REQUEST FOR BOARD ACTION

ITEM NO. _3_

DATE OF MEETING: June 20, 2016

REQUESTED BY: Melissa Long, Clerk to the Board

SHORT TITLE: Approval of Minutes: Regular Meeting: June 6.

BACKGROUND: N/A.

SPECIFIC ACTION REQUESTED: Review and approve the minutes.

MONDAY, JUNE 6, 2016 – 4:00 p.m.

The Pender County Board of Commissioners met in regular session on Monday, June 6, 2016 at the Commissioner's Public Assembly Room, 805 S. Walker St., Burgaw, NC 28425.

MEMBERS PRESENT: Chairman George Brown, presiding; Vice-Chairman Fred McCoy; Commissioners Demetrice Keith, David Piepmeyer, and David Williams.

OTHERS PRESENT: Randell Woodruff, County Manager; Melissa Long, Clerk to the Board; Kathy Brafford, Finance Director; other staff and members of the Press and public.

CALL TO ORDER
Chairman Brown called the meeting to order at 4:01 p.m. and thanked and welcomed all to the meeting.

INVOCATION
Commissioner McCoy offered the invocation.

PLEDGE
Commissioner Piepmeyer led the Pledge of Allegiance.

ADOPTION OF AGENDA
Mr. Williams made a motion to adopt the agenda and correct the date on Item # 15 from FY 15/16 to FY 16/17. Mr. McCoy seconded the motion and it was unanimously approved.

PUBLIC HEARING
1. Public Hearing on FY 16-17 Submitted County Budget.
Chairman Brown opened the Public Hearing at 4:02 p.m.
Mr. Woodruff explained that this was the time for the public to give comments on the proposed budget for FY 2016-2017. Mr. Woodruff added that there is no tax increase for this year, there is a solid waste fee adjustment, a 1.5% COLA increase for employees, that this is a $55,358,270 budget, it funds an additional $1.25 million to the school system, and adds 7 new staff for Courthouse Security. There was no one present from the public to speak on the budget. Chairman Brown closed the Public Hearing at 4:04 p.m. Ms. Keith asked about funding for Willard Outreach and stated her concerns for funding on the west side of Pender County including funding requests from the Greater Currie Community Action Group and the Atkinson Library. Discussion ensued between the Board members regarding how tax money is used throughout the County regarding outside agencies and parks.

PUBLIC INFORMATION
2. Discussion Regarding County Funding for Beach Renourishment Projects.
Commissioner Julian Bone of Topsail Beach came before the Board to speak on the matter. Mr. Bone gave an update to the Board on dredging projects in the last six years and the outcomes for those projects. Mr. Bone cited funding sources for these projects and added that the next project will cost $18-$20 million and they are going to need more money. Mr. Bone also added that Topsail Beach was awarded for being one of the top five beaches in America. Mr. Piepmeyer explained the Shoreline Protection Committee that he serves on and the projects and plans this Committee has. He further mentioned that the Shoreline Protection Committee and dredging

projects add a lot to the county and he explained how the dredging process works as well as the benefits of the current method of dredging being used. Mr. Bone then explained the services that are offered at Topsail Beach. Topsail Beach Commissioner Morton Blanchard came to the podium and spoke regarding the Shoreline Protection Committee as well as their own committee that works on the shoreline and inlets adding that they are relying on local and state funds more so than federal funds. He also added that these efforts will help property values. The Board thanked the Topsail Beach Commissioners for their time.

3. Quarterly Report on the Pender ABC System Involving Financial Information and Other Progress.

ABC Board Chairman Don Hall explained: This is an update on the activities of the ABC stores in Pender County. Mr. Hall gave the financial highlights, and other progress for the quarter of January through March 2016 noting that this quarter did better than the same quarter last year. Mr. Hall attributed this to population growth. How the money is distributed and calculated was discussed.

4. Pender County Crime Report.

Sheriff Smith stated that this presentation is just a snapshot of the Sheriff's Department. First, Sheriff Smith explained the Patrol Division and what they do. He compared calls and crimes to population growth showing that it is kind of in line with the population growth. Second, Sheriff Smith discussed the Investigations Division regarding to property crimes and violent crimes while also comparing Pender County with surrounding counties. Third, Sheriff Smith discussed the Support Division including Records, Purchase Permits, Conceal Carry Permits, Courts, and School Resource Officers. Sheriff Smith elaborated on the increase in Purchase and Concealed Carry Permits. He also briefly discussed sex crimes. Next, Sheriff Smith discussed the Jail Division. He showed charts and explained overcrowding and using other jails. Discussion ensued regarding jail versus prison and who serves where in regard to charges and/or convictions. Lastly, Sheriff Smith discussed the 911 Division. He noted that Pender County does take calls for some of the Onslow County Side of Surf City and further discussed those calls. Sheriff Smith also updated the Board of the new 911 phones system as well as the backup system. Sheriff Smith then discussed the County's crime issues with the Board including Heroin use, Vehicle Breaking and Entering, and Tools/Lawnmower/Trailer theft. After the presentation, the Board and the Sheriff concluded that this needs to be at least an annual report for the citizens. The Board thanked Sheriff Smith for putting this information together and presenting it.

PUBLIC COMMENT

Helen Williams of 2320 New Road stated that she had a few concerns that she wanted to address with the Board:

1. Ms. Williams stated that she and others in the area have received letters regarding insurance of water systems. The Board stated that these letter have come from an outside source and are not county related.
2. Ms. Williams then discussed the increased traffic on New Road and wanted to see about the speed limit. Mr. Brown stated that this is a DOT issue and stated that if she will call Managers Office they will get with DOT and initiate the process for her. Mr. McCoy spoke on the new Engineer for DOT in Pender County.

