



REQUEST FOR BOARD ACTION

ITEM NO. 6b

DATE OF MEETING: September 14, 2015

REQUESTED BY: Barbara Murray, Director, Tax Collections
Justian Pound, Director, Tax Assessing
Erik Harvey, Director, ITS Department

SHORT TITLE: Approval of a Purchase Order to Keystone Information Systems for Property Assessment Administration System (PAAS) Software Maintenance renewal in the amount of \$46,117.00.

BACKGROUND: In 1999, Pender County purchased Keystone Information Systems Property Assessment Administration System (PAAS). This system integrates the functions of the Land Records office, Mapping, Real and Personal Property Appraisal, Billing and Collections, and Motor Vehicle.

Pender County has immediate access to Keystone's Support Services to address any issues that may arise with the PASS system during normal business hours from 8:00am to 5:00pm, Monday thru Friday. With this support and maintenance package the County has rights to ongoing software updates, releases, and unlimited use of Keystone's "client care" telephone assistance.

SPECIFIC ACTION REQUESTED: To approve a Purchase Order to Keystone Information Systems for Software Maintenance in the amount of \$46,117.00. This expenditure has been budgeted in the FY 15-16 Budget Ordinance and will be taken from the following line item:

IT Contracted Services: 445-404524