



## REQUEST FOR BOARD ACTION

ITEM NO. 4

**DATE OF MEETING:** December 14, 2015

**REQUESTED BY:** Melissa Pedersen. Clerk to the Board

**SHORT TITLE:** Approval and Adoption of the 2016 Board of Commissioners Meeting Schedule.

**BACKGROUND:** In order to meet public notice requirements, the Board of Commissioners annually establishes a meeting schedule.

The attached meeting schedule reflects two regular meetings a month on the first and third Mondays. All meetings are held in the afternoon/evening to better accommodate Board members who hold regular jobs, and to better accommodate the public. All meetings begin at 4:00 p.m. The second meeting of the month allows regular county business to be completed prior to public hearings and Planning Department matters (e.g. special use permits, rezonings, etc.) that begin at 7:00 p.m.

Due to the third Monday in January, February, and the first Monday in July and September being county holidays (Martin Luther King, Jr. Day, Presidents' Day, Independence Day, and Labor Day), it is recommended that these meetings be held on the Tuesday following the holiday. Only one meeting is scheduled in March (March 21), July (July 5) and December (December 5); however, the Board will meet at 4:00 and 7:00 p.m. on these dates to accommodate Planning Department matters.

**SPECIFIC ACTION REQUESTED:** To approve and adopt the Board meeting calendar for 2016.

**2016 CALENDAR  
REGULAR MEETINGS  
PENDER COUNTY BOARD OF COMMISSIONERS**

<b>DAY</b>	<b>DATE</b>	<b>TIME</b>
Monday	January 4	4:00 p.m.
Tuesday	January 19	4:00 p.m./7:00 p.m.
Monday	February 1	4:00 p.m.
Tuesday (Hampstead Annex)	February 16	4:00 p.m./7:00 p.m.
Monday	March 21	4:00 p.m./7:00 p.m.
Monday	April 4	4:00 p.m.
Monday	April 18	4:00 p.m./7:00 p.m.
Monday	May 2	4:00 p.m.
Monday	May 16	4:00 p.m./7:00 p.m.
Monday	June 6	4:00 p.m.
Monday	June 20	4:00 p.m./7:00 p.m.
Tuesday	July 5	4:00 p.m./7:00 p.m.
Monday	August 1	4:00 p.m.
Monday	August 15	4:00 p.m./7:00 p.m.
Tuesday	September 6	4:00 p.m.
Monday	September 19	4:00 p.m./7:00 p.m.
Monday	October 3	4:00 p.m.
Monday	October 17	4:00 p.m./7:00 p.m.
Monday	November 7	4:00 p.m.
Monday	November 21	4:00 p.m./7:00 p.m.
Monday	December 5	4:00 p.m./7:00 p.m.

Note: All Meetings Held at Pender County Public Assembly Room, 805 South Walker Street, Burgaw, Unless Otherwise Advertised.