CONSENT AGENDA

Chairman Brown presented the items on the Consent Agenda and asked for any discussion or questions. Mr. Williams made a motion to approve the consent agenda as written. Mr. McCoy seconded the motion and the consent agenda was unanimously approved as follows:

5. Approval of Minutes: Budget Work Sessions: May 9, May 19, May 23, and Regular Meeting: May 16.
6. Approval of Tax Releases and Refunds for May 2016.
7. Resolution Accepting Petition to Chase Lane and Stellas Way in Island Creek Estates, Rocky Point, to the State Maintained System, and Authorizing the Clerk to Submit the Petition to N.C. Department of Transportation.
8. Approval of a Purchase Order to Lowe's Home Improvement for Materials for Fishing Pier at Millers Pond Park; $6500.
9. Approval of a Purchase Order to Sanford Holshouser for Bond Counsel Services Associated with the Funding for the Moore's Creek Water Distribution Project in the Amount of $22,500.
10. Approval of a Purchase Order to Sanford Holshouser for Bond Counsel Services Associated with the Funding for the Central Pender Water Distribution Project in the Amount of $22,500.
11. Approval of a Purchase Order to Skip Green and Associates for Grant Administration Services Associated with the Pender Commerce Park Wastewater Treatment Plant EDA Grant ($2.275M) in the amount of $20,000.
12. Approval of a FY 2015-2016 Budget Ordinance to Appropriate Contingency Funds for Septic System Repairs at County Court Apartments: $23,900.00.
13. Approval of a FY 2015-2016 Budget Ordinance to Appropriate Additional Expenditures for Fund 10, Org Code 600 – Medical Examiner: $20,000.00.
14. Approval of a FY 2015-2016 Budget Ordinance to Appropriate Revenues and Expenditures for an EMPG Grant Awarded to Emergency Management: $38,542.25.

APPROVALS AND RESOLUTIONS

15. Approval and Adoption of the FY 16/17 Budget Ordinance for the Fiscal Year Beginning July 1, 2016.

Mr. Woodruff explained: The budget preparation process began in January with budget instructions being sent to Department Heads, Outside Agencies and Fire Departments. A proposed budget was submitted to the BOCC on May 2, 2016. Budget work sessions were held on April 14, May 9, May 19, May 23, and May 31 (continued recessed meeting from May 23). The required public hearing was held at the beginning of this meeting. The proposed budget ordinance provides for a FY 16-17 property tax rate based on $6,705,082,386. The FY 16/17 budget preparation process has been very positive and participatory. The Board made comments regarding the Budget:

- Mr. Piepmeyer: Mr. Piepmeyer stated that this has been a very productive and engaging process. He also thanked staff for coming prepared with nice plans. He further added that we are in a much better position than last year.
- Mr. McCoy: Mr. McCoy stated that he plans to vote for this budget adding that no budget is perfect but Pender County does have the lowest tax rate in the region citing other local tax rates. Mr. McCoy further added that we must fund our needs, not our wants and this budget satisfies that.

- Mr. Williams: Mr. Williams stated that everyone was involved and got a chance to speak during the process.
- Ms. Keith: Ms. Keith stated that that she feels that the county could have done more on the west side of the county but did not. She added that she is not satisfied.
- Mr. Brown: Mr. Brown stated that this process was very engaged. Mr. Brown mentioned the changes in Vehicle Maintenance and ITS and his concerns regarding what is truly represented now that those items are spread to the departments. Mr. Woodruff added that next year the Board will be able to see a better comparison since they will have a year to compare to.

There being no further discussion, Mr. Piepmeyer made a motion to approve the Budget Ordinance less the Health Department Budget with three amendments: 1) Increase the PO threshold for Manager Approval from $5,000 to $10,000; 2) Remove McClees Consulting from the Budget; and 3) Take the savings from the McClees contract and the budgeted but not used Building Rental (from FY 2015-16) and split it evenly for Surf City and Topsail Beach at $30,000 each for beach renourishment projects. Mr. Williams seconded the motion and the Budget Ordinance for Fiscal Year 2016-17 less the Health Department Budget was approved 4-1 with Ms. Keith voting in opposition. Mr. Brown recused himself from voting on the Health Department Budget as he has a relative who works at the Health Department. Mr. Williams made a motion to approve the Health Department Budget for Fiscal Year 2016-17. Mr. Piepmeyer seconded the motion and the Health Department Budget for Fiscal Year 2016-17 was approved 3-1 with Ms. Keith voting in opposition and Mr. Brown abstaining. The Budget Ordinance is referenced as Attachment B in these Minutes.

16. Resolution in Support of HB1106: Modify Uses of Connect NC Bond.

Mr. Woodruff explained: This is a resolution in support of a Bill to modify the Connect NC Bonds and to transfer some of the Bond money to be used for transportation projects. Mr. Woodruff further stated that staff is waiting for notification of a hearing so they can go in support. Mr. Williams stated that he will attend the hearing if possible. There being no further discussion, Mr. McCoy made a motion to approve the resolution. Mr. Williams seconded the motion and it was unanimously approved.

17. Resolution to Approve Refunds for the Hampstead Corridor Project.

Tax Assessor Justian Pound gave a hand out to the Board explaining the background of this item along with the final estimates of value adding that this is the best approximation. Mr. Pound also stated that this is the last step in the process to expedite the refunds that need to be made. Mr. Williams explained how we got to this point. Mr. Piepmeyer asked for a plan to how these would be resolved and Mr. Pound stated that this would be done similar to the refunds and releases that are done monthly. There being no further discussion, Mr. Williams made a motion to approve the resolution. Mr. McCoy seconded the motion and it was unanimously approved.

18. Discussion and Resolution Regarding the Biggert-Waters Act and Federal Flood Insurance.

Planning and Community Development Director Kyle Breuer explained: With approximately thirty-three percent of the gross land area of Pender County being considered a Special Flood Hazard Area (SFHA), there are about 4,800 flood policies in effect that equate to approximately $1.2 billion in insured property. Recent Federal legislation through the Biggert-Waters Flood Insurance Reform Act of 2012 has placed actuarial rates for the cost of flood insurance and was scheduled to be implemented through a phased approach. Public outcry resulting from the BW-

12 legislation provoked Congress to pass the subsequent Homeowner Flood Insurance Affordability Act of 2014 to delay the prescribed increases, prevent future increases, and implement a surcharge on all policy holders. These pieces of legislation were brought forward in an effort to bring FEMA and the National Flood Insurance Program (NFIP) to become more financially sustainable. Federal legislation has been introduced by the House and Senate that would allow the private market to provide flood insurance that meets NFIP standards and could be secured through federally backed loans. This legislation, the Flood Insurance Market Parity and Modernization Act will not reduce the requirements for flood insurance within SFHA's however; it may provide options to Pender County citizens that are required to hold such policies. A resolution titled: "RESOLUTION SUPPORTING FEDERAL EFFORTS FOR FLOOD INSURANCE AFFORDABILITY" has been drafted for the Board to review and consider. Mr. Williams commented that this Act got folks paying attention. Mr. McCoy asked about meeting with Congressman Rouzer. Mr. Breuer stated that he is working with Mr. Lambeth from Congressman Rouzer's office on these efforts. There being no further discussion, Mr. Williams made a motion to approve the resolution. Mr. Piepmeyer seconded the motion and the resolution was unanimously approved.

