



## REQUEST FOR BOARD ACTION

ITEM NO. 13a

**DATE OF MEETING:** July 27, 2015

**REQUESTED BY:** Michael G. Mack, Utilities Director

**SHORT TITLE:** Approval by the Board of Directors of the Maple Hill Water & Sewer District of an Annual Estimated Purchase Order to Environmental Chemists (Envirochem) for FY 15/16 Testing and Sampling of the District's Water & Sewer Systems: \$5,000.

**BACKGROUND:** NCDENR permits for the operation of PCU water and sewer systems mandate periodic sampling and testing. This testing must be done by a State approved laboratory. Envirochem is a State approved laboratory.

Environmental Chemists in Wilmington have provided excellent services and Staff recommends we continue to utilize their services.

Maple Hill WSD: Contracted Services	073-404500	\$5,000
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**SPECIFIC ACTION REQUESTED:** The Board of Directors of the Maple Hill Water and Sewer District is requested to authorize an Annual estimated Purchase Order in the amount of \$5,000 to Environmental Chemists for FY 15/16 testing and sampling services.



## REQUEST FOR BOARD ACTION

ITEM NO. 13b

**DATE OF MEETING:** July 27, 2015

**REQUESTED BY:** Michael G. Mack, Utilities Director

**SHORT TITLE:** Approval by the Board of Directors of the Maple Hill Water & Sewer District of a Purchase Order to Utility Service Company, Inc. for the Annual Maintenance of the Maple Hill Elevated Water Storage Tank: \$11,500.

**BACKGROUND:** Pender County Utilities has a multi-year contract with Utility Service Company, Inc. to provide annual maintenance of the elevated water storage tank including: inspections, cleanings, washouts, disinfection, repairs, painting, renovations, and emergency repair services.

Staff is pleased with the service they provide. Funds have been budgeted for this expenditure.

Tank Maintenance    71-404571    \$11,500

**SPECIFIC ACTION REQUESTED:** The Board of Directors of the Maple Hill Water & Sewer District is requested to authorize a Purchase Order in the amount of \$11,500 to Utility Service Company, Inc. for the annual maintenance of the Maple Hill elevated water storage tank.