



## REQUEST FOR BOARD ACTION

ITEM NO. 22

**DATE OF MEETING:** June 6, 2016

**REQUESTED BY:** Michael G. Mack, Utilities Director

**SHORT TITLE:** Approval of a Purchase Order to S.T. Wooten Corporation for Change Order No. 2 on the Construction of the Pender Commerce Park Infrastructure Project in the Amount of \$14,837.

**BACKGROUND:** During the construction of the Pender Commerce Park, staff requested a Change Order Proposal from S.T. Wooten to install the necessary underground electrical conduit that Duke-Energy would need to install the street lights throughout the Park. Duke-Energy's cost proposal for the installation of the street lights included directional drilling under the roadway for each of the 26 street lights to be installed. Since S.T. Wooten was the contractor for the construction of the Park's infrastructure and had not yet paved the roadway, staff found it would save approximately \$10,000 to have them install the conduit for Duke-Energy by trenching/direct bury rather than Duke-Energy installing the conduits by directional drilling

The total cost to install the 1,800 LF of 2" electrical conduit was \$14,837 and Change Order No. 2 was approved on May 14, 2014. Since the original Purchase Order to S.T. Wooten was issued in FY 2014, the Finance Department cannot amend the Purchase Order to reflect this increase and will require a new Purchase Order for the final balance due S.T. Wooten to close out the contract now that the warranty period.

No additional fund appropriation is required to approve this Purchase Order.

**SPECIFIC ACTION REQUESTED:** To approve a Purchase Order to S.T. Wooten Corporation for Change Order No. 2 associated with the construction of the Pender Commerce Park in the amount \$14, 837.