19. Resolution Approving an Updated Memorandum of Understanding with the Wilmington Urban Area Metropolitan Planning Organization.

Planning and Community Development Director Kyle Breuer explained: Pender County has been a member of the Wilmington Urban Area Metropolitan Planning Organization since 2006. The Wilmington Urban Area Metropolitan Planning Organization has updated the MOU with several modifications to better serve the Organization. These modifications include: Changed the name of the Transportation Advisory Committee to the Board. This would remove the suggested Advisory role and formally acknowledge the TAC as the governing Board; Added information on the Transportation Management Area designation; Updated the Board's duties; Modified the language to reflected the new federal legislation of the FAST Act; Added language regarding the performance based transportation planning process; Updated the TCC voting membership; Added information on the Metropolitan Transportation Improvement Program Development; Added information on Project Prioritization; Added information on Board Subcommittees; Added information on Transit Planning and Programming; Consolidated the subscribing agencies' responsibilities; Created a Section on the Board's Governing Rules; and Created a Section in which other municipalities within the Metropolitan Planning Area Boundary may be invited to participate in the MPO. On March 30, 2016 the Wilmington Urban Area MPO's Transportation Advisory Committee adopted the updated Memorandum of Understanding. This MOU will be effective upon approval from all of the MPO's members. Mr. Piepmeyer stated that he feels Pender County benefits greatly and receives a lot of benefits from this organization. Mr. Breuer added that his staff works with the WMPO weekly if not daily. There being no further discussion, Mr. Piepmeyer made a motion to approve the resolution. Mr. Williams seconded the motion and the resolution was unanimously approved.

20. Approval of a Purchase Order to Amerochem Corporation for Water Treatment Plant Chemicals (Ferric) in the amount of $50,000.

Utilities Director Michael Mack explained: At the Board's July 27, 2015 meeting, an annual "Estimated" Purchase Order to Amerochem Corporation in the amount of $132,000 was approved. Due to the additional demand for finished drinking water since July, the original Purchase Order has been exhausted and a new Purchase Order is required to purchase Ferric for the water plant. Funds are budgeted for this expenditure and no additional appropriation is

required for this Purchase Order. There being no discussion, Mr. McCoy made a motion to approve the item. Ms. Keith seconded the motion and it was unanimously approved.

21. Approval of a Purchase Order to HD Supply for Water Meters and Setters in the Amount of $60,000.

Utilities Director Michael Mack explained: At the Board's July 27, 2015 meeting, an annual "Estimated" Purchase Order to HD Supply in the amount of $80,000 was approved. Due to the additional demand for over 400 new water services, the original Purchase Order has been exhausted and a new Purchase Order is required to purchase water meters and setters. Funds are budgeted for this expenditure and no additional appropriation is required. Mr. McCoy asked if these meters were for the new districts. Mr. Mack stated that these meters are for the extra demand of new customers. Mr. Mack further explained how the meters are ordered and placed. There being no further discussion, Mr. McCoy made a motion to approve the item. Mr. Williams seconded the motion and it was unanimously approved.

22. Approval of a Purchase Order to S.T. Wooten Corporation for Change Order No. 2 on the Construction of the Pender Commerce Park Infrastructure Project in the Amount of $14,837.

Utilities Director Michael Mack explained: During the construction of the Pender Commerce Park, staff requested a Change Order Proposal from S.T. Wooten to install the necessary underground electrical conduit that Duke-Energy would need to install the street lights throughout the Park. Duke-Energy's cost proposal for the installation of the street lights included directional drilling under the roadway for each of the 26 street lights to be installed. Since S.T. Wooten was the contractor for the construction of the Park's infrastructure and had not yet paved the roadway, staff found it would save approximately $10,000 to have them install the conduit for Duke-Energy by trenching/direct bury rather than Duke-Energy installing the conduits by directional drilling. The total cost to install the 1,800 LF of 2" electrical conduit was $14,837 and Change Order No. 2 was approved on May 14, 2014. Since the original Purchase Order to S.T. Wooten was issued in FY 2014, the Finance Department cannot amend the Purchase Order to reflect this increase and will require a new Purchase Order for the final balance due S.T. Wooten to close out the contract. No additional fund appropriation is required to approve this Purchase Order. Mr. Piepmeyer asked if all of the work had been completed. Mr. Mack stated that it had and this is just to make the final payment and close the project. There being no further discussion, Mr. McCoy made a motion to approve the item. Mr. Williams seconded the motion and it was unanimously approved.

APPOINTMENTS

23. Approval of Appointment to the Pender County Housing Initiative Board.

Ms. Long explained: Pender Housing Initiatives, LLC was created by the Pender County Board of County Commissioners in 1997 to further development of affordable housing in Pender County. At least three members of the Board are to be appointed by the County to serve for three years. The Board is short two members currently. The Board currently provides oversight for Seven Oaks of Pender LLC. The Pender Housing Initiatives Board of Directors have reviewed and approved Ms. Thomas's application. The PHI Board is asking the Pender County Board of County Commissioners to confirm Ms. Thomas's appointment. Her application is attached. Mr. Williams asked how these appointments are approved. Ms. Long explained that the Board approves three of the appointments and the Pender Housing Initiative appoints the other six. Ms. Long stated that she will get in touch with Ms. Herring and send out more information

to the Board regarding the Pender Housing Initiative as it relates to appointments. There being no further discussion, Mr. Williams made a motion to approve the appointment. Ms. Keith seconded the motion and it was unanimously approved.

