

**MONDAY, SEPTEMBER 15, 2014 – 4:00 p.m.**  
**PENDER COUNTY PUBLIC ASSEMBLY ROOM, 805 S. WALKER ST., BURGAW, NC**  
**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE**

**PUBLIC INFORMATION: 15 Min. Total**

- |                                                                                                                                         | <b>PRESENTER</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 1. Jessica Hogan, Pender County 4-H Agent/Mark Seitz County Extension Director: NCACC Youth Summit Participation Report. (5 Min.)       | Hogan/Seitz      |
| 2. Kay Warner, Seniors Health Insurance Information Program Coordinator, Pender Adult Services: Relay for Extra Help Program. (10 Min.) | Warner           |

**PUBLIC COMMENT**

**CONSENT AGENDA: 5 Min.**

- |                                                                                                                                                                                   |                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| 3. Approval of Minutes: Emergency Meeting: August 27, 2014; Regular & Closed Session: September 2, 2014.                                                                          | Pridgen/Murphy  |
| 4a. Resolution Authorizing Issuance of Purchase Order to Motorola Solutions for the Service Agreement on Sheriff's Office Portable Radios: \$7,080.24.                            | Smith/Apple     |
| 4b. Resolution Authorizing Issuance of Purchase Order to Motorola Credit Company for the 911 Center Radio System Lease: \$79,832.29.                                              | Smith/Apple     |
| 5. Resolution Requesting an Amendment to the 2014/15 Budget for Country Court to Include the Insurance Proceeds and Related Expenses for a Fire Loss at Country Court Apartments. | Herring/Apple   |
| 6a. Resolution Authorizing Annual Approval of the Job Description for the Health and Human Services Director.                                                                     | Moser/Mulhollen |
| 6b. Resolution Authorizing a Purchase Order to Hog Slat for the Purchase of an Incinerator for the Animal Shelter, Not-to-Exceed \$11,000.                                        | Moser/Apple     |
| 6c. Resolution Authorizing Approval of Purchase Order to Sanofi Pasteur, Inc for Flu Vaccines for Fiscal Year 2014-2015: \$18,000.                                                | Moser/Apple     |
| 6d. Resolution Authorizing Approval of Purchase Order to Midmark Corporation for Dental Office Renovations for Fiscal Year 2014-2015: \$27,724.98.                                | Moser/Apple     |
| 7. Resolution Authorizing Approval of Purchase Order to Springsted, Inc. for Professional Services: \$6,000.                                                                      | Murphy/Apple    |
| 8. Resolution Authorizing Approval of Proclamation by the Pender County Board of Commissioners: Fall Litter Sweep: September 20–October 4, 2014.                                  | Pridgen         |

**\*\*\*END OF CONSENT AGENDA\*\*\***

**RESOLUTIONS: 45 Min. Total**

- |                                                                                                                                                                                                                                                                                         |        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 9. Discussion/Resolution Requesting Amendments to the Memorandum of Understanding between the Town of Burgaw and Pender County Regarding Occupancy of the Old Pender County Jail Property and the Town of Burgaw's Request for Reimbursement of Costs Related to Renovations. (10 Min.) | McEwen |
| 10. Resolution Authorizing Submittal of Goals to the North Carolina Association of County Commissioners (NCACC). (10 Min.)                                                                                                                                                              | Murphy |

- |     |                                                                                                                                                                                                                                                                                                                                                                                                                       |                |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 11. | Resolution Authorizing Approval of a General Fund Budget Amendment (\$200,000) Increasing the Appropriation from the Fund Balance and Increasing the Appropriation for the Hampstead Kiwanis Park and the Pender Memorial Park. (5 Min.)                                                                                                                                                                              | Apple          |
| 12. | Resolution Authorizing Approval of a General Fund Budget Amendment (\$1,500,000) Increasing the Appropriation from the Fund Balance and Increasing the Transfer to the School Special Revenue Fund for Debt Service Payments. (5 Min.)                                                                                                                                                                                | Apple          |
| 13. | Resolution Authorizing Approval of the 2015 Schedule of Holidays for Pender County. (5 Min.)                                                                                                                                                                                                                                                                                                                          | Pridgen/Murphy |
| 14. | Resolution Authorizing Purchase Order to Mazzarone Construction Company for the Construction of Parking Lot, Walkways and Picnic Shelter/Restroom Facility at Millers Pond Park: \$236,000. (5 Min.)                                                                                                                                                                                                                  | Turner/Apple   |
| 15. | Resolution Authorizing Approval of a Professional Services Agreement with Southeastern Response & Remediation (SR&R) Environmental for Pump and Haul of Influent Wastewater from Pender County Phase 1 Wastewater Treatment Plant Equalization Basin to the Wallace Wastewater Treatment Plant During the Phase II Construction and Authorizing the Issuance of an Estimated Purchase Order for the Service. (5 Min.) | Mack           |

**MOORES CREEK WATER & SEWER DISTRICT: 5 Min.**

- |     |                                                                                                                                                                                                                                                                                                                                                      |      |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| 16. | Resolution by the Board of Directors of the Moore's Creek Water and Sewer District Approving a Professional Services Agreement Amendment with Highfill Infrastructure Engineering, P.C. for the Final Design, Permitting, Bidding, and Construction Phase Services for the Moore's Creek Water and Sewer District Phase 1 Water Distribution System. | Mack |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|

**CENTRAL PENDER WATER & SEWER DISTRICT: 5 Min.**

- |     |                                                                                                                                                                                                                                                                                                                                                        |      |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| 17. | Resolution by the Board of Directors of the Central Pender Water and Sewer District Approving a Professional Services Agreement Amendment with Highfill Infrastructure Engineering, P.C. for the Final Design, Permitting, Bidding, and Construction Phase Services for the Central Pender Water and Sewer District Phase 1 Water Distribution System. | Mack |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|

**DISCUSSION: 10 Min.**

- |     |                                                                                                                        |       |
|-----|------------------------------------------------------------------------------------------------------------------------|-------|
| 18. | Discussion of Cooperative Extension Restructuring and Possible Addition of a Family & Consumer Science Agent Position. | Seitz |
|-----|------------------------------------------------------------------------------------------------------------------------|-------|

**APPOINTMENTS: 5 Min.**

- |     |                                                                                             |         |
|-----|---------------------------------------------------------------------------------------------|---------|
| 19. | Resolution authorizing Approval of Appointment to the Pender County CoastalCare Area Board. | Pridgen |
|-----|---------------------------------------------------------------------------------------------|---------|

**ITEMS FROM THE COUNTY ATTORNEY, COUNTY MANAGER, & COUNTY COMMISSIONERS: 30 Min.**

**CLOSED SESSION (if applicable)**

\*\*\* 7:00 P.M. \*\*\*

**PUBLIC HEARINGS: SPECIAL USE PERMIT REQUESTS/RESOLUTIONS: 30 Min. Total**

- |     |                                                                                                                                                                                                                       |          |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 20. | Public Hearing and Resolution Requesting Approval of a Revision to a Special Use Permit (SUP) for the Expansion of an Existing Marina; More Specifically the Expansion of a Dry Dock Boat Storage Facility. (10 Min.) | O'Hare   |
| 21. | Public Hearing and Resolution Requesting Approval of a Special Use Permit (SUP) for the Operation of a Convenience Store and Flea Market. (10 Min.)                                                                   | McCarthy |

22. Public Hearing and Resolution Requesting Approval of a Special Use Permit (SUP) for the Construction and Operation of a Telecommunication Tower. (10 Min.)

McCarthy

## **ADJOURNMENT**