



PUBLIC INFORMATION

ITEM NO. 5

DATE OF MEETING: October 26, 2015

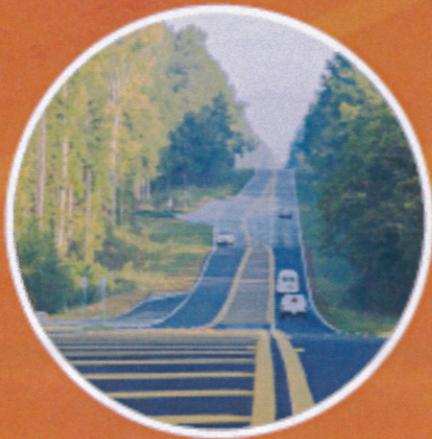
REQUESTED BY: Kyle M. Breuer, Director, Planning and Community Development

SHORT TITLE: Update on Pender County Collector Street Plan

BACKGROUND: Pender County staff, alongside the Wilmington Metropolitan Planning Organization, will provide an update on efforts regarding the Pender County Collector Street Plan. The Steering Committee has been working under the guidance of staff and the consultant to update the plan. An updated Project Schedule has been provided outlining the status of the project to date.



Collector Street Plan: Project Work Plan Pender County



City of Wilmington
June, 2015



I. Project Schedule

The Pender County Collector Street Plan tasks will include coordination with the client, stakeholders, data collection and information gathering; environmental analysis; connectivity analysis; development review process, and analysis of potential funding mechanisms. The project team will also conduct two public outreach meetings. The tentative deadline for completing this scoping and concept study is February 2016. Dates within this milestone schedule are subject to change based on data availability, public involvement scheduling, review of deliverables, and council/board presentations. Table 1 provides the project milestone schedule.

Table 1. Milestone Schedule

Project Milestone	Tentative Initiation/Completion Date ¹	Achieved
Notice to Proceed	06/01/2015	06/01/2015
Submit Project Work Plan	06/03/2015	06/03/2015
Create Project FTP Site	06/03/2015	06/03/2015
Submit Data Needs List	06/03/2015	06/03/2015
Steering Committee Kickoff Meeting/Site Visit	08/13/2015	08/13/2015
Finalize Study Area Boundary	08/19/2015	08/13/2015
Obtain Data from Client	08/21/2015	09/15/2015
Initiate Environmental Screening	08/24/2015	08/24/2015
Initiate Existing Conditions Analysis	08/24/2015	08/24/2015
Develop Public Questionnaire/Web Page (Client)	09/04/2015	09/03/2015
Submit Existing Conditions Analysis Technical Memorandum	09/29/2015	
Steering Committee Mtg and Stakeholder Workshop # 1	10/01/2015	10/01/2015
Collector Street Network (Mapped)	10/05/2015	09/25/2015
Ground Truthing Exercise	10/05/2015	
Two Collector Street Network Scenarios	10/13/2015	
Cross Sections (up to six)	10/30/2015	
Tri-Party Bicycle/Pedestrian Facilities Agreement	11/13/2015	
Green Streets/Stormwater/LID Strategy	11/18/2015	
Steering Committee Mtg	12/01/2015	
Refine Collector Street Network	12/11/2015	

Project Milestone	Tentative Initiation/ Completion Date ⁴	Achieved
Draft Plan Implementation	12/29/2015	
Draft Collector Street Plan Workbook	12/31/2015	
Client Work Session and Public Informational Meeting	1/21/2016	
Revise Collector Street Plan Workbook	2/04/2016	
Final Collector Street Plan Workbook	2/11/2016	
Present to County Commissioners	2/18/2016	
Submit Final Workbook	2/29/2016	
Submit Plan Data "Flash Data"	2/29/2016	

⁴ Tentative completion dates subject to change based on client review and scheduling meetings/work sessions with elected officials. The milestone schedule will be updated and included in bi-monthly progress reports.