24. Approval of Appointment to the Pender County Nursing/Adult Home Care Board.
Ms. Long explained: Rebecca Drake is applying to serve on the Nursing/Adult Care Homes Advisory Board for the first time. Ms. Drake states that she has lived in Pender County since October of 2007. This Board currently has two vacancies. This position has been properly advertised. There being no discussion, Mr. Piepmeyer made a motion to approve the appointment. Ms. Keith seconded the motion and it was unanimously approved.

25. Approval of Appointment to the Southeastern Economic Development Commission
Ms. Long explained: There is currently one Citizen position open on the Southeastern Economic Development Commission Board. Chris Medlin is applying for the first time to serve in the Citizen position on the SEDC Board. The position has been advertised and Mr. Medlin's application is attached. There being no discussion, Ms. Keith made a motion to approve the appointment. No second motion was made.

ROCKY POINT WATER AND SEWER DISTRICT
The Board convened as the Rocky Point Water and Sewer District Board at 5:39 p.m.

26. Resolution by the Board of Directors of the Rocky Point/Topsail Water and Sewer District Accepting the Deed of Dedication for the Conveyance of Title to the Water Distribution System Properly Installed to Serve Circle K Stores, Inc. – Hampstead.
Utilities Director Michael Mack explained: In accordance with the Pender County Water and Sewer Ordinance, Article XII, Subsection II, 5.a: submission of a Deed of Dedication is required for acceptance of any new water and/or sewer extensions constructed to serve any structure within a subdivision prior to the commencement of water and/or sewer service by the District. With acceptance of these improvements, the conveyance of title to these infrastructure improvements will occur and the District will become responsible for the permanent maintenance of these improvements. Staff is recommending acceptance of the respective project infrastructure improvements for Circle K Stores, Inc. – Hampstead: 280 LF 8" watermain on US Hwy 17, valves, and related water appurtenances. All of the above improvements have been inspected, engineer certified, and issued Final Approval by the NCDENR – Public Water Supply Section. There being no discussion, Mr. Williams made a motion to approve the item. Mr. McCoy seconded the motion and it was unanimously approved.

PENDER COUNTY BOARD OF HEALTH
The Board convened as the Pender County Board of Health at 5:40 p.m.

27. Presentation and Approval of the 2016 - 2020 Strategic Plan.
Health and Human Services Director Carolyn Moser explained: The 2011-2015 Strategic Plan consisted of only the Health Department. This Strategic Plan for 2016-2020 which was provided to the Commissioners prior to the meeting for review is for both Health and Human Services. Ms. Moser stated that the Health Strategic Plan is more detailed whereas the Social Services part of the Strategic Plan is based on the recent assessment that was done. She reminded the Commissioners that they also serve as the Board of Health; adding that their role is to help assist with planning for health programs and priorities and asked if any member has recommendations for the Strategic Plan to please feel free to contact her to make revisions to bring back to the Board. Ms. Moser then reviewed the S.W.O.T. analysis explaining the strengths, weaknesses,

opportunities, and threats. Ms. Moser also reviewed partnerships the Health Department has. Ms. Moser then asked that the Board ask about any concerns or suggestions whenever any should arise. Document management was also discussed. Much discussion ensued regarding schools nurses and the Health Departments relationship with the School System. The 2014 Health Assessment was also discussed as it relates to this Strategic Plan. Ms. Moser added that this Strategic Plan will be reviewed by staff annually. Physicals and primary healthcare as it relates to the Health Department were also briefly discussed. There being no further discussion, Mr. Williams made a motion to approve the 2016 - 2020 Strategic Plan. Mr. Piepmeyer seconded the motion and it was unanimously approved.

Ms. Moser also added that representatives will be on site August 2-3, 2016 for reaccreditation and informed Mr. Brown and Mr. McCoy that they will be requested to be available for questions due to their roles with the Health Department and Animal Shelter.

SOCIAL SERVICES BOARD

The Board convened as the Social Services Board at 5:56 p.m.

Health and Human Services Director Carolyn Moser explained: There are no items for Social Services Board but there were a few items in the Managers report related to Social Services to keep the Board updated.

ITEMS FROM THE COUNTY MANAGER

Mr. Woodruff updated the Board that the Bond Sale for the four smaller school projects will be taking place tomorrow, June 7, and he will update the Board with the results of the sale as soon as they are available. Mr. Woodruff then mentioned the Blueberry Festival will be taking place in Burgaw on June 17-18, 2016. Mr. Woodruff then discussed the updated savings on the old bonds due to the refinancing as well as renovations currently taking place in the Managers Office.

ITEMS FROM COUNTY COMMISSIONERS

Ms. Keith – Ms. Keith stated that she attended the Pender County Early College Graduation on Friday, June 3, 2016. She added that over $450,000 in scholarships were awarded to students graduating.

Mr. McCoy – Mr. McCoy stated that he had recently visited Millers Pond Park and was impressed with it. Mr. McCoy also reminded the public that it was the anniversary of D-Day and to take a moment to remember and honor the sacrifices of those who fought.

Mr. Williams – Mr. Williams reminded the Board he is one of the Football Coaches at Topsail Middle School and they will be holding an upcoming Fundraiser Golf Tournament to be held at Olde Point Golf Course on June 18, 2016. He added that sponsorships are still available and they will be signing people up until the day of the event.

Mr. Brown – Mr. Brown commented on the scholarships given recently by the Golden Leaf Foundation to two students in Pender County. He added that one student was from Topsail High School and the other was from Pender High School. Mr. Brown noted that each scholarship was for $12,000 and he publicly thanked Golden Leaf and asked that the Managers Office send a letter thanking them as well. Next, Mr. Brown noted the new IT software on county cell phones and asked that staff be made aware that this software tracks the phones. Lastly, Mr. Brown

discussed the Mediation costs for the schools, reiterating that until his questions are answered he will not be voting to move any money to the schools.

ITEMS FROM THE FINANCE DIRECTOR

Ms. Brafford stated that last week she was able to attend the Local Government Finance Officers Conference in New Bern and she thanked the Board for that opportunity. Ms. Brafford also explained that the new auditors will be conducting the first site visit on Wednesday, June 8 through Friday, June 10, 2016.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:08 p.m.

