REQUEST FOR BOARD ACTION

ITEM NO. 8

DATE OF MEETING: June 20, 2016

REQUESTED BY: Melissa Long, Clerk to the Board

SHORT TITLE: Approval of Appointment of Commissioner as Voting Delegate for the 2016 NACo Annual Conference.

BACKGROUND: Boards of County Commissioners can designate a commissioner as a voting delegate to the 2015 NACo Annual Conference. The 2015 NACo Annual Conference is July 22-25, 2016 in Los Angeles County, California. Commissioner Keith is currently the only commissioner registered for the conference.

SPECIFIC ACTION REQUESTED: To appoint Commissioner Keith as voting delegate for the 2016 NACo Annual Conference.

NACo National Association of Counties

The Voice of America's Counties

MEMORANDUM

ELECTION OF NACo OFFICERS AND VOTING ON POLICY

To: County Board Chairpersons, Parish Presidents, Borough Mayors, County Judges, Elected County Executives and County Clerks
From: Sallie Clark, NACo President
Date: May 20, 2016
Subject: Voting Credentials – 2016 Annual Conference

NACo is preparing for the 81st Annual Conference to be held July 22-25, 2016, in Los Angeles County, Calif. It is important that your county participates in the association's annual election of officers and policy adoption. **In order to participate, a county must have paid its membership dues and have one paid registrant for the conference, according to NACo bylaws.**

Please read the enclosed information carefully. Indicate on the credentials form the name of the county voting delegate and alternate authorized to pick up your county's voting materials.

A checklist is enclosed to assist you in filling out the voting credentials form. Additionally, **the chief elected official of your county must sign the form**. A chief elected official may include the following:

- board chair/president
- mayor
- county judge
- **elected** county executive

Please fill out this form in advance and mail, fax or scan and e-mail the enclosed form by ***FRIDAY, JULY 1.***

If no one from your county is planning to register for the conference, you do not have to turn in the credentials form.

Alex Koroknay-Palicz - Fax (866) 370-9421

Credentials Committee
Attn: Alex Koroknay-Palicz
National Association of Counties
25 Massachusetts Ave, NW, Suite 500
Washington, DC 20001

AKPalicz@naco.org

Membership Coordinator, Alex Koroknay-Palicz, can be reached at 888.407.NACo (6226) x291, his direct line at 202.942.4291 or *akpalicz@naco.org*. We look forward to seeing you in Los Angeles County!

NATIONAL ASSOCIATION of COUNTIES NACo

2016 CREDENTIALS VOTING FORM

Please complete and **RETURN FORM BY JULY 1, 2016** to:

Credentials Committee / NACo
Attn: Alex Koroknay-Palicz
25 Massachusetts Avenue, NW,
Suite 500
Washington, DC 20001

You may also fax this form to:

866.370.9421 ... or scan and e-mail this form to: **akpalicz@naco.org** ... or have the voting delegate(s) carry it with him/her to the NACo conference and present it at the Credentials Desk.

If you do not plan on registering for the 2016 Annual Conference, **there is no need to fill out and return this form.** Your county/parish/borough **MUST** have at least one paid conference registration to be able to vote.

By signing this form you are declaring that you and the other conference attendees from your county have agreed that you are the voting delegate for your county.

If your ballot is not picked up at the 2016 Annual Conference the President of your State Association will pick up and cast your county's votes unless you check the box below.

☐ If my ballot is not picked up, **I DO NOT AUTHORIZE** my state association to pick up or cast my county's vote I understand that my county's votes will NOT be cast if I select this option

PLEASE TYPE OR PRINT IN BLOCK LETTERS.

County / Parish / Borough

State

Name your county / parish /borough's delegate (s)

Designated County Delegate

First Name

Last Name

Job Title / Description

County Alternate

First Name

Last Name

Job Title / Description

Please note: This form must be signed by the CHIEF ELECTED OFFICIAL from your county.
Submissions without an appropriate signature will not be accepted

Signature of Chief Elected Official
(Board President / Chair / elected County Executive / Judge / Mayor)

Date

Cell Number

Print Name

Title