REQUEST FOR BOARD ACTION

ITEM NO. _11_

DATE OF MEETING: August 24, 2015

REQUESTED BY: Melissa Pedersen, Clerk to the Board

SHORT TITLE: Approval of Appointment to the Tourism Development Authority.

BACKGROUND: The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply of their own free will.

Patricia Simmons is applying to serve on the Tourism Development Authority for the first time. Ms. Simmons has been a resident of Pender County her whole life and is currently an employee of Pender County. Ms. Simmons noted on her application that she would like to be appointed to this Board to help give back to her community. Ms. Simmons lives in District Four (4) and that seat is currently filled. The Tourism Development Authority has two vacant district seats (District 3 and District 5) that have been open for several months. Ms. Simmons application is attached.

The positions have been properly advertised.

SPECIFIC ACTION REQUESTED: To consider approving an appointment to the Tourism Development Authority.

PENDER COUNTY

Application for Appointment to Boards/Commissions/Committees

Appointees to Pender County Boards/Commissions/Committees must be a Pender County resident and must be at least 18 years of age. Please complete this application and return to: Pender County Manager's Office, PO Box 5, Burgaw, NC 28425.

APPLICANT INFORMATION

Last Name Simmons	First Patricia	M.I. E	Date 07-30-2015
Physical Address 11417 Shiloh Rd		Apartment/Unit #	
City Ivanhoe	State NC	ZIP 28447	
Mailing Address (if different from above) 210 South Bennett Street			
City Burgaw	State NC	ZIP 28425	
Home Phone 910-540-4126	Work Phone 910-259-1228	E-mail Address 1 psimmons@pendercountync.gov	
Fax Number 910-259-1297		E-mail Address 2	
Board Interest(s) Tourism			
How long have you been a resident of Pender County? 53 years			

EDUCATION

High School Atkinson/Harrells Academy					Location Atkinson NC/Harrells NC		
From	1968	To	1974	Did you graduate?	YES ■	NO ☐	Graduate
College Mount Olive College					Location Mount Olive NC		
From	1974	To	1976	Did you graduate?	YES ☐	NO ☐	Degree 2/yr Business Administration
Other					Location		
From		To		Did you graduate?	YES ☐	NO ☐	Degree

EMPLOYMENT HISTORY

Current Employment	Pender County Public Works	Job Title	Administrative Officer
Responsibilities	Administrative Functions of the Public Works Department for all Divisions		
Previous Employment	W.R. Grace	Job Title	Financial Clerk-Shipping Department
Previous Employment		Job Title	
Previous Employment		Job Title	

COMMUNITY INVOLVEMENT

Please list current and past membership in civic or other organizations and offices held:

I currently serve on the Finance Committee at Shiloh Baptist Church. I have not served on any civic or any other organizations for Pender County. I have served on the NCMVC Association Committee.

Have you ever served or are you currently a member of any Pender County or other local government board/commission/committee?

YES	NO	If yes, explain (including length of service).
☐	☑	

State reasons why you feel qualified for this appointment(s):

Pender County is my home and has been for 59 years. I have worked with Pender County Public Works for 17 years. As Administrative Officer to the department I have knowledge of business practices, financial and public relations. As being raised in Pender County I have a deep compassion for the people and for the county. By serving on the Tourism Board I feel that I would be giving back to the community in helping bring Pender County to another level with ideas and promoting tourism. With my experience with county government and living in Pender County for many years I feel that I qualify for this position. It would be an honor to serve on this board however, most of all I have a deep compassion for the citizens of this county.

MILITARY SERVICE

Branch	From		To	
Rank at Discharge	Type of Discharge (optional)			

CONFLICTS OF INTEREST

Are you aware of any legal, ethical or personal conflict of interest by serving as a member of this Pender County board/commission/committee?

YES	NO	If yes, explain.
☐	☑	

Is any member of your family employed by Pender County, or currently serving on a board/committee/commission appointed by or affiliated with Pender County?

YES	NO	If yes, list family member name(s) and position/board or committee(s).
☐	☑	

Please add any additional information you would like to share supporting your interest and qualifications for this appointment.

Promoting Tourism is essential for growth in Pender County. If approved to serve on this board I will dedicate my time, experience and knowledge in helping Pender County move toward the future of Pender County.

DISCLAIMER AND SIGNATURE

NOTE: This information will be used by the Pender County Board of Commissioners in making appointments to Pender County Boards/Commissions/Committees. In the event you are appointed, it may be used as a news release to identify you to the community. This application is considered a public record.

Signature	Date
Patricia E Simmons	07-30-2015