Respectfully Submitted,

Melissa Long

Melissa Long, Clerk to the Board

Reviewed By:

Ann Jones, Administrative Assistant II

ATTACHMENT A

REQUEST FOR BOARD ACTION

ITEM NO. 6

DATE OF MEETING: June 6, 2016

REQUESTED BY: Justian Pound, Tax Assessor, Tax Assessor's Office

SHORT TITLE: Approval of Tax Releases and Refunds.

BACKGROUND: Releases and refunds result from listing and assessing due to incorrect and incomplete information. Taxpayers will or have overpaid taxes. Board action rectifies the mistake. The refunds and releases are recommended as follows:

RELEASES OVER $100

YEAR	NAME	ACCOUNT	AMOUNT	REASON
2015	BYRD, GRACE MOSLEY	922707	$185.00	SOLID WASTE
2016	FORTIER, MICHAEL DENNIS J	967443	$123.30	SOLD
2015	MILLS, JUDY	965838	$124.25	SOLD
2015	SPICER, CHARLES MICHAEL	965094	$112.99	SOLD
2015	THOMPSON, EARL	931673	$159.71	DOUBLELIST
		Total	$705.25	

REFUNDS OVER $100

YEAR	NAME	ACCOUNT	AMOUNT	REASON
2016	BARNES, KATHY NORRIS	92122904	$121.27	Situs error
2016	BENSON, WILLIAM ERNEST	115947526	$156.45	Situs error
2013	FORD, PAMELA PRIDGEN	953648	$173.00	SOLID WASTE
2014	FORD, PAMELA PRIDGEN	953648	$173.00	SOLID WASTE
2015	FORD, PAMELA PRIDGEN	953648	$185.00	SOLID WASTE

2015	GIBBONS, VIRGINIA A	959568	$289.88	EXEMPT
2013	HORRELL, SHERRY FUTRELL	953650	$173.00	SOLID WASTE
2014	HORRELL, SHERRY FUTRELL	953650	$173.00	SOLID WASTE
2015	HORRELL, SHERRY FUTRELL	953650	$185.00	SOLID WASTE
2016	KOEHLER, ANTHONY JAMES JR	69898776	$426.34	Vehicle Sold
2016	LEWIS, CASEY ALEXANDRA	94107472	$115.22	Situs error
2016	PETERSON, JOHN HOUSTON JR	94107348	$102.75	Situs error
2015	WATKINS, FELICIA ALLEAN	27396	$370.00	SOLID WASTE
		Total	$2,643.91	

REFUNDS Under $100

YEAR	NAME	ACCOUNT	AMOUNT	REASON
2015	CARPENTER, BRENDA KAY	94568572	$40.38	Situs error
2015	GARDNER, ELIZABETH WICKER	73029519	$66.77	Vehicle Sold
2015	GETTINGER, PENNIE G	72237891	$75.12	Damage
2015	HALL, DEDRA CORINNA	93822872	$43.77	Situs error
2015	NEWKIRK, JOSEPH DONALD	94567736	$33.68	Vehicle Sold
2015	ODOM, EARL GREY	71775336	$81.73	Adjustment
2015	ODOM, EARL GREY	71775333	$27.47	Adjustment
2015	SAMPLE, GARY EDWIN JR	72238701	$10.29	Mileage
2015	SIMME, JOHN LARRY	69788094	$38.37	Over Assessment
2015	TOSNER, DOUGLAS THEODORE	94107352	$8.00	Situs error
2015	VELASQUEZ-MORALES, JAIME	23498188	$0.05	Overpayment
		Total	$425.63	

RELEASES UNDER $100

YEAR	NAME	ACCOUNT	AMOUNT	REASON
2015	FB LOTS LLC	963784	$9.06	LIST CORRECT
2015	FB LOTS LLC	963784	$6.47	LIST CORRECT

2015	FB LOTS LLC	963784	$6.47	LIST CORRECT
2015	FURR, DANIEL SCOTT JR	882718	$74.88	ADJUSTED VALUE
2011	HOLMES, DEENA M	872854	$80.00	LIST CORRECT
2015	JOHNSON, MATTHEW RYAN	46555	$12.18	LIST CORRECT
2015	MCCANN, ROBERT	44040	$92.00	SOLID WASTE
2014	THOMPSON, EARL	931673	$84.54	DOUBLELIST
2013	WILLIFORD, BERNARD EUGENE	840571	$84.79	WRONG COUNTY
2014	WILLIFORD, BERNARD EUGENE	840571	$84.79	WRONG COUNTY
2015	WILLIFORD, BERNARD EUGENE	840571	$99.35	WRONG COUNTY
		Total	$634.53	

Total All Refunds	$3,069.54
Total All Releases	$1,339.78

ATTACHMENT B

BOARD OF COMMISSIONERS
PENDER COUNTY

INTRODUCED BY: Randell K. Woodruff, County Manager
BUDGET ORDINANCE FOR THE FISCAL YEAR BEGINNING JULY 1, 2016

BE IT ORDAINED by the Board of Commissioners of Pender County, North Carolina:

Section 1A. The following amounts are hereby appropriated in the General Fund (Fund #10) for the operation of the County Government and its activities for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

Board of Commissioners	$187,372
County Manager	$296,518
Human Resources	$241,291
County Attorney	$80,500
Finance	$490,695
Information Technology	$1,461,036
Board of Elections	$312,209
Register of Deeds	$312,861
Tax Assessor	$965,688
Tax Collector	$619,296
Planning & Community Development	$1,229,382
Parks & Recreation	$196,156
Public Works-Parks/Grounds Division	$404,807
Library	$815,871
Public Works-Public Buildings	$2,294,966
Public Works/Mosquito Control	$264,567
Vehicle Maintenance	$155,346
Emergency Management	$396,394
Sheriff/Jail/Animal Control/SRO	$8,928,618
Tourism	$150,437
Veterans Service Office	$142,221
Health Department	$2,294,863
Public Assistance	$3,572,160
Pender County Schools	$15,792,000
Clerk of Superior Court	$23,000
Division of Forest Resources	$210,000
NC Cooperative Extension Services	$143,000
Outside Agencies	$1,143,868
Option 4 Sales Tax	$550,000

