of Minutes _____

BUDGET ORDINANCE AMENDMENT TITLE: Sheriff

Introduced by: Randell Woodruff, County Manager Date: 2015-06-02 Item #: _____

Fund: General Department: Sheriff Division: Jail



PENDER COUNTY, NORTH CAROLINA

FY 2014-2015 Budget Amendment # _____ Date Approved: _____
 Appropriations

REVENUES		EXPENDITURES	
Increase: <input checked="" type="checkbox"/>	Decrease: <input type="checkbox"/>	Increase: <input checked="" type="checkbox"/>	Decrease: <input type="checkbox"/>
Account # and Title	Amount	Account # and Title	Amount (leave off \$ sign)
Increase Jail Revenue - Phone 10-334300	\$4,200.00	Increase Jail - Cont. Svcs. 510030-404500	\$4,200.00
Total:	\$4,200.00	Total:	\$4,200.00

RECEIVED
 JUN 02 2015
 PENDER FINANCE

6-2-15

Reason and Justification for Request:
 This will cover Contracted Services for the Jail for the remainder of FY 2014-2015

Dept Mgr. Approval: Sheriff Carson Smith Date: 2015-06-02
 Finance Officer Approval: Sylvia Blinson Date: 2015-06-02
 Budget Officer Approval: _____ Date: _____

Board Approval (When Applicable) Item # _____ Date of Minutes _____