Medical Examiner	$70,000
Contingency	$200,000
Debt Service	$1,476,522
Non-Departmental	$916,012
Solid Waste Operations	$261,000
Cape Fear Community College	$722,186
Revaluation	$125,000
Transfer to EMS for Maple Hill Fire	$150,000
Transfer to Maple Hill Fire	$35,231
Industrial Incentives	$100,000
Pender Commerce Park WWTP	$1,599,089
Public School Capital Fund	$6,057,326
TOTAL GENERAL FUND	$55,387,488

Section 1B. It is estimated that the following revenues will be available in the General Fund (Fund #10) for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Property Taxes	$45,124,680
Sales Tax	$6,250,000
Sales, Services, and Other Revenues	$2,338,462
Intergovernmental Revenues	$1,521,168
General Fund Appropriated Fund Balance	$153,178
Total Revenues	$55,387,488

Section 1C. There is hereby levied a tax at the rate of sixty-eight point five ($.685) per one hundred dollars ($100) valuation of property listed as of January 1, 2016, for the purpose of raising revenue included in "Property Taxes" in the General Fund in Section 1B of this ordinance. This rate of tax is based on an estimated total valuation of property for the purpose of taxation of $6,705,082,386 estimated collection rate of 97%.

Section 1D. The following amounts are hereby appropriated in the Health Department (Fund #11) for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

Public Health Department	
General Administration	$516,823
Environmental Health	$626,864
Family Planning	$282,218
Communicable Diseases	$100,888
Child Health	$388,760
CSC	$117,472
Animal Shelter	$411,541
Immunization	$78,563
WIC	$310,096
Pregnancy Care Management	$126,389
Mobile Dental	$383,104
Maternal Health	$359,922
Health Promotion	$107,579
Breast/Cervical Cancer	$10,200
Dental Health	$748,228
School Nurses	$150,000
Bioterrorism	$53,600
Migrant Health	$306,703
Adult Health	$227,061
Laboratory	$108,361
Pathology	$198,321
Total Expenditures	$5,612,693

Section 1E. It is estimated that the following revenues will be available to the Public Health Department (Fund #11) for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Public Health Department	
Fees & Services	$934,350
State & Federal Funds	$2,383,480
Transfer from General Fund	$2,294,863
Total Revenues	$5,612,693

Section 1F. The following amounts are hereby appropriated in the Department of Social Services (Fund #12) for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in

accordance with the chart of accounts heretofore established for this County:

Department of Social Services	
Administration	$6,265,350
Program	$3,759,434
Total Expenditures	$10,024,784

Section 1G. It is estimated that the following revenues will be available to the Department of Social Services (Fund #12) for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Fees & Services	$7,000
Federal & State Funding	$6,427,082
Other	$18,542
Transfer from General Fund	$3,572,160
Total Revenues	$10,024,784

Section 1H. The following amounts are hereby appropriated in the Sheriff Federal Seizure Fund (Fund #13) for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

Sheriff Federal Seizure Fund	
Operations	$75,000
Capital Outlay	$85,000
Total Expenditures	$160,000

Section 1I. It is estimated that the following revenues will be available to the Sheriff Federal Seizure Fund (Fund #13) for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Federal Seizures	$50,000
Fund Balance Appropriated	$110,000
Total Revenues	$160,000

Section 1J. The following amounts are hereby appropriated in the Sheriff State Seizure Fund (Fund #14) for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

Sheriff State Seizure Fund	
Operations	$35,000
Total Expenditures	$35,000

Section 1K. It is estimated that the following revenues will be available to the Sheriff State Seizure Fund (Fund #14) for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

State Seizures	$25,000
Fund Balance Appropriated	$10,000
Total Revenues	$35,000

Section 2A. The following amounts are hereby appropriated in the Capital Improvements Program Fund (Fund #60) for the capital projects for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

Capital Improvement Projects	
Total Expenditures	$0

Section 2B. It is estimated that the following revenues will be available to the Capital Improvements Program Fund (Fund #60) for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Transfer From General Fund	$0
Total Revenues	$0

Section 3A. The following amounts are hereby appropriated in the Public School Capital Special Revenue Fund (Fund #28) for the expenditures associated with the debt service and other school capital projects funded by the County for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

Debt Service Expenditures – 2007	$1,500,750
Debt Service Expenditures – 2010	$566,400
Debt Service Expenditures -- 2012	$3,466,916
Reserve for Future Debt Service	$4,948,260
Option Four Redistribution	$250,000
Total Expenditures	$10,732,326

Section 3B. It is estimated that the following revenues will be available to the Public School

Capital Fund (Fund #28) for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Transfer from General Fund	$6,057,326
Sales Tax	$3,175,000
Lottery Funds	$500,000
Fund Balance Appropriated	$1,000,000
Total Revenues	$10,732,326

Section 4A. The following amounts are hereby appropriated in the E911 Fund (Fund #25) for the emergency telephone system during the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

E911 Implemental Functions	$102,849
E911 Operating	$444,726
Total Expenditures	$547,575

Section 4B. It is estimated that the following revenues will be available to the E911 Fund (Fund #25) for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

911 Fees	$547,575
Total Revenues	$547,575

Section 5A. The following amounts are hereby appropriated in the Fire District Fund (Fund #26) for the operation of volunteer fire departments for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

Fire Districts	$1,451,825
Total Expenditures	$1,451,825

Section 5B. It is estimated that the following revenues will be available to the Fire District Fund (Fund #26) for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Fire District Taxes	$1,416,594
Contribution from General Fund	$35,231
Total Revenues	$1,451,825

Section 5B1. There is hereby levied a tax at the rate of **$0.090** per $100.00 valuation of property listed for taxes as of January 1, 2016, located within the Pender Central Fire Tax District for the purpose of supplementing the revenues of the **Burgaw Fire Department**.

Section 5B2. There is hereby levied a tax at the rate of **$0.070** per $100.00 valuation of property listed for taxes as of January 1, 2016, located within the Maple Hill Fire Tax District for the

purpose of supplementing the revenues of the **Maple Hill Volunteer Fire Department**.

Section 5B3. There is hereby levied a tax at the rate of **$0.0875** per $100.00 valuation of property listed for taxes as of January 1, 2016, located within the Rocky Point Fire Tax District for the purpose of supplementing the revenues of the **Rocky Point Volunteer Fire Department.**

Section 5B4. There is hereby levied a tax at the rate of **$0.070** per $100.00 valuation of property listed for taxes as of January 1, 2016, located within the Atkinson Fire Tax District for the purpose of supplementing the revenues of the **Atkinson Volunteer Fire Department**.

Section 5B5. There is hereby levied a tax at the rate of **$0.070** per $100.00 valuation of property listed for taxes as of January 1, 2016, located within the Northeast Pender Fire Tax District for the purpose of supplementing the fire revenues of the **Town of Surf City.**

Section 5B6. There is hereby levied a tax at the rate of **$0.070** per $100.00 valuation of property listed for taxes as of January 1, 2016, located within the Penderlea Fire Tax District for the purpose of supplementing the revenues of the **Penderlea Volunteer Fire Department**

Section 5B7. There is hereby levied a tax at the rate of **$0.100** per $100.00 valuation of property listed for taxes as of January 1, 2016, located within the Shiloh Fire Tax District for the purpose of supplementing the revenues of the **Shiloh Volunteer Fire Department.**

Section 5B8. There is hereby levied a tax at the rate of **$.047** per $100 valuation of property listed for taxes as of January 1, 2016, located within the **Duplin-Pender Fire District** for the purpose of supplementing the revenues of the **Wallace Fire Department**.

Section 6A. The following amounts are hereby appropriated in the **Emergency Medical Service Fund** (Fund #27) for the operation of rescue services for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

Operating-EMS	$5,365,742
Operating-Fire Districts	$2,837,766
Total Expenditures	$8,203,508

Section 6B. It is estimated that the following revenues will be available to the Emergency Medical Service Fund (Fund #27) for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

EMS Tax	$5,365,742
Fire District Tax	$2,867,766
Total Revenues	$8,203,508

Section 6B1. There is hereby levied a tax at the rate of **$0.0825** per $100.00 valuation of property listed for taxes as of January 1, 2016, located within the County for the purpose of funding **Emergency Medical Services in the County**.

Section 6B2. There is hereby levied a tax at the rate of **$0.0950** per $100.00 valuation of property listed for taxes as of January 1, 2016, located within the Hampstead Fire Tax District for the purpose of supplementing the revenues of **Pender EMS and Fire, Inc.**

Section 6B3. There is hereby levied a tax at the rate of **$0.0950** per $100.00 valuation of property listed for taxes as of January 1, 2016, located within the Scotts Hill Fire Tax District for the purpose of supplementing the revenues of **Pender EMS and Fire, Inc.**.

Section 6B4. There is hereby levied a tax at the rate of **$0.0950** per $100.00 valuation of property listed for taxes as of January 1, 2016, located within the Sloop Point Fire Tax District for the purpose of supplementing the revenues of **Pender EMS and Fire, Inc.**.

Section 6B5. There is hereby levied a tax at the rate of **$0.110** per $100.00 valuation of property listed for taxes as of January 1, 2016, located within the Long Creek Fire Tax District for the purpose of supplementing the revenues of **Pender EMS and Fire, Inc.**.

Section 7A. The following amounts are hereby appropriated in the Revaluation Fund (Fund #29) for the revaluation of property in Pender County for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

Reserves	$125,000
Total Expenditures	$125,000

Section 7B. It is estimated that the following revenues will be available to the Revaluation Fund (Fund #29) for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Transfer from General Fund	$125,000
Total Revenues	$125,000

Section 8A. The following amounts are hereby appropriated in the Solid Waste Management Fund (Fund #75) for the operation of the collection and disposal of solid waste for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

Solid Waste Collection and Disposal	$5,955,349
Total Expenditures	$5,955,349

Section 8B. It is estimated that the following revenues, including user fees at $220, availability fees at $110 and tipping fees at $78 per ton, will be available to the Solid Waste Management Fund (Fund #75) for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Solid Waste User Fees	$4,182,500

Landfill Fees	$1,100,000
Recycling and Other Revenues	$411,849
Transfer from General Fund	$261,000
Total Revenues	$5,955,349

Section 9A. The following amounts are hereby appropriated in the Maple Hill Water & Sewer District Enterprise Fund (Fund #71) for the operation of the Maple Hill water distribution system and sewer system for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

Maple Hill Water & Sewer District	$187,352

Section 9B. It is estimated that the following revenues will be available to the Maple Hill Water & Sewer District Enterprise Fund (Fund #71) for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Water & Sewer Fees	$185,252
Other Revenue	$2,100
Total Revenues	$187,352

Section 10A. The following amounts are hereby appropriated in the Rocky Point/Topsail Water & Sewer District Enterprise Fund (Fund #72) for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

Rocky Point/Topsail Water & Sewer District Fund	$5,595,563

Section 10B. It is estimated that the following revenues will be available to the Rocky Point/Topsail Water & Sewer District Fund (Fund #72) for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Water and Sewer Fees	$3,714,791
Other Revenue	$205,000
Transfer from Capacity Fees	$1,675,772
Total Revenues	$5,595,563

Section 11A. The following amounts are hereby appropriated in the Scotts Hill Water & Sewer District Enterprise Fund (Fund #76) for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

Scotts Hill Water & Sewer District	$248,248

Section 11B. It is estimated that the following revenues will be available to the Scotts Hill Water & Sewer District Enterprise Fund (Fund #76) for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Water Fees	$246,248

Other Revenue	$2,000
Total Revenues	$248,248

Section 12A. The following amounts are hereby appropriated in the Water Treatment Plant Enterprise Fund (Fund #77) for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

Water Treatment Plant	$2,267,484

Section 12B. It is estimated that the following revenues will be available to the Water Treatment Plant Enterprise Fund (Fund #77) for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Water Fees	$2,267,484
Total Revenues	$2,267,484

Section 13A. The following amounts are hereby appropriated in the Housing Enterprise Fund (Fund #73 & 74) for the operation of the Pender County Housing Section 8 Program and the Country Court Apartments for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

Section 8 Expenditures	$1,142,005
Country Court Expenditures	$59,136

Section 13B. It is estimated that the following revenues will be available to the Housing Enterprise Fund (Fund #73 & 74) for the operation of the Pender County Housing Section 8 Program and the Country Court Apartments for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Section 8 Revenues	$1,142,005
Country Court Revenues	$59,136

Section 14A. The following amounts are hereby appropriated in the Automation Enhancement & Preservation Fund (Fund #49) for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County.

Capital Outlay	$58,000
Reserves	$200
Total Expenditures	$58,200

Section 14B. It is estimated that the following revenues will be available to the Automation Enhancement & Preservation Fund (Fund #49) for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Fees Collected	$58,200

Total Revenues	$58,200

Section 15A. The following amounts are hereby appropriated in the Water/Wastewater Capacity Fees Fund (Fund #59) for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

Reserves	$1,675.772
Total Expenditures	$1,675,772

Section 15B. It is estimated that the following revenues will be available to the Water/Wastewater Capacity Fees Fund (Fund #59) for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Water Capacity Fees	$1,100,000
Fund Balance Appropriated	$575,772
Total Revenues	$1,675,772

Section 16A. The following amounts are hereby appropriated in the Waste Water Treatment Plant Fund (Fund #78) for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

Waste Water Treatment Plant	$1,649,089

Section 16B. It is estimated that the following revenues will be available to the Waste Water Treatment Plant Fund (Fund #78) for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Waste Water Fees	$50,000
Transfer from General Fund	$1,599,089
Total Revenues	$1,649,089

Section 17A. The following amounts are hereby appropriated in the Fuel Depot Fund (Fund #53) for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

Fuel Depot Operations	$355,600

Section 17B. It is estimated that the following revenues will be available to the Fuel Depot Fund (Fund #53) for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Sales to Departments	$235,000
Sales to Outside Agencies	$120,000
Total Revenues	$355,600

Section 18. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

a. He may transfer amounts between line item expenditures within a department without limitation and without a report being required.

b. He may transfer amounts up to $5,000 between departments, including contingency appropriations, within the same fund. They must make an official report on such transfers at the next regular meeting of the Board of Commissioners.

c. He may not transfer any amounts between funds, except as approved by the Board of Commissioners in the Budget Ordinance as amended.

Section 19. Effective July 1, 2016, the following are in effect in expenditure control:

a. Purchase orders are required for any purchases over $500.

b. Formal approval from the Board is required for all "non-routine" expenditures exceeding $10,000. Routine expenditures include utilities, legally required advertising, postage, fuel, and water or sewer purchase contracts.

c. Emergency approval of purchase orders exceeding $10,000 may be conveyed by the County Manager in consultation with the Chair of the Board of County Commissioners and subsequent notification of the Board.

Section 20. The Finance Director is authorized to transfer amounts up to $250.00 between line item expenditures within a department without limitation, without Budget Officer approval and without a report being required. These changes should not result in increases in recurring obligations such as salaries.

Section 21. Operating funds encumbered on the financial records as of June 30, 2016, are hereby re-appropriated to this budget.

Section 22. County department requests for new position/reclassifications and wages in the General Fund this year totaled $1,453.907.00 with only $474,287.89 being recommended. Eleven new full-time positions and three new part-time positions are recommended. Two Income Maintenance Caseworker II's in the Social Services Department (DSS), an HR/Risk Management Specialist in the Human Resources department – effective 2nd half of fiscal year, six Deputy Sheriff's – Court in the Sheriff's department, a Deputy Sheriff Sergeant – Court in the Sheriff's department, a Water & Sewer Maintenance Technician in the Utilities department, and three part-time Safety Range Officers at the newly created Safety Range. Reclassifications totaled ten and include Social Worker II to Social Worker III in the DSS department, Income Maintenance Supervisor III to Income Maintenance Administrator I in the DSS department, Accounting Specialist I to Accounting Clerk II in the Finance department, Technology Coordinator to newly created Virtual Services Librarian, Tax Mapper to Tax Appraiser in the Tax Assessor department, Administrative Officer I to newly created Pub Works Building & Property Manager in the Public Works department, Administrative Assistant I to Administrative Assistant II in the Health department (no County dollars required), Public Health Nurse II to PHN III in the Health department (no County dollars required), Physician Extender I to PE II in the Health department (no County dollars required), and Processing Assistant III to newly created Purchasing Technician in the Health department (no County dollars required). Recommended

increases totaled 10 and include a Social Worker III in the DSS department, an Income Maintenance Administrator I in the DSS department, a Library Branch Manager in the Library department, a part-time Library Associate I from 24 to 32 hours per week, and the following increases in the Health department for which no County dollars are required: Social Worker I, Administrative Assistant II, Animal Shelter Manager, Medical Lab Tech II, Nutritionist II, and a Public Health Nurse II.

A 1.5% Cost of Living Increase (COLA) is being recommended at a cost of approximately $276,580.57. The North Carolina Department of State Treasurer Retirement Systems Division has notified the County that employer contribution rates will increase to 7.25% for general employees and to 8.0% for Law Enforcement in FY 16/17

Section 23. The County made the transition from a self-funded medical plan to the North Carolina State Health Plan effective January 1, 2016 with potential future savings of $1.5 - $2 million. The State Health Plan Board is estimating an increase of up to 5% for employer premium costs. Employee portion costs are currently being discussed by the board and will likely result in increases to the employee portion of their selected plan. Patient Centered Outcomes Research Institute fees (PCORI) fees and Transitional Reinsurance fees, also known as ACA fees, will be paid by the County for the portion of coverage on our prior self-funded plan but in future years, the State Health Plan will absorb these costs.

Section 24. Copies of this Budget Ordinance shall be furnished to the Clerk to the Board of Commissioners and to the Budget Officer and Finance Director to be kept on file by them for their direction in the disbursement of funds.

Section 25. There is hereby established, for the Fiscal Year 2016-2017, various fees and charges, as set forth in Attachment "A" (Pender County Fee Schedule-FY 2016-2017, Effective July, 1 2016).

AMENDMENTS:

MOVED Piepmeyer SECONDED Williams

APPROVED X DENIED __

YEA VOTES: Brown X McCoy X Keith __ Piepmeyer X Williams X

_____ 6/06/16
George R. Brown, Chairman Date

_____ 6/06/16
Melissa Long, Clerk to